

HOWARD P. RAWLINGS EDUCATIONAL ASSISTANCE GRANT

Conditions of Award Academic Year 2017-2018



Eligibility Requirements:

- o **You may not falsify or conceal a material fact in connection with your application. If you do, you may be subject to criminal prosecution;**
- o You must be a Maryland resident. If you are a dependent student, your parents must also be Maryland residents.
- o You must enroll each semester as a full-time (12+ credits per semester) degree-seeking undergraduate student at an eligible institution in Maryland.
- o Audited courses cannot be used to reach the minimum credit hours required for full-time status.
- o You must maintain the satisfactory academic progress standards of your institution.
- o You must not be in default on a Federal Title IV student loan.
- o You must accept your award within two weeks of the date of your notification or your award will be cancelled.
- o This award is based on financial need. Your need is based on the cost of the institution you attend and your housing status. If you change institutions or housing status your award may be increased, decreased or canceled.
- o You may be required to verify information you reported on the Free Application for Federal Student Aid (FAFSA). You will be notified at a later date if verification is required.
- o It is your responsibility to **immediately** inform OSFA, **in writing**, of all matters relating to your award.
- o The total dollar amount of all **State scholarship awards** may not exceed your cost of attendance, as determined by your school's financial aid office, or \$19,000, whichever is less.

As a condition of receiving a Maryland State scholarship or grant, you pledge to remain drug free for the full term of the award. Unlawful use of drugs and alcohol may endanger your enrollment in a Maryland college, as well as your Maryland financial aid award.

NOTE: If you fail to meet any of these eligibility requirements, your award will be canceled.

Overawards: Please be aware that if the institution you are attending notifies OSFA that you are receiving other financial assistance that causes you to exceed your financial need for the award or exceed the cost of attendance at the institution (e.g.: private scholarships; Veteran's Benefits; athletic scholarships), your State financial aid may be reduced or cancelled.

Renewing Your Award:

- o Your award will be renewed if you:
 - o Complete and file the FAFSA by March 1, each year;
 - o Demonstrate financial need each year;
 - o Maintain the satisfactory academic progress standards of your institution each year; and
 - o Meet the eligibility requirements as outlined above.
- o This award may be renewable for up to three additional years of undergraduate study.

NOTE: Awards are subject to the availability of funds.

Payment to Your Institution: At the beginning of each semester your institution will be asked to certify that you meet the requirements of the award. When the institution completes the certification and returns it to OSFA, your award will be processed for payment. **Payment to the institution will be made approximately four weeks after the institution completes the certification.** Contact your institution's financial aid office if you have questions about the payment status of your award.

*To accept your awards, please log in to our online financial assistance site, MD CAPS, at <https://mdcaps.mhec.state.md.us>. You will be required to create a user id and password. You will be sent an email requiring you to **ACTIVATE** your account in MD CAPS, after which you may log in. There is a user's manual at the top of the home page for your use in accepting your award. There is also a link to Frequently Asked Questions (FAQ) on the login page.*