

MARYLAND HIGHER EDUCATION COMMISSION

MEETING BOOKLET

Time: 2:30 PM
Tuesday, April 21, 2020

Place: Video Teleconference
(GoToMeeting)

Maryland Higher Education Commission

Ian D. MacFarlane, Chair

Senchal D. Barrolle, Esq.

Vivian S. Boyd, Ph.D.

James E. Coleman

Vera R. Jackson, Ph.D.

Anwer J. Hasan

Charles McDaniels, Jr.

Donna M. Mitchell

James B. Sellinger, Sr.

Mary Pat Seurkamp, Ph.D.

Jordan T. Troutman, Student Commissioner

John W. Yaeger, Ed.D.

James D. Fielder, Jr., Ph.D.
Secretary

Lawrence J. Hogan, Jr.
Governor

Boyd K. Rutherford
Lt. Governor



Larry Hogan
Governor

Boyd K. Rutherford
Lt. Governor

Ian D. MacFarlane
Chair

James D. Fielder, Jr., Ph. D.
Secretary

Maryland Higher Education Commission Meeting Agenda

TIME: 2:30 p.m.
Tuesday
April 21, 2020

PLACE: Video Teleconference
(GoToMeeting)

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Call to Order		
Commission Minutes Approval	1	*
• January 22, 2020		
Chairman’s and Secretary’s Remarks		
Commissioner Committee Updates		
Department of Finance and Administration – Mr. Geoffrey Newman		
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Department of Academic Affairs – Dr. Emily Dow		
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Adjournment		

Maryland Higher Education Commission
Meeting Minutes

January 22, 2020
1:00 p.m.

The Maryland Higher Education Commission (MHEC) met on Wednesday, January 22, 2020 via conference call.

Commission members present:

Anwer J. Hasan, Chairman	Vera R. Jackson, Ph.D.
Sandra L. Jimenez, Vice-Chair	Ian D. MacFarlane
Senchal D. Barrolle, Esq.	Donna M. Mitchell
Vivian S. Boyd, Ph.D.	Jordan T. Troutman
James E. Coleman	John W. Yaeger, Ed.D.

Staff members present:

Dr. James D. Fielder, Jr.	Dr. Emily Dow
Geoffrey Newman	Soma Kedia, Esq.
Jennifer Katz	Trish Gordon-McCown

Call to Order

The meeting was called to order by **Chairman Hasan** at approximately 1:01 p.m. All members of the Commission were present.

Approval of Minutes – Action Item

There was a motion by **Commissioner MacFarlane** and a second by **Commissioner Jackson** for approval of the December 4, 2019 meeting minutes. The motion was approved unanimously.

Chairman's Remarks

Chairman Hasan mentioned Commissioner Rizwan Siddiqi's recent resignation and informed everyone that Secretary Fielder was currently working with the Governor's Appointments Office to fill empty seats on the Commission.

Chairman Hasan mentioned some statistics he saw from the National Center for Education Statistics regarding the significant number of Maryland students who leave the state to attend college elsewhere. He would like to continue the conversation on this subject matter in the future and discuss how to retain Maryland students.

Secretary's Remarks

Chairman Hasan recognized **Secretary Fielder** who introduced Mr. Christopher Madaio, Assistant Attorney General in the Office of the Attorney General. Mr. Madaio works in the Consumer Protection Division and is on the phone to answer any questions about one of the items on the agenda. **Secretary Fielder** also remarked that MHEC staff will look into the statistics mentioned by Chairman Hasan. He further reported that Mr. Geoffrey Newman, Assistant Secretary of Higher Education, was currently overseeing the filling of several vacancies in the agency. Additionally, as the legislative session has recently commenced, MHEC staff are currently preparing for various hearings. **Chairman Hasan** offered to attend and provide testimony, if needed.

Commissioner Committee Updates

Chairman Hasan remarked that updates will be tabled to the next meeting. He mentioned that Commissioner Jackson will lead the Outreach, Grants, and Financial Assistance Committee, and he recognized **Commissioner MacFarlane** of the Finance and Operations Committee who asked that a replacement be found for Commissioner Siddiqi who resigned recently. **Chairman Hasan** recognized **Secretary Fielder** who reported that he was working with the Governor's Appointments Office to seek new Commissioners. **Chairman Hasan** also recognized **Commissioner Yaeger** who informed everyone that Commissioner Barrolle was now a member of the Program Review Committee.

Department of Finance and Administration – Final Approval of New COMAR Program Regulations – Workforce Readiness Grant – Action Item

Chairman Hasan recognized Mr. Newman who reported that the Maryland Higher Education Commission approved on September 25, 2019 for publication in the Maryland Register the proposed new program regulations for the Workforce Readiness Grant (created by Senate Bill 515, enacted as Ch. 457 of the Acts of 2019). The regulations were published in the Maryland Register on November 22, 2019. The public comment period for the regulations ended on December 23, 2019, and no public comments were received. The proposed regulations are ready for the Commission's final adoption.

Mr. Newman recommended that the Commission approves for final adoption the proposed regulations for the Workforce Readiness Grant, which were published in the Maryland Register on November 22, 2019. **Commissioner Mitchell** made a motion for approval and **Commissioner Barrolle** seconded the motion. The motion was approved unanimously.

