## Process for students affected by Aaron's Academy of Beauty (Waldorf) closure

You MUST complete the <u>Student Survey</u> and return to MHEC, with your choice of the options described below.

## **Option 1: Refund**

\*you cannot pursue a teachout or transfer if you obtain a refund If you made payments directly to the school and/or have private loans



Complete MHEC <u>refund claim form</u>. MHEC will reimburse you for the amount you paid directly, and/or will pay your private loan balance from your Aaron's Academy of Beauty (Waldorf) program. Make sure to provide the supporting documents

## **Option 2: Teach-Out**

\*you cannot pursue a refund/loan discharge if you accept a teach-out

**Cosmetology Students** 



- 1. Contact an approved teach-out institution. The school may charge you no more than the unpaid balance on your Aaron's Academy of Beauty (Waldorf) account and you will still have to pay back any loans taken out to fund your Aaron's Academy of Beauty (Waldorf) program.
- 2. The teach-out institution will need a copy of your transcript. Contact Aaron's Academy of Beauty (Waldorf) for an immediate copy of your transcript. After June 30, 2017 complete <a href="MHEC Transcript request form">MHEC Transcript request form</a> to obtain a transcript.

## **Option 3: Transfer to another Institution**

\*you cannot pursue a refund if you transfer to a new program For an immediate copy of your transcript contact Aaron's Academy of Beauty (Waldorf).

After June 30, 2017 complete a <u>transcript request</u> form and submit to MHEC.



Contact institution(s) you might be interested in attending directly. An institution will evaluate your transcript according to their policy, grant credit where appropriate, and charge according to their policies.

MHEC is not involved in this process, except to provide transcript as requested.

Transcript Request Form: <a href="http://mhec.maryland.gov/institutions">http://mhec.maryland.gov/institutions</a> training/Documents/pcs/Transcript Request Form 111810.doc