

# **MARYLAND HIGHER EDUCATION COMMISSION**

## **MEETING BOOKLET**

Time: 1:00 PM  
Wednesday, August 24, 2022

Place: Video Teleconference  
(Google Meet)

# Maryland Higher Education Commission

Mary Pat Seurkamp, Ph.D., Chair

Charles McDaniels, Jr., Vice Chair

Senchal D. Barrolle, Esq.

Vivian S. Boyd, Ph.D.

Lewis R. Brown, Ed.D.

James E. Coleman

Judge Barbara Kerr Howe

Karen B. Salmon, Ph.D.

James B. Sellinger, Sr.

Ray Serrano, Ph.D.

Craig A. Williams, Ph.D.

Sade Davis, Student Commissioner

**James D. Fielder, Ph.D.**  
**Secretary**

**Lawrence J. Hogan, Jr.**  
**Governor**

**Boyd K. Rutherford**  
**Lt. Governor**



Larry Hogan  
Governor

Boyd K. Rutherford  
Lt. Governor

Mary Pat Seurkamp, Ph. D.  
Chair

James D. Fielder, Jr., Ph. D.  
Secretary

## Maryland Higher Education Commission Meeting Agenda

**TIME:** 1:00 p.m.  
Wednesday  
August 24, 2022

**PLACE:** Video Teleconference  
(Google Meet)

	<b>Page</b>	<b>Action Item</b>
<b>Call to Order</b>		
<b>Chair’s and Secretary’s Remarks</b>		
<b>Public Comments</b>		
<b>Commission Minutes Approval</b>		
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<b>Commissioner Committee Updates</b>		
<b>Department of Finance and Administration – Mr. Geoffrey Newman</b>		
Approval of Proposed Amendments to COMAR 13B.07.02.03 – Community Colleges Student Residency Policy – Mr. Geoffrey Newman.....	7	*
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Approval of Proposed COMAR Amendments – Maryland Instructor Certification Review Board Regulations – Ms. Alexia Van Orden.....	9	*
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Report on VA Education Benefits: MD SAA Actions for Quarter 4 (October 1, 2021 – December 31, 2021) – Ms. Trish Gordon McCown.....	32	
<b>Review Meeting – Proposals of Frostburg State University for a Bachelor of Science in Nursing – Pre-licensure and a Bachelor of Science in Nursing – LPN to BSN</b>		
<b>Adjournment</b>		

*The next Commission meeting is on Thursday, September 29, 2022 @ 10:00 a.m.*

**Maryland Higher Education Commission**  
Meeting Minutes

July 27, 2022  
1:00 p.m.

The Maryland Higher Education Commission (MHEC) met on Wednesday, July 27, 2022 via video teleconference (Google Meet).

**Commission members present:**

Mary Pat Seurkamp, Ph.D., Chair	James E. Coleman
Charles McDaniels, Jr., Vice Chair	Judge Barbara Kerr Howe
Vivian S. Boyd, Ph.D.	James B. Sellinger, Sr.
Lewis R. Brown, Ed.D.	Sade Davis, Student Commissioner

**Commissions members absent:**

Senchal D. Barrolle, Esq.	Ray Serrano, Ph.D.
Karen B. Salmon, Ph.D.	Craig A. Williams, Ph.D.

**Staff members present:**

James D. Fielder, Ph.D.	Emily A. A. Dow, Ph.D.
Rhonda Wardlaw	Lee Towers
Soma Kedia	Trish Gordon McCown
Victoria Johnson	Geoffrey Newman
Jacqueline Cade	Bryson Barksdale
Glenda Abney	Jennifer Katz

**Call to Order**

The meeting was called to order by **Chair Seurkamp** at approximately 1:02 p.m. A meeting quorum was established with eight (8) out of twelve (12) members present.

**Chair's Remarks**

**Chair Seurkamp** thanked everyone for attending today's meeting and welcomed Student Commissioner Sadé Davis who is a student at Prince George's Community College.

**Commissioner Davis** remarked that it was an honor for her to serve as Student Commissioner. She is currently studying Health Science and would like to pursue a career in Public Health.

**Chair Seurkamp** then gave a brief overview of the meeting agenda.

**Secretary's Remarks**

**Secretary Fielder** remarked that Commissioner Davis is one of the first community college students to serve on the Commission and will be able to offer a unique perspective. MHEC continues to hire employees for the new academic program review unit (resulting from the HBCU coalition settlement). Additionally, MHEC has met with the 4 Maryland HBCUs to discuss their new academic program requests.