Department of Academic Affairs – Approval to Publish Proposed COMAR Regulations – Changes to Associate of Arts in Teaching (A.A.T.) – Action Item

Chairman Hasan recognized Dr. Emily Dow, Assistant Secretary for Academic Affairs, who reported that the Maryland State Department of Education (MSDE) recently shared a policy change approved by the Maryland State Board of Education to accept a 3.0 Grade Point Average (GPA) in lieu of a passing score on an approved basic skills assessment when applying for a Maryland Educator Certificate. COMAR identifies a specific associate's degree, the Associate of Arts in Teaching (A.A.T.), for students at community colleges interested in becoming

teachers. In light of the recent policy change at MSDE, regulatory changes for the A.A.T. need to be made to align with this policy change. These changes were requested by the A.A.T. statewide oversight committee and presented to the MHEC Segmental Advisory Council for review, circulation, and feedback. No further changes were requested by the Segmental Advisory Council. The proposed COMAR regulations are for the purpose of aligning MHEC standards for the A.A.T. with the policy change implemented at MSDE.

Dr. Dow recommended that the Commission approve for publication in the Maryland Register the proposed regulations for regarding the Associate of Arts in Teaching, and authorize MHEC's attorneys to approve non-substantive revisions as necessary to conform the proposed regulations to the stylistic and formatting requirements of AELR and of the Division of State Documents. **Commissioner Boyd** made a motion for approval and **Commissioner Jimenez** seconded the motion. The motion was approved unanimously.

Department of Academic Affairs – Final Approval of New COMAR Regulations – Private Inurement by Nonprofit Institutions of Higher Education – Action Item

Chairman Hasan recognized Dr. Dow who reported that the Commission approved for publication on September 25, 2019 in the Maryland Register the proposed regulations regarding “private inurement” by nonprofit institutions of higher education.

These regulations are required by House Bill 461 from the 2019 legislative session, which was a response to for-profit institutions that have reorganized as nonprofit institutions while engaging in transactions that primarily benefit private interests instead of the institution's educational interests. Under the regulations, an institution must submit an annual report with information regarding their nonprofit status and certain transactions that may constitute private inurement. Upon receipt of the report, the Secretary will issue findings regarding these transactions. Institutions found to have engaged in private inurement will be able to participate in a corrective action process. If, after this process, the Secretary finds that the private inurement has not been remedied, MHEC will classify it as a for-profit institution. This classification allows MHEC to take certain actions to protect students, such as requiring an institution to provide a financial guarantee.

The regulations were published in the Maryland Register on November 22, 2019. The public comment period for the regulations ended on December 23, 2019. During this period, MHEC received five comments, all strongly in support of the adoption of these regulations. The proposed regulations are ready for the Commission's final adoption, with a minor non-substantive change to the text of Regulation .02B(9)(c) to clarify the language, as reflected in tracked changes in the copy of the regulations.

Dr. Dow recommended that the Commission approves for final adoption the proposed regulations, including the non-substantive change reflected in the text, regarding “private inurement” by nonprofit institutions of higher education, which were published in the Maryland Register on November 22, 2019. **Commissioner Yaeger** made a motion for approval and **Commissioner Barrolle** seconded the motion. Clarifying questions were asked about the regulations. The motion was approved unanimously.

Adjournment

The meeting adjourned at approximately 1:30 p.m.



Larry Hogan
Governor

Boyd K. Rutherford
Lt. Governor

Ian D. MacFarlane
Chair

James D. Fielder, Jr., Ph. D.
Secretary

MEMORANDUM

DATE: April 21, 2020

TO: Maryland Higher Education Commission

FROM: James D. Fielder, Jr., Ph.D.

STAFF: Geoffrey F. Newman
Daniel D. Schuster

SUBJECT: FY 2022 Community College Construction Grant Program: State and Local Cost-Sharing Formula

The Community College Construction Grant Program provides State assistance for the construction and improvement of facilities at community colleges. This grant funds the construction of major new facilities, renovation of existing facilities, and improvements to campus infrastructure.

The level of State participation in capital projects for the community colleges is determined by two criteria: the portion of the project that meets the space eligibility requirements for State support, and the State and local cost-sharing formula prescribed in statute and calculated by the Maryland State Department of Education (MSDE). MSDE uses this cost-sharing formula to calculate the State's share in providing financial assistance for public education. The formula is based on a current expense calculation that considers the enrollment of students in elementary and secondary schools and county wealth (e.g. net taxable income, the assessed valuation of real property, and the assessed value of personal property).

Based on this cost-sharing formula, the State contributes between 50 percent and 70 percent of the eligible costs of a project for single-county-operated community colleges and 75 percent of the eligible costs of a project for regional community colleges. The table on the next page shows the percentage of State share for newly introduced projects in the FY 2022 community college capital budget request.

Community College Capital Grant Program: Percentage of State Share: FY 2022

Allegany College of Maryland	70.2%	Garrett Community College	50.0%
Anne Arundel Community College	50.0%	Hagerstown Community College	65.9%
Carroll Community College	51.4%	Harford Community College	53.1%
Cecil Community College	59.9%	Howard Community College	50.0%
Chesapeake College (Regional)	75.0%	Montgomery College	50.0%
College of Southern Maryland (Regional)	75.0%	Prince George's Community College	59.5%
Community College of Baltimore County	50.0%	Wor-Wic Community Col. (Regional)	75.0%
Frederick Community College	56.0%		

Source: Maryland State Department of Education, FY 2020 State Aid Calculations Report

RECOMMENDATION: This item is for informational purposes only.



Larry Hogan
Governor

Boyd K. Rutheford
Lt. Governor

Ian D. MacFarlane
Chairperson

James D. Fielder, Jr., Ph. D.
Secretary

MEMORANDUM

DATE: February 26, 2020

TO: Commissioners, Maryland Higher Education Commission

FROM: Dr. Emily A. A. Dow, Assistant Secretary for Academic Affairs

STAFF: Trish Gordon McCown, Director of Academic Affairs
Karen King-Sheridan, Associate Director, Collegiate Affairs

SUBJECT: Report on Institutions of Higher Education Program Review: Secretary Actions for Quarter 4 (October 1, 2019 to December 31, 2019)

During the current reporting period, the Secretary of Higher Education acted on a total of **203** academic program proposals requiring review under Code of Maryland Regulations (COMAR) 13B.02.01 and COMAR 13B.02.03, and they are outlined immediately below.

