

You will be required to make a choice between either using your partial ACI education toward program completion at another school, OR seeking a federal loan discharge/State refund. *Your choice must be one or the other, but not both.*

COMPLETE the required Closed School Student Survey

- Every ACI student caught in the ACI school closures must mail to MHEC a completed and signed Closed School Student Survey along with the necessary documents appropriate to your chosen option. This document will provide MHEC staff with additional information about you AND your chosen option. It is located at <http://www.mhec.state.md.us/career/pcs/PCSClosure/American%20Career%20Inst/ACITop.asp>.

IF SEEKING A FEDERAL STUDENT LOAN DISCHARGE AND/OR A STATE REFUND

1. APPLY for a federal student loan discharge

- Read the U.S. Department of Education's FAQ ([Frequently Asked Questions](#) PDF) document regarding closed schools. For online information regarding federal student loan discharge (also known as loan forgiveness), visit <http://studentaid.ed.gov/repay-loans/forgiveness-cancellation#closed-school>.

2. APPLY for a State refund of payments you made directly to ACI

- Download, complete, and mail to MHEC the Closed School Student Survey located at <http://www.mhec.state.md.us/career/pcs/PCSClosure/American%20Career%20Inst/ACITop.asp>. Attach copies of all receipts for payments you made to ACI, or that a private third party made to ACI on your behalf.

TRANSFER to an institution

- Complete this step ONLY if you have chosen to NOT seek a federal loan discharge or State refund.
- **Medical Assisting and Medical Coding & Billing students:** Click on [Medical Assisting and Medical Coding & Billing](#) (PDF) and follow the directions on page 3, FAQ 5.
- **Computer Certification Students:** Click on [Computer Certifications](#) and follow the directions on page 2, FAQ 5.