### **Election of Commission Vice Chair**

**Chair Seurkamp** asked for nominations for the position of Vice Chair. **Commissioner Boyd** nominated Commissioner McDaniels to serve as Vice Chair of the Commission, and **Commissioner Howe** seconded the nomination. The nomination was approved unanimously.

**Chair Seurkamp** shared with everyone that Vice Chair McDaniels will remain as Chair of the Diversity, Equity, and Inclusion Committee.

### **Public Comments**

There were no public comments.

### **Commission Minutes Approval**

**Commissioner Howe** motioned to approve the June 22, 2022 meeting minutes. **Commissioner Coleman** seconded the motion, and the motion was approved unanimously.

### **Commissioner Committee Updates**

**Education Policy Committee: Commissioner Boyd** reported that there had not been much activity in the Committee recently. She noted that with the departure of former Student Commissioner Adekoya, she hoped that another Commissioner will join the Committee.

**Outreach, Grants, and Financial Assistance Committee: Commissioner Coleman** informed the Commission that the Committee will have its next meeting in August. He also wished to welcome Commissioner Davis and returning employee, Mr. Kendall Cook, as MHEC's new Outreach Specialist.

**Finance and Operations Committee:** Mr. Geoffrey Newman (Assistant Secretary for Finance and Administration) reported that MHEC continues to fill the new academic program review unit, as well as other vacancies. Our staff are also busily closing out the old fiscal year and opening up the new fiscal year.

**Diversity, Equity, and Inclusion Committee: Vice Chair McDaniels** reported that the Committee did not meet in July. The Committee is currently developing goals for the remainder of the year and will meet again in September.

### **Department of Finance and Administration – Approval of Proposed Amendment to COMAR – Community Colleges Student Residency Policy – Action Item**

**Chair Seurkamp** recognized Mr. Newman who presented this item. In 2022, the State enacted § 15-106.11 of the Education Article, Annotated Code of Maryland. The new statutory provision exempts returned Peace Corps volunteers who are domiciled in the State from paying nonresident tuition at a public institution of higher education in the State and establishes that returned Peace Corps volunteer students shall be included as in-State residents for the computation of State aid to community colleges.

The proposed regulatory amendment reflects that returned Peace Corps volunteer students, as defined in State law, shall be included as in-State residents for the computation of State aid to community colleges. These amendments have been approved for legality by MHEC's Assistant Attorneys General as required by the Maryland Administrative Procedure Act.

Upon approval by the Commission, the proposed regulations and regulatory amendments are submitted to the legislature's Joint Committee on Administrative, Executive, and Legislative Review (AELR), after which they are submitted to the Division of State Documents (DSD) for publication in the Maryland Register. After a public comment period, they may be brought back before the Commission for final adoption.

Mr. Newman recommended that the Commission: (1) approves for publication in the Maryland Register the proposed regulatory amendment to the computation of State aid to community colleges; and (2) authorizes its Assistant Attorneys General to make non-substantive edits to the proposed regulation to conform to the stylistic and formatting requirements of AELR and DSD.

**Commissioner Coleman** made a motion for approval and **Commissioner Howe** seconded the motion. The motion was approved unanimously.

### **Department of Academic Affairs – Final Adoption of New Regulations and Amendments to COMAR – Transfer Between Public Institutions of Higher Education – Action Item**

**Chair Seurkamp** recognized Dr. Dow who presented this item. On March 23, 2022, the Commission approved for publication in the Maryland Register proposed new regulations and regulatory amendments regarding the transfer of students between public institutions of higher education in the State. A draft version of these regulations had been presented to the Commissioners at the February 23, 2022 Commission meeting, in order to obtain feedback from Commissioners and community stakeholders prior to publication. The regulations repeal all 9 existing MHEC regulations governing transfer and articulation agreements, replace them with 15 new regulations, and amend 5 other existing regulations.

The proposed regulations were published in the Maryland Register on May 6, 2022. The public comment period for the regulations ended on June 6, 2022. Public comments were received. Staff carefully reviewed each public comment and held follow-up meetings with a few of the commenters. Two non-substantive changes have resulted from these comments and discussions. Changes to proposed regulations may be made in the process of final adoption if they are certified as non-substantive by an agency's legal counsel.