Actions by In-State Institutions (ISI)	Number of Actions	Segment
I. Programs Objected to	0	at independent colleges and universities
	1	at public four-year colleges and universities
	0	at public community colleges
II. New Degree Programs	18	at independent colleges and universities
	5	at public four-year colleges and universities
	6	at public community colleges
III. New Certificate Programs	9	at independent colleges and universities
	4	at public four-year colleges and universities
	2	at public community colleges
IV. New Areas of Concentration	0	at independent colleges and universities
	0	at public four-year colleges and universities
	0	at public community colleges
V. Substantial Modifications to Existing Program	0	at independent colleges and universities
	0	at public four-year colleges and universities
	4	at public community colleges

VI. Non-substantial Modifications to Existing Program	24	at independent colleges and universities
	12	at public four-year colleges and universities
	36	at public community colleges
VII. Withdrawn Proposals	0	at independent colleges and universities
	0	at public four-year colleges and universities
	0	at public community colleges
VIII. Institutional Program Partnerships	0	at independent colleges and universities
	2	at public four-year colleges and universities
	0	at public community colleges
IX. Proposals Not Approved or Recommended	0	at independent colleges and universities
	0	at public four-year colleges and universities
	0	at public community colleges
Quarter 4 Total Actions by ISI <i>objections not included in this total</i>	123	

X. Actions by Out-of-State Institutions (OOS)	Number of Actions	Segment
Programs Objected to	2*	at out-of-state institutions
New Programs	24	
Renewal Programs*	2**	
Conditionally Authorized Programs	28	
New Areas of Concentration	20	
Suspended	0	
Discontinued	0	
Proposals Withdrawn	4	
Proposals Not Approved/Recommended	0	
Quarter 4 Total Actions by OOS <i>objections not included in this total</i>	80	

* Analysis completed in following quarter

**Includes one institution with Courses only

Quarter 4 Total Actions by ISI and OOS <i>objections not included in this total</i>	203
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I. PROGRAM OBJECTIONS - 1

Code of Maryland Regulations (COMAR) 13B.02.03.27B requires the Commission to circulate program proposals for thirty days for comment or objections from in-state institutions.

The Secretary or an institution may file an objection to implementation of a proposed program if the objection is based on:

- a. Inconsistency of the proposed program with the institution's approved mission;
- b. Not meeting a regional or Statewide need consistent with the State Plan;
- c. Unreasonable program duplication which would cause demonstrable harm to another institution; or
- d. Violation of the State's equal educational opportunity obligations under State and federal law.

What follows is a summary of all in-state objections the Commission has received between October 1, 2019 and December 31, 2019 to program proposals submitted for review. If a decision has been made within the same time frame or at the time of this report, it is provided below.

Proposing Institution	Program Proposed	Objecting Institution	Objection Rationale	Action	Rationale for Action	Action Date
University of Maryland College Park	Doctorate of Public Health	Morgan State University	Unnecessary program duplication	Denied	Unnecessary duplication	2/21/2020

II. NEW DEGREE PROGRAMS APPROVED/RECOMMENDED - 29

Independent Four-Year Colleges and Universities - 18

Institution	Degree Level	Program Title	Action Date
Goucher College	BPS	Human Services	10/1/2019
McDaniel College	BA	Actuarial Science	10/18/2019
McDaniel College	BA	Applied Mathematics	10/18/2019
McDaniel College	BA	Biochemistry	10/18/2019
McDaniel College	BA	Biomedical Science	10/18/2019
McDaniel College	BA	Criminal Justice	11/15/2019
McDaniel College	BA	Health Science	11/7/2019
McDaniel College	BA	Marketing	11/15/2019
McDaniel College	BA	Writing and Publishing	10/18/2019
Capitol Technology University	BS	Aviation Professional Pilot	10/31/2019
Johns Hopkins University	MA	European Public Policy	10/22/2019
Capitol Technology University	BS	Counterterrorism	10/28/2019
Capitol Technology University	MS	Construction Cybersecurity	10/24/2019
Capitol Technology University	Doc	Human Factors	10/24/2019
Capitol Technology University	Doc	Artificial Intelligence	11/5/2019
Goucher College	BA	Education Studies	12/13/2019
Johns Hopkins University	PBC	Artificial Intelligence	12/31/2019
Johns Hopkins University	MS	Artificial Intelligence	12/31/2019

Public Four-Year Colleges and Universities - 5

Institution	Degree Level	Program Title	Action Date
University of Maryland, Baltimore County	UDC	Social Dimensions of Health	10/25/2019
Bowie State University	BS	Chemistry	11/13/2019
Salisbury University	BA	Outdoor Education Leadership	10/30/2019
Salisbury University	BS	Data Science	10/30/2019
University of Baltimore	BA	Legal Studies	12/27/2019

Community Colleges - 6

Institution	Degree Level	Program Title	Action Date
Hagerstown Community College	LDC	Unmanned Aerial Systems Technician	10/3/2019
Hagerstown Community College	AAS	Technical Studies	10/18/2019
Harford Community College	AAS	Geospatial Technology	10/3/2019
Montgomery College	AA	Performing Arts	10/3/2019
Hagerstown Community College	AS	Exercise Science and Health	12/27/2019
Allegany College of Maryland	AS	Criminal Justice Transfer	12/30/2019

