## **Maryland Higher Education Commission**

Office of Student Financial Aid 6 N. Liberty Street, Ground Suite Baltimore, MD 21201 (410) 767-3300; (800) 974-0203 TTY for the Deaf – (800) 735-2258 MHEC.MARYLAND.GOV

## 5<sup>th</sup> YEAR APPLICANT

Appeal Criteria 2024-2025 Academic Year

Applicable Programs	Guaranteed Access Grant \ Educational Assistance Grant
2024-2025 Deadline to File Appeal	September 1, 2024

5 <sup>th</sup> Year Appeal Reason	Required Documents
Academic Program requires 5 years of study	<ul> <li>Letter of explanation from the student</li> <li>Official or unofficial transcript</li> <li>Letter from academic advisor</li> </ul>
Serious illness or injury of student	<ul> <li>Letter of explanation from the student</li> <li>Official or unofficial transcript</li> <li>Letter from physician</li> </ul>
Serious illness of a member of the student's immediate family	<ul> <li>Letter of explanation from the student</li> <li>Official or unofficial transcript</li> <li>Letter from physician</li> </ul>
Serious emotional difficulties (student)	<ul> <li>Letter of explanation from the student</li> <li>Official or unofficial transcript</li> <li>Letter from advisor, social worker, or psychologist, etc</li> </ul>
Extenuating financial circumstances beginning after January 1, 2024	<ul> <li>Letter of explanation from the student</li> <li>Official or unofficial transcript</li> <li>2023 Federal IRS Tax Return Transcript or 1040 Signed Federal Tax Return (student/parent)</li> <li>W-2 Forms (student/parent)</li> <li>Supporting documents: <ul> <li>Job termination or layoff of student and/or parent(s)/spouse (requires original letter from employer)</li> <li>Termination of benefits notice from the issuing agency for student</li> <li>Separation agreement of student and/or parent(s)/spouse</li> <li>Divorce decree of student and/or parent(s)</li> </ul> </li> </ul>