The comments also led to the discussion of an additional, substantial issue regarding the transferability equivalency standard and the transfer evaluation process that has been informally raised by institutions over the past year. On the premise that the transferability of a course should apply to all students across the board, regardless of academic program, these regulations draw a distinction between the transferability of completed courses and the awarding of credit for completed courses. Adding additional provisions to provide more detail regarding this paradigm shift is necessary to balance the needs of transfer students and ensure equity between transfer and non-transfer students while maintaining effective procedures that do not add time-consuming or redundant processes.

However, because this issue requires extensive changes and additional stakeholder input, the best course of action is to address this issue in future regulatory amendments. Therefore, the proposed regulations are ready for the Commission's final adoption, with the non-substantive changes in the text. These new regulations and regulatory amendments will become effective 10 days after notice of the final adoption is published in the Maryland Register.

Dr. Dow recommended that the Commission approve for final adoption the proposed regulations, including the non-substantive changes indicated in the text, regarding transfer between public institutions of higher education in the State.

**Commissioner Boyd** made a motion for approval and **Commissioner Sellinger** seconded the motion. **Chair Seurkamp** asked some clarifying questions. Additionally, **Chair Seurkamp** asked when the new issue regarding the transferability equivalency standard and the transfer evaluation process will be addressed and resolved. Dr. Dow replied that she hopes to reconvene the group (who provided input on these regulations) in about a month's time. The Commissioners present voted unanimously to approve these regulations.

### **Review Meeting – Proposal of Morgan State University for a Bachelor of Science in Cybersecurity Intelligence Management**

**Chair Seurkamp** gave an overview of the review meeting. Morgan State University (MSU) proposed a new Bachelor of Science degree program in Cybersecurity Intelligence Management, which the Secretary subsequently approved. The University of Maryland Global Campus (UMGC) later requested the Commission to review and overturn the Secretary's decision. The Secretary will have 30 minutes to present the rationale for his decision and to answer the Commissioners' questions. Likewise, UMGC will have 30 minutes to present their appeal and to answer questions. MSU will present last and have 10 minutes.

**Secretary Fielder** requested that the Commission affirm his decision to approve the proposed program. He explained that after MHEC received UMGC's initial objection to MSU's proposal, MHEC conducted meetings with both the proposing and objecting institutions in an unsuccessful attempt to resolve differences and encourage collaboration. Subsequently, MSU's program was approved, and UMGC requested the review meeting. **Secretary Fielder** noted that there were 3 primary reasons for his decision.

First, the market demand currently outstrips supply. The State has a substantial and growing need for cybersecurity management professionals. Despite the fact that there are already 5 schools in Maryland that offer a similar program, the total output of graduates is still not enough to meet the current and projected need.

Dr. Dow explained the second reason, which is that the academic content of MSU's proposed program differs markedly from UMGC's. For example, MSU requires students in their program to take a significant number of traditional business courses, which are not required by UMGC's program. The overlap in academic content is minimal. There are only 5 courses that have similar descriptions between the two programs.

**Secretary Fielder** explained that the third reason is that the two institutions have unique and distinct missions. Each has a differing role in public higher education in the State and each attracts a different student population. UMGC is an open university serving non-traditional students, while MSU is designated as the State's preeminent public urban research university with a mission of instruction, research, and service.

**Commissioner Boyd** asked what the major differences were among the 5 schools' programs mentioned earlier. **Secretary Fielder** explained that all 5 programs fall under the same CIP (Classification of Instructional Programs) code of 11.1003, Computer and Information Systems Security. Dr. Dow added that, in particular, the two programs under consideration focus more on the management of cybersecurity systems.

The President of the University of Maryland Global Campus (UMGC), Dr. Gregory Fowler, introduced Ms. Blakely Pomietto, Senior Vice President and Chief Academic Officer, who shared a PowerPoint presentation. Ms. Pomietto requested that the Commission reverse the Secretary's decision to approve MSU's Cybersecurity Intelligence Management program or support a reconsideration of UMGC's proposed B.S. program in Cloud Computing Systems. MSU's program would cause demonstrable harm to UMGC due to unreasonable program duplication. The approval of MSU's program is inconsistent with and contradicts recent decisions made by the Secretary and his application of the governing regulations.