III. NEW CERTIFICATE PROGRAMS APPROVED/RECOMMENDED - 15

Independent Four-Year Colleges and Universities - 9

Institution	Degree Level	Program Title	Action Date
Goucher College	PBC	Climate Change Education	11/22/2019
Goucher College	PBC	Environmental Communication and Collaboration	11/22/2019
Goucher College	PBC	Environmental Education and Leadership	11/22/2019
Notre Dame of Maryland University	LDC	Leadership in Hospitality and Event MNGT	10/25/2019
Johns Hopkins University	PMC	Health Systems Management	10/23/2019
Notre Dame of Maryland University	UDC	Leadership in Hospitality and Event MNGT	10/23/2019
Notre Dame of Maryland University	PBC	Mathematics Instructional Leader	12/27/2019
Women's Institute of Torah Seminary	UDC	Jewish Education and Leadership	12/27/2019
Notre Dame of Maryland University	PBC	Leadership in Teaching: STEM	12/20/2019

Public Four-Year Colleges and Universities - 4

Institution	Degree Level	Program Title	Action Date
University of Baltimore	PBC	Public Safety Leadership	10/3/2019
University of Maryland, Baltimore County	PMC	College Teaching and Learning Science	10/25/2019
University of Maryland, Baltimore	PBC	Global Health Innovation	11/22/2019
Towson University	PBC	School Library Media	12/27/2019

Community Colleges - 2

Institution	Degree Level	Program Title	Action Date
Chesapeake College	LDC	Stick & Flux-Core Welding Fabrication	10/28/2019
Chesapeake College	LDC	MIG & TIG Welding/Fabrication Certificate	10/28/2019

IV. NEW AREAS OF CONCENTRATION APPROVED/RECOMMENDED – 0

Independent Four-Year Colleges and Universities - 0

Public Four-Year Colleges and Universities - 0

Community Colleges - 0

V. SUBSTANTIAL MODIFICATIONS APPROVED/RECOMMENDED – 4

Independent Four-Year Colleges and Universities - 0

Public Four-Year Colleges and Universities - 0

Community Colleges - 4

Institution	Degree Level	Program Title	Substantial Modification	Action Date
Cecil College	LDC	Drawing and Painting	Substantial Change to Certificate Program NOM	10/3/2019
Cecil College	LDC	Ceramics	Substantial Change to Certificate Program NOM	10/3/2019
Cecil College	AFA	Performing Arts	Substantial Change to Degree Program MOD	10/22/2019
Allegany College of Maryland	LDC	Addictions	Substantial Change to Certificate Program NOM	12/27/2019

VI. NON-SUBSTANTIAL MODIFICATIONS APPROVED/RECOMMENDED – 72

Independent Four-Year Colleges and Universities – 24

Institution	Degree Level	Program Title	Substantial Modification	Action Date
Hood College	BS	Computation Science	Discontinued Program NOM	11/13/2019
Hood College	BA	Religion	Discontinued Program NOM	11/13/2019
Hood College	BA	German	Discontinued Program NOM	11/13/2019
Hood College	BA	Latin American Studies	Discontinued Program NOM	11/13/2019
Maryland University of Integrative Health	MS	Therapeutic Herbalism	Suspend Program NOM	10/4/2019

Maryland University of Integrative Health	MA	Health and Wellness - Herbal Studies	Suspend Program AoC NOM	10/4/2019
Maryland University of Integrative Health	MA	Health and Wellness - Nutrition	Suspend Program AoC NOM	10/4/2019
Maryland University of Integrative Health	MA	Health and Wellness - Integration Health Practices	Suspend Program AoC NOM	10/4/2019
McDaniel College	BA	French	Suspend Program NOM	10/22/2019
McDaniel College	BA	German	Suspend Program NOM	10/22/2019
McDaniel College	BA	Music	Suspend Program NOM	10/22/2019
McDaniel College	BA	Religious Studies	Suspend Program NOM	10/22/2019
McDaniel College	BA	Accounting Economics	Change Program Title NOM	12/20/2019
McDaniel College	MS	Human Resources Development	Change Program Title NOM	12/20/2019
Mount St. Mary's University	PBC	Quality Assurance and Regulatory Science	Change Program Modality NOM	10/30/2019
Notre Dame of Maryland University	MA	Teaching English to Speakers of Other Languages	Non-Substantial Program Change NOM	11/26/2019
Women's Institute of Torah Seminary	BA	Computer Science	Change Program Modality NOM	12/13/2019
Women's Institute of Torah Seminary	BA	Judaic Studies	Change Program Modality NOM	12/13/2019
Women's Institute of Torah Seminary	BS	Jewish Education	Change Program Modality NOM	12/13/2019
Johns Hopkins University	MS	Government Analytics	Change Program Title NOM	10/2/2019
Hood College	BA	Spanish	Change Program Title NOM	11/13/2019
Capitol Technology University	Doctorate	Business Analytics and Decision Science	Change Program Title NOM	10/18/2019
SANS Technology Institute	UDC	Applied Computer Security	Change Program Title NOM	11/25/2019
Washington Adventist University	BS	Mental Health	Change Program Title NOM	11/26/2019

Public Four-Year Colleges and Universities – 12

Institution	Degree Level	Program Title	Substantial Modification	Action Date
University of Maryland, College Park	BS	Landscape Architecture	Code Change NoF	10/31/2019
University of Maryland, College Park	MS	Landscape Architecture	Code Change NoF	10/31/2019

