

## **SECTION 15 – GLOSSARY**

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## 15.01 ABBREVIATIONS AND ACRONYMS

AIA	American Institute of Architects
ANSI	American National Standards Institute
ASHRAE	American Society of Heating, Refrigerating, and Air Conditioning Engineers, Inc.
ASTM	American Society for Testing and Materials Standards International
A/E	Architect/Engineer
BOD	Beneficial Occupancy Dates
BPW	Board of Public Works
BBRC	Bond Bill Review Committee
BVE	Bound Volume Equivalent
BOCA	Building Officials and Code Administration International
CIP	Capital Improvement Program
CPE	Certificate of Project Expenditures
CO	Change Order
CFC	Chlorinated Fluorocarbon
COMAR	Code of Maryland Regulations
CAD	Computer Aided Design
CADD	Computer Aided Design and Drafting
CD	Construction Documents
CITS	Construction Inspection and Testing Services
CSI	Construction Specifications Institute
CEW	Cost Estimate Worksheet
CPM	Critical Path Method
DD	Design Development
DBM	Department of Budget and Management
DGS	Department of General Services
DLLR	Department of Labor, Licensing and Regulation
DLS	Department of Legislative Services
DOP	Department of Planning (See MDP)
EDP	Electronic Data Processing
EAF	Environmental Assessment Form
EER	Environmental Effects Report
EPA	Environmental Protection Agency
FMP	Facilities Master Plan
FEMA	Federal Emergency Management Agency
FO	Fiber Optic
FTDE	Full Time Day Equivalent
FTE	Full Time Equivalent
FTEF	Full Time Equivalent Faculty
FTF	Full Time Faculty

## **15.01 ABBREVIATIONS AND ACRONYMS, Continued**

FTS	Full Time Student
F&E	Furniture and Equipment
GPM	Gallons Per Minute
GSA	General Services Administration
GBN	Green Building Network
GSF	Gross Square Feet
HVAC	Heating, Ventilation, Air-Conditioning
HEGIS	Higher Education General Information Survey
IT	Information Technology
IBC	International Building Code
IFB	Invitation for Bid
JCR	Joint Chairmen's Report
LEED	Leadership in Energy & Environmental Design
LCCA	Life Cycle Cost Accounting
MACC	Maryland Association of Community Colleges
MDE	Maryland Department of the Environment
MDHCD	Maryland Department of Housing and Community Development
MDNR	Maryland Department of Natural Resources
MDP	Maryland Department of Planning (See DOP)
MEA	Maryland Energy Administration
MHEC	Maryland Higher Education Commission
MHT	Maryland Historical Trust
MOSHA	Maryland Occupational Safety & Health Administration
MSC	Maryland State Courts
MBE	Minority Business Enterprise
NCES	National Center for Educational Statistics
NCAA	National Collegiate Athletic Association
NETA	National Electrical Testing Association
NFPA	National Fire Protection Association
NASF	Net Assignable Square Feet
NASF/SS	Net Assignable Square Feet per Student Station
NSF	Net Square Feet
NDL	No Dollar Limit
OCB	Office of Capital Budgeting
OID	Office of Individuals with Disabilities

## **15.01 ABBREVIATIONS AND ACRONYMS, Continued**

PCB	Polychlorinated Biphenyl
PBX	Private Branch Exchange
PSF	Pounds per square foot
PSI	Pounds per square inch
RFP	Request for Proposals
RSC	Review Screening Committee
SD	Schematic Design
SF	Square Foot
SF	Standard Form
SHA	State Highway Administration
TC	Telecommunications Closet
UFAS	Uniform Federal Accessibility Standards
USDA	United States Department of Agriculture
USGS	United States Geological Survey
VE	Value Engineering
WSCH	Weekly student contact hours
wt	weight