

# **MARYLAND HIGHER EDUCATION COMMISSION**

## **MEETING BOOKLET**

Time: 10:00 AM  
Wednesday, April 24, 2024

Place: Maryland Higher Education Commission  
Nancy S. Grasmick Education Building  
7th Floor Boardroom

## **Maryland Higher Education Commission**

Catherine J. “Cassie” Motz, Chair

Chike Aguh, Vice Chair

Mickey L. Burnim, Ph.D.

Charlene Mickens Dukes, Ed.D.

Barbara Kerr Howe

Ray Serrano, Ph.D.

Rebecca Taber Staehelin

Sheila D. Thompson, Ph.D.

Craig A. Williams, Ph.D.

Janet E. Wormack, Ed.D.

Cierra M. Robinson, Student Commissioner

**Sanjay Rai, Ph.D.**  
**Acting Secretary**

**Wes Moore**  
**Governor**

**Aruna Miller**  
**Lt. Governor**



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**Cassie Motz**  
Chair

**Sanjay Rai, Ph.D.**  
Acting Secretary

**Maryland Higher Education Commission  
Meeting Agenda**

**TIME:** 10:00 a.m.  
Wednesday  
April 24, 2024

**PLACE:** 7<sup>th</sup> Floor Boardroom  
Nancy S. Grasmick State Education Bldg.  
200 West Baltimore Street  
Baltimore, Maryland 21201

	<b>Page</b>	<b>Action Item</b>
<b>Call to Order</b>		
<b>Chair’s and Acting Secretary’s Remarks</b>		
<b>Public Comments</b>		
<b>Department of Finance and Administration – Mr. Geoffrey Newman</b>		
<b>Office of Student Financial Assistance – Mr. Al Dorsett</b>		
FAFSA Update – Mr. Al Dorsett		
<b>Department of External Relations – Mr. Derrick Coley</b>		
• 2024 Legislative Session Wrap-Up – Mr. Derrick Coley		
<b>Department of Academic Affairs – Dr. Emily Dow</b>		
• Update: Post-2025 Completion Goals – Dr. Emily Dow		
• Update: Transfer Implementation Plans – Dr. Emily Dow		
<b>Office of Research and Policy Analysis – Dr. Barbara Schmertz</b>		
Reporting Prompts for the 2024 Performance Accountability Report – Dr. Barbara Schmertz.....	1	
<b>Adjournment</b>		

*\*The next Commission meeting is on Wednesday, May 22, 2024 @ 10:00 a.m.*



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## MEMORANDUM

DATE: April 24, 2024  
TO: Maryland Higher Education Commission  
FROM: Barbara Schmertz, Director of Research and Policy Analysis  
SUBJECT: Reporting prompts for the 2024 Performance Accountability Report

### **Background**

Each year, the agency issues annual guidelines to public institutions regarding the Performance Accountability Report. Within the guidelines, the agency specifies reporting prompts 1) to ensure institutions are held accountable to maintain performance standards and 2) to gather information from the institutions tied to the agency and Commissioners' interests. The responses provided to these prompts are limited to one to two pages of the institution's 10 to 12-page submission<sup>1</sup>.

### **Recommended Reporting Prompts for the 2024 Performance Accountability Report**

- In reviewing your institutional metrics regarding completion, what specific initiatives is your institution implementing to increase completion rates? Please provide a brief narrative on the impact of those initiatives on completion rates.
- Does your institution have specific goals regarding the success of transfer students? How have those goals been identified and how are they measured?
- In reviewing your institutional metrics regarding equity gaps (in either access or completion), what is the biggest challenge your institution faces as it attempts to eliminate those gaps?
- How does your institution ensure that graduates leave with employable skills?
- Please provide a comprehensive list of current and forthcoming federal grants awarded to your institution. In the list please include the federal funder, the grant name, the name of the project, the award amount, and the start/end dates of the project. Do not include non-federal grants in this list (i.e., do not include funding opportunities from foundations or other non-profit organizations).<sup>2</sup>

RECOMMENDATION: This is for information only.

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<sup>1</sup> The majority of the institutional reports are dedicated to their reporting of performance on their indicators and benchmarks.

<sup>2</sup> The response to this prompt would be an Appendix to the report. The list and its details would not consume the 1-2 pages required for the report response.



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## Maryland Higher Education Commission 2024 Meeting Dates

The Maryland Higher Education Commission (MHEC) is Maryland's higher education coordinating board responsible for the management of statewide financial aid programs and the establishment of statewide policies for public and private colleges and career schools to support students' postsecondary pursuits.

*Commission meetings are held on the 4<sup>th</sup> Wednesday of each month from 10:00 a.m. to 1:00 p.m., with certain exceptions, as noted below.* Meetings in 2024 will be in-person in the 7<sup>th</sup> Floor Boardroom at the Nancy S. Grasmick State Education Building, 200 West Baltimore Street, Baltimore, MD 21201. Meetings will also be livestreamed.

### Scheduled Meeting Dates for 2024

**January 24, 2024**

**February 28, 2024**

**March 20, 2024**  
(3<sup>rd</sup> Wednesday)

**April 24, 2024**

**May 22, 2024**

**June 26, 2024**

**July 24, 2024**

**August 28, 2024**

**September 18, 2024**  
(3<sup>rd</sup> Wednesday)

\*10:00 a.m. to 4:00 p.m.\*

**October 23, 2024**

**November 20, 2024**  
(3<sup>rd</sup> Wednesday)

**December 11, 2024**  
(2<sup>nd</sup> Wednesday)

*Dates, times, and locations are subject to change.*

Please check this website for livestream links and the most up-to-date information:

<http://www.mhec.maryland.gov/About/Pages/Meetings.aspx>

MARYLAND HIGHER EDUCATION COMMISSION

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