University of Maryland, College Park	MS	Architecture	Code Change NoF	10/31/2019
University of Maryland Eastern Shore	MS	Rehabilitation Counseling	Non-Substantial Program Change NOM	10/29/2019
University of Maryland Eastern Shore	MS	Rehabilitation Counseling	Change Program Modality NOM	10/30/2019
University of Maryland, Baltimore County	MA	Applied and Professional Ethics	Suspend Program NOM	11/1/2019
University of Maryland, Baltimore County	PBC	Applied and Professional Ethics	Suspend Program NOM	11/1/2019
University of Baltimore	PBC	Organizational Leadership	Discontinued Program NOM	11/12/2019
University of Maryland Eastern Shore	MS	Rehabilitation Counseling	Change Program Title NOM	10/30/2019
University of Maryland, Baltimore	CAS	Advanced Education in General Dentistry	Change Program Title NOM	11/26/2019
University of Maryland Eastern Shore	BS	Construction Management/Technology	Change Program Title NOM	12/13/2019
University of Maryland Eastern Shore	BS	Computer Science/ Data Processing	Change Program Title NOM	12/13/2019

Community Colleges - 36

Institution	Degree Level	Program Title	Substantial Modification	Action Date
Hagerstown Community College	LDC	Administration of Justice: Police Services	Discontinued Program NOM	10/31/2019
Hagerstown Community College	AAS	Administration of Justice	Discontinued Program NOM	10/2/2019
Hagerstown Community College	LDC	Pharmacy Technician	Discontinued Program NOM	10/2/2019
Community College of Baltimore County	LDC	Interactive Media	Suspend Program NOM	10/2/2019
Community College of Baltimore County	LDC	Alternative Energy	Suspend Program NOM	10/2/2019
Community College of Baltimore County	LDC	Red Hat Certified Technician	Discontinued Program NOM	10/30/2019
Community College of Baltimore County	AAS	Network Technology	Discontinued Program NOM	10/30/2019
Community College of Baltimore County	AAS	Administrative Office Professional	Discontinued Program NOM	10/30/2019
Community College of Baltimore County	LDC	Medical Office Administration	Discontinued Program NOM	10/30/2019
Chesapeake College	LDC	Crime Scene Tech	Discontinued Program NOM	11/1/2019
Chesapeake College	AAS	Criminal Justice	Discontinued Program NOM	11/1/2019
Chesapeake College	LDC	Welding Advanced	Discontinued Program NOM	11/1/2019

Chesapeake College	LDC	Welding Basic	Discontinued Program NOM	11/1/2019
Cecil College	AAS	Transportation Logistics and Management	Change Program Modality NOM	11/27/2019
Cecil College	AAS	Computer and Information Systems	Discontinued Program NOM	11/27/2019
Cecil College	AAS	Equine Studies	Suspend Program NOM	12/6/2019
Cecil College	AAS	Horticultural Science	Suspend Program NOM	11/27/2019
Prince George's Community College	AA	General Studies	Code Change NoF	12/5/2019
Hagerstown Community College	LDC	Management	Non-Substantial Program Change NOM	11/27/2019
Hagerstown Community College	LDC	Marketing	Non-Substantial Program Change NOM	11/27/2019
Hagerstown Community College	LDC	Paramedic Emergency Services	Non-Substantial Program Change NOM	12/17/2019
Hagerstown Community College	AAS	Advanced Manufacturing Systems	Non-Substantial Program Change NOM	12/13/2019
Hagerstown Community College	AAS	Paramedic Emergency Services	Non-Substantial Program Change NOM	11/27/2019
Hagerstown Community College	AAS	Web and Multimedia Technology	Non-Substantial Program Change NOM	11/27/2019
Cecil College	AAS	Cybersecurity	Non-Substantial Program Change NOM	12/27/2019
Cecil College	AAS	Health Information Technology	Non-Substantial Program Change NOM	12/27/2019
Cecil College	AAS	Visual Communications	Code Change NoF	12/20/2019
Allegany College of Maryland	AAS	Criminal Justice	Discontinued Program NOM	12/27/2019
Allegany College of Maryland	AAS	Radiologic Technology	Discontinued Program NOM	12/27/2019

Allegany College of Maryland	AAS	Child Care Professional	Discontinued Program NOM	12/27/2019
Community College of Baltimore County	AAS	Applied Exercise Sciences	Change Program Title NOM	10/2/2019
Chesapeake College	AAS	Criminal Justice	Change Program Title NOM	11/1/2019
Chesapeake College	LDC	Criminal Justice - Law Enforcement	Change Program Title NOM	11/1/2019
Hagerstown Community College	AAS	Simulation and Digital Entertainment	Change Program Title NOM	11/1/2019
Anne Arundel Community College	LDC	Landscape Architecture Design	Change Program Title NOM	12/30/2019
Carroll Community College	LDC	EMS Paramedic	Change Program Title NOM	12/27/2019

VII. WITHDRAWN PROPOSAL - 0

Independent Four-Year Colleges and Universities - 0

Public Four-Year Colleges and Universities - 0

Community Colleges - 0

VIII. INSTITUTIONAL PROGRAM PARTNERSHIPS – 2

Independent Four-Year Colleges and Universities - 0

Public Four-Year Colleges and Universities - 2

Institution	Degree Level	Program Title	Substantial Modification	Action Date
Towson University	PBC	Community Engagement & Leading School Change w/ Fort Washington Elementary and Middle School	Off-Campus Program MOD	10/23/2019
University of Maryland, Baltimore County	BS	Computer Science	Program at Regional Higher Education Center EXM	11/15/2019

Community Colleges - 0

IX. PROPOSALS NOT APPROVED/ RECOMMENDED - 0

Independent Four-Year Colleges and Universities - 0

Public Four-Year Colleges and Universities - 0

Community Colleges - 0

X. OUT-OF-STATE INSTITUTIONS (OOS)

(OOS Program Objections) - 2

What follows is a summary of all out-of-state objections the Commission has received to programs submitted for review, upon which the Secretary has issued a decision between October 1, 2019 and December 31, 2019.

