



Interim Progress Report (Due February 20, 2017)

Grant #:

Project Title:

Project Director:

Institution:

Please complete each of the sections below. Attach additional sheets as needed. Please feel free to include any additional information that is pertinent to your progress.

1. Overview of Project Progress

Please provide an overview of how your project is progressing. Your narrative should address the following issues.

- a. Did the project start on time? If not, please discuss why.
- b. Has the project recruited the projected number of participants? If not, please discuss the difference.
- c. What is working well? What went as planned? Which activity has shown the best results so far? Discuss.
- d. Discuss any challenges encountered to date and how those challenges are being addressed. What did not go as planned? What isn't working and needs revising?
- e. What is the impact of challenges encountered? What is the impact on your timeline? If your project is behind schedule, explain the factors contributing to the delay.

2. Progress toward Objectives

Discuss progress toward the objectives outlined in your approved application. All projects must address at least two of the objectives listed below. Describe the major project activities and outcomes to date for each of *your* project's objectives. Indicate whether progress toward objectives is ahead of, on, or behind schedule.

Objective 1: Develop new and/or improve existing outreach strategies to inform and encourage near-completers to re-enroll in college.

Objective 2: Enhance student support systems to include academic, financial, and/or social advising and supports that facilitate smooth reentry into the educational environment and retention through degree completion.

Objective 3: Increase re-enrollment rates of near-completers by offering a track/plan of study which will increase the speed of completion.

Objective 4: Establish and implement prior learning assessments or competency based testing to award college credit for returning adult learners.

Objective 5: Develop a general studies or other type of associate or bachelor's degree program for which students who have accumulated a high number of credits (45 or 75 credits for an associate's or a bachelor's degree respectively), but not necessarily the correct credits for the originally intended degree program may qualify.

Objective 6: Increase re-enrollment rates of near-completers by offering new campus-based sustainable financial aid options using campus or other financial aid resources for support such as text book cost waivers and/or tuition discounts.

3. Preliminary Results

Provide preliminary results for the following data elements. You may wish to present these results in a table format in some cases. Provide any additional data and narrative as needed.

Degree-Eligible Near-Completers

- The number of degree-eligible students identified to include gender, race, age, and degree program aggregated demographic data.
- The number of degree-eligible students successfully contacted (email and/or snail mail that is not returned).
- The number of degree-eligible students awarded an associate or bachelor's degree during the grant reporting period.

Degree-Potential Near-Completers

- The number of degree-potential students identified to include gender, race, age, and degree program aggregated demographic data.
- The average number of credits toward degree of degree potential near-completers.
- The average length of time (in months) that degree-potential near-completers have been stopped-out or dropped-out.

- The number of degree-potential near-completers successfully contacted (email and/or snail mail that is not returned).
 - The number of degree-potential near-completers that re-enroll to include gender, race, age, and degree program aggregated demographic data.
 - The number of credit hours earned by degree-potential near-completers upon re-enrollment for the grant reporting period.
 - The number of credit hours awarded to degree-potential near-completers via prior learning assessments or competency-based credits (where applicable).
 - The number of degree-potential near-completers awarded an associate or bachelor's degree during the grant reporting period.
 - The number of re-enrolled degree-potential near-completers who received financial aid through the One Step Away grant program and the average amount of aid received through the grant.
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4. Budget Expenditures

Prepare an Interim Progress Budget Expenditure report (xls form attached). Include the report with your narrative report. Use this space to provide any narrative regarding the status of expenditures to date.

5. Project Amendment Plans

- a. Do you plan to request a programmatic project amendment?
- b. Are you considering requesting a one-time no cost extension?
- c. Do you plan to request a budget amendment/reallocation?
- d. If so, when do you expect to make this/these requests?

Thank you for all the work you are doing to help Maryland students complete their degrees!

Remit electronic copy of the Narrative and Budget Expenditure Report to
BenEE.edwards@maryland.gov