Ms. Pomietto shared the following seven (7) points:

- 1) Significant overlap between programs in modality, program description, learning outcomes, curriculum, course content, and requirements.
- 2) UMGC's program has additional capacity to grow.
- 3) Both programs focus exclusively on the non-technical administrative, policy, and management aspects of cybersecurity.
- 4) Both programs are available fully online and in various face-to-face modalities.
- 5) UMGC's program can handle market demand and projected growth in non-technical cybersecurity jobs.
- 6) Both universities comply with COMAR requirements for admission and graduation, but UMGC is an open-admission institution by mission and state mandate.
- 7) Morgan's program duplicates both the modality and curriculum of UMGC's existing program, offers a similar tuition rate, and is offered in proximity to where 22% of UMGC's CMP (Cybersecurity Management and Policy) students live. Further, UMGC

offers CMP courses in a hybrid format in multiple locations within a 50-mile radius of Morgan State University.

Ms. Pomietto pointed out that the Secretary's rationale failed to appropriately apply the evidentiary standards for harmful duplication established in COMAR 13B.02.03.09 and referenced in the Secretary's October 2020 guidance regarding objections for academic program review. In fact, UMGC's program teaches business principles in the context of cybersecurity, and it has the capacity to grow.

**Commissioner McDaniels** asked how UMGC proposes to meet market demand if the number of degrees they are awarding are declining each year (as shown in the Secretary's statement). Dr. Douglas Harrison, Vice President and Dean of the School of Cybersecurity and Information Technology, replied that with the constant changes in the economy, workforce demand, and the industry, students find that they can often achieve their career goals without having to complete a full degree. However, UMGC's program is designed to stay current and be relevant. Students can always return to complete their degrees. **Commissioner Boyd** asked for other examples of demonstrable harm. Ms. Pomietto answered that the greatest harm would be to their enrollment. Other clarifying questions were asked of UMGC.

In UMGC's closing remarks, Ms. Pomietto referenced MHEC's decision in 2021 to deny UMGC's proposal for a B.S. degree in Cloud Computing Systems (that received an objection from Morgan State University). This was similar to the current situation. However, MHEC's decisions are inconsistent; they should apply the same rationale equitably to all institutions, regardless of type.

In MHEC's rebuttal, **Secretary Fielder** remarked that each decision is made separately, depending on the economic conditions and other circumstances at the time. MHEC has an obligation to support the academic programs of HBIs (Historically Black Institutions).

The President of Morgan State University, Dr. David Wilson, asked the Commission to uphold the Secretary's decision. He remarked that the proposed program was in alignment with their mission. Morgan takes the issue of program duplication very seriously. Before proposing a program, MSU takes care to ensure they are not duplicating a program that already exists.

Dr. Sanjay Bapna, the Chair of the Department of Information Science and Systems, spoke about some of the business courses that Morgan's students are required to take in their program, such as Accounting I & II and International Business. UMGC's program does not require these courses.

**Chair Seurkamp** made a motion to enter into a closed session to perform an administrative function and receive legal advice. **Commissioner Howe** seconded the motion, and the motion was approved unanimously.

### **Adjournment**

The meeting adjourned at approximately 2:33 p.m.



Larry Hogan  
Governor

Boyd K. Rutherford  
Lt. Governor

Mary Pat Seurkamp, Ph.D.  
Chair

James D. Fielder, Jr., Ph. D.  
Secretary

## MEMORANDUM

**DATE:** August 22, 2022

**TO:** Maryland Higher Education Commissioners

**FROM:** Geoffrey Newman, Assistant Secretary for Finance and Administration

**SUBJECT:** Approval of Proposed Amendments to COMAR 13B.07.02.03 –  
Community Colleges Student Residency Policy

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On July 27, 2022, the Commission approved for publication in the Maryland Register a proposed regulatory amendment to the computation of State aid to community colleges based on newly enacted § 15-106.11 of the Education Article, Annotated Code of Maryland, which exempts returned Peace Corps volunteers who are domiciled in the State from paying nonresident tuition at a public institution of higher education in the State and establishes that returned Peace Corps volunteer students shall be included as in-State residents for the computation of State aid to community colleges.

Prior to publication in the Maryland Register, the proposed amendment has been revised to contain language establishing that the returned Peace Corps volunteers must be domiciled in the State in order to be exempted from paying nonresident tuition at a public institution of higher education in the State and to be included as in-State residents for the computation of State aid to community colleges. Enclosed for your review and approval is the proposed regulatory amendment that reflects that returned Peace Corps volunteer students, as defined in State law, shall be included as in-State residents for the computation of State aid to community colleges if they are domiciled in the State. These amendments have been approved for legality by MHEC's Assistant Attorneys General as