Proposing Institution	Program Proposed	Objecting Institution	Objection Rationale	Action	Rationale for Action	Action Date
Embry-Riddle Aeronautical University (ERAU)	A.S. Technical Management*	College of Southern Maryland (CSM)	Unreasonable program duplication	Proposal withdrawn by proposing institution ERAU	N/A	10/31/2019
	A.S. Aviation Business Administration*	College of Southern Maryland (CSM)	Unreasonable program duplication	Proposal withdrawn by proposing institution ERAU	N/A	10/31/2019

*Articulation agreement exists between CSM and ERAU for this program.

(OOS Approved New and Renewal Programs) - 26

Institution	Degree Level	Program Title	New (N) or Renew (R)	Action Date	Offered Elsewhere in MD
Andrews University	B.S.W.	Bachelor of Social Work	R	10/09/19	Y
Reformed Theological Seminary		Courses Only	R	11/08/19	N
Ana G. Mendez University - Carolina	A.S.	Networking Engineering Technology	N	11/25/19	N
	A.S.	Electronic Engineering Technology	N	11/25/19	N
	B.S.	Hotel Management	N	11/25/19	N
	B.S.	Psychology	N	11/25/19	N
	B.S.	Health Services Management	N	11/25/19	N
	B.A.	Education	N	11/25/19	N
	M.S.	Educational Leadership	N	11/25/19	N
	M.P.A.	Public Administration	N	11/25/19	N

	M.Ed.	Education	N	11/25/19	N
	M.S.	Administration of Adult Education	N	11/25/19	N
	M.S.W.	Master of Social Work	N	11/25/19	N
Ana G. Mendez University - Cupey	B.A.	Social Sciences	N	11/25/19	N
	M.B.A.	Business Administration (M.B.A.)	N	11/25/19	N
Ana G. Mendez University – Gurabo	B.A.	Elementary Education	N	11/25/19	N
	B.A.	Secondary Education	N	11/25/19	N
	B.B.A.	Business Administration	N	11/25/19	N
	B.S.C.H.	Community Health	N	11/25/19	N
	B.S.W.	Social Work	N	11/25/19	N
	M.Ed.	Guidance and Counseling	N	11/25/19	N
	M.Ed.	Education	N	11/25/19	N
	M.S.N.	Nursing	N	11/25/19	N
	M.S.	Public Affairs	N	11/25/19	N
	M.A.	Communications	N	11/25/19	N
Ana G. Mendez University – Gurabo	M.A.	Public Affairs	N	11/25/19	N

(OOS Conditionally Authorized Programs) – 28

Ana G. Mendez University - Carolina	A.S.	Networking Engineering Technology	N	11/25/19	N
	A.S.	Electronic Engineering Technology	N	11/25/19	N
	B.S.	Hotel Management	N	11/25/19	N
	B.S.	Psychology	N	11/25/19	N
	B.S.	Health Services Management	N	11/25/19	N
	B.A.	Prekindergarten/Primary Education	N	11/25/19	N
	B.A.	Special Education	N	11/25/19	N
	M.S.	Educational Leadership	N	11/25/19	N
	M.P.A.	Public and Non-Profit Management	N	11/25/19	N
	M.Ed.	Bilingual Education	N	11/25/19	N

	M.S.	Administration of Adult Education	N	11/25/19	N
	M.S.W.	Master of Social Work	N	11/25/19	N
Ana G. Mendez University - Cupey	B.A.	Criminal Justice	N	11/25/19	N
	M.B.A.	Business Administration (M.B.A.)	N	11/25/19	N
Ana G. Mendez University – Gurabo	B.A.	Elementary Education	N	11/25/19	N
	B.A.	Secondary Education, Mathematics	N	11/25/19	N
	B.B.A.	Business Administration	N	11/25/19	N
	B.S.C.H.	Bachelor of Science in Community Health	N	11/25/19	N
	B.S.W.	Social Work	N	11/25/19	N
	M.Ed.	Guidance and Counseling	N	11/25/19	N
	M.Ed.	Teaching of English as a Second Language	N	11/25/19	N
	M.S.N.	Nursing	N	11/25/19	N
	M.S.	Public Affairs	N	11/25/19	N
	M.A.	Communications	N	11/25/19	N
	M.A.	Public Affairs	N	11/25/19	N
	M.Ed.	Social and Community Services	N	11/25/19	N
	B.S.N.	Nursing	N	11/25/19	N
	R.N.to B.S.N.	Nursing	N	11/25/19	N

The Ana G. Mendez University System institutions, the only dual – language institutions in Maryland, relocated to a temporary site and were concurrently conditionally approved for a new permanent site pending MHEC approval upon construction of the new permanent site. The conditional approval of the programs at both the temporary and permanent sites afforded the institutions the ability to continue instruction in compliance with Code of Maryland Regulations without impacting students.

(OOS New and Renewal Areas of Concentration) - 20

Institution	Degree Level	Program Title - Area of Concentration	New (N) or Renew (R)	Action Date	Offered Elsewhere in MD
Ana G. Mendez University – Cupey	M.B.A.	Business Administration – Accounting	N	11/25/19	N
		Business Administration – Management	N	11/25/19	N
		Business Administration - Finance	N	11/25/19	N
		Business Administration - Human Resource Management	N	11/25/19	N
	B.A.	Social Sciences - Criminal Justice	N	11/25/19	N
Ana G. Mendez University – Gurabo	M.S.N.	Nursing - Family Nurse Practitioner	N	11/25/19	N
	M.S.	Public Affairs - Criminal Justice	N	11/25/19	N
	M.A.	Communications - Multimedia Journalism	N	11/25/19	N
	M.A.	Public Affairs - Forensic Science	N	11/25/19	N
	M.Ed.	Education - Teaching of English as a Second Language	N	11/25/19	N
	M.Ed.	Education - Social and Community Services	N	11/25/19	N
	B.B.A.	Business Administration – Accounting	N	11/25/19	N
		Business Administration – Management	N	11/25/19	N
		Business Administration – Marketing	N	11/25/19	N
		Business Administration - Computerized Information Systems	N	11/25/19	N
	B.A.	Secondary Education - Mathematics	N	11/25/19	N
Ana G. Mendez University – Carolina	M.P.A.	Public Administration - Public and Non-Profit Management	N	11/25/19	N
	M.Ed.	Education - Bilingual Education	N	11/25/19	N
	B.A.	Education – Special Education	N	11/25/19	N
	B.A.	Education – Prekindergarten/Primary Education	N	11/25/19	N

(OOS Suspended or Discontinued Programs) - 0

(OOS Proposals Withdrawn) – 4

Institution	Degree Level	Program Title	New (N) or Renew (R)	Action Date	Offered Elsewhere in MD
Ana G. Mendez - Gurabo	M. Ed.	Social and Community Services^	N	10/8/19	N
Ana G. Mendez - Gurabo	RN to BSN	Nursing^	N	10/8/19	N
Embry Riddle Aeronautical University	A.S.	Technical Management	R	10/30/19	Y
	A.S.	Aviation Business Administration	R	10/30/19	Y

^ Originally proposed as new programs to be offered at the previously approved site; withdrawn and resubmitted as new proposal for new site.

(OOS Programs Not Authorized) - 0



Larry Hogan
Governor

Boyd K. Rutherford
Lt. Governor

Ian D. MacFarlane
Chairperson

James D. Fielder, Jr., Ph. D.
Secretary

MEMORANDUM

DATE: February 26, 2020

TO: Commissioners, Maryland Higher Education Commission

FROM: Dr. Emily Dow, Assistant Secretary for Academic Affairs

STAFF: Trish Gordon McCown, M.S., Director of Academic Affairs
Ashley Wallace, Ph.D., Associate Director, Career & Workforce Education

SUBJECT: Report on Private Career Schools: Secretary Actions for Quarter 4
(October 1, 2019 to December 31, 2019)

During the current reporting period, the Secretary of Higher Education acted on a total of **61 non-degree academic program proposals** requiring review under Code of Maryland Regulations (COMAR) 13B.01.01, and they are outlined immediately below.

Private Career School Activities	Number of Actions
New Schools	0
New Programs	0
Approval of Changes of Location	1
Approval of Name Changes	0
Approval of Change of Ownership	0
Approval of Change of Director	1
Approval of Separate Classrooms	0
Other Business Approvals	2
Certificate Renewals	5
Cease and Desist Orders	0
Notices of Deficiencies	0
School Approvals Withdrawn	2
Program Approvals Withdrawn	0
Workforce Development Sequence Scholarship Approvals	24
Workforce Development Sequence Scholarship Denials	8
Workforce Development Sequence Scholarship Modifications – Approvals	15
Workforce Development Sequence Scholarship Modifications – Denials	3
Other Actions	0
Quarter 4 Total Actions	61

I. APPROVAL OF NEW SCHOOLS -- 0

II. NEW PROGRAMS REVIEWED AND APPROVED - 0

III. APPROVAL OF CHANGES OF LOCATION – 1

Institution	Date	Previous Address	New Address
Shawntay's School of Creative Nails	12/9/2019	7002-D Reisterstown Road, Pikesville, Maryland 21215	31 Allegheny Avenue, #206, Towson, Maryland 21204

IV. APPROVAL OF NAME CHANGES – 0

V. APPROVAL OF CHANGE OF OWNERSHIP - 0

VI. APPROVAL OF CHANGE OF DIRECTOR – 1

Institution	Date	Previous Director	Current Director
Douglas Real Estate Academy	11/26/2019	Barbara Cavender	Jennifer Colvin

VII. APPROVAL OF SEPARATE CLASSROOMS – 0

VIII. “OTHER BUSINESS” - 2

Institution	Date	Other Business Course(s)
Douglas Real Estate Academy	11/13/2019	Broker Course (Continuing Education)
Charm City Bartending Academy	10/7/2019	Flair Bartending (Continuing Education)

IX. CERTIFICATE RENEWALS - 5

Institution	Date	Certificate Number
Health Focus, Inc.	10/10/2019	1964
Greenbelt Career Institute	10/29/2019	1965
Shawntay’s School of Creative Nails	11/20/2019	1966
Douglas Real Estate Academy	11/26/2019	1967
Shawntay’s School of Creative Nails	12/9/2019	1968

X. CEASE AND DESIST ORDERS - 0

XI. NOTICES OF DEFICIENCIES – 0

XII. SCHOOL APPROVALS WITHDRAWN - 2

Institution	Closure Date	Effective Date	Reason for Withdrawal	Total Number of Students Affected by the Closure	Students Refunds or Transferred
Central Maryland School of Massage 5340 Spectrum Drive, Suite H Frederick, MD 21703	9/13/19	11/13/19	Loss of Accreditation	3	3 refunded
Frederick School of Cosmetology 403 S. Jefferson St. Prospect Plaza, Suite 8A Frederick, MD 21701	9/10/19	2/21/20	Bankruptcy	12	5 transferred 7 no response

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XIII. PROGRAM APPROVALS WITHDRAWN – 0

XIV. WORKFORCE DEVELOPMENT SEQUENCE SCHOLARSHIP – 49 actions

1. Ann Arundel Community College
 - a. 2 sequences approved (December 30, 2019)
2. Carroll Community College
 - a. 2 sequences denied (December 20, 2019)
 - b. 6 sequences modified (December 20, 2019)
3. Chesapeake College
 - a. 2 sequences approved (December 20, 2019)
 - b. 1 sequence modified (December 20, 2019)
 - c. 3 sequence modifications denied (December 20, 2019)
4. College of Southern Maryland
 - a. 3 sequences approved (October 21, 2019)
5. Frederick Community College
 - a. 8 sequences approved (December 18, 2019)
 - b. 6 sequences modified (December 18, 2019)
6. Hagerstown Community College
 - a. 2 sequences approved (December 20, 2019)
7. Montgomery College
 - a. 6 sequences approved (November 12, 2019)
 - b. 6 sequences denied (November 12, 2019)
 - c. 2 sequences modified (November 12, 2019)

INITIAL WORKFORCE SEQUENCE APPLICATIONS		
Community College	Approved	Denied
Ann Arundel Community College	Professional Cooking Skills Certified Nursing Assistant/Geriatric Nursing Assistant	
Carroll Community College		EKG Technician Emergency Medical Technician
Chesapeake College	Community Interpreter Veterinary Assistant	
College of Southern Maryland	Electrical Helper HVAC Helper Plumbing Helper	
Frederick Community College	Certified Nursing Assistant (CNA) Infant and Toddler Care Medical Coding Microsoft Foundation Series Preschool Curriculum and Activities School Age Child Care Sterile Processing Veterinary Assistant	
Hagerstown Community College	AMA General and Human Resource Management Certificate I & II Pet Grooming	
Montgomery College	Certified Nursing Assistant - Hospital Based Nail Technician Nurse Refresher Phlebotomy Technician Professional Pet / Dog Training Veterinary Assistant Training	911 Dispatch Academy Early Childhood Teacher Early Childhood Teacher (Spanish) Family Childcare Provider Family Childcare Provider (Spanish) Professional Dog Grooming
24 Approvals		8 Denials
Total Actions = 32		

<u>MODIFICATION OF WORKFORCE SEQUENCES</u>		
<u>Community College</u>	<u>Approved</u>	<u>Denied</u>
Carroll Community College	Certified Nursing Assistant / Geriatric Nursing Assistant Commercial UAS (Drone) Pilot Dental Assistant Medical Assistant Medical Biller Phlebotomy Technician	
Chesapeake College	Clinical Medical Assistant	Commercial Driver's License Prep Commercial Driver's License Bus Training Commercial Driver's License Prep with Bus Endorsement
Frederick Community College	Electrical 1 Electrical 2 HVAC 1 HVAC 2 Phlebotomy Technician Welding 1	
Montgomery College	Child Development Associate Credential Child Development Associate Credential - Spanish	
15 Approvals		3 Denials
Total Actions = 18		

XV. OTHER ACTIONS – N/A



Larry Hogan
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Lt. Governor

Ian D. MacFarlane
Chairperson

James D. Fielder, Jr., Ph. D.
Secretary

MEMORANDUM

DATE: January 22, 2020

TO: Maryland Higher Education Commissioners

FROM: Emily A. A. Dow, Ph.D., Assistant Secretary for Academic Affairs

SUBJECT: Proposed COMAR Changes to Add New Definition: First-time with Advanced Standing

A new definition is needed for high school students who have earned college credit while in high school. The proposed regulatory changes provide a new definition, “first-time student with advanced standing,” and includes edits that are inclusive of this burgeoning population.

Dual enrollment opportunities (i.e., the opportunity to take college coursework while enrolled in high school) have increased significantly over the past several years. Subsequently, many students are graduating high school with college credit. Under current Maryland regulations, these recent high school graduates with college credit are technically considered “transfer students” when they enroll for the first time after graduating high school. By considering these recent high school graduates as transfer students, they are often awarded the benefits of transfer students, such as the ability to transfer their college credits earned while in high school. However, the benefits of being a “first-time student” may not be provided when a student is considered a transfer student, and advantages such as specific freshman scholarships, access to specific freshman housing, orientation, and other opportunities to ensure student success may be denied.

For these reasons, a new definition is needed to characterize “first-time” students who transfer college credit earned while in high school. Institutions will be able to use this new definition to maximize all opportunities, both as a first-time student and as a student who is transferring college credit that was earned while in high school.

In addition to the proposed new definitions, the proposed changes include revisions that are inclusive to students with advanced standing.

The proposed changes have been discussed at length with the Student Transfer Advisory Council and circulated to various stakeholders. There has been general endorsement of the proposed changes.

RECOMMENDATION: It is recommended that the Commission approve for publication in the Maryland Register the enclosed regulations regarding the addition of new definitions and relevant changes, and authorize MHEC's attorneys to approve non-substantive revisions as necessary to conform the proposed regulations to the stylistic and formatting requirements of AELR and of the Division of State Documents.



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Secretary

Maryland Higher Education Commission 2020 Meeting Dates

The Maryland Higher Education Commission (MHEC) is Maryland's higher education coordinating board responsible for the management of statewide financial aid programs and the establishment of statewide policies for public and private colleges and career schools to support students' postsecondary pursuits.

Meeting Dates and Locations

January 22, 2020	July 22, 2020 (if needed)
February 26, 2020	August 26, 2020 (if needed)
March 25, 2019 Cancelled	September 23, 2020 9:30 a.m. to 3:30 p.m.
April 21, 2019	October 28, 2020
May 20, 2019 *Please note date change*	November 18, 2020 *Please note date change*
June 24, 2020	December 16, 2020 *Please note date change*

All Commission Meetings will be held on the 4th Wednesday of Each Month from 1:00pm to 4:00pm at the Maryland Higher Education Commission in the 7th Floor Board Room located at 6 N. Liberty Street, Baltimore, MD 21201 unless otherwise noted.

Dates and Times Subject to Change

<http://www.mhec.maryland.gov/About/Pages/Meetings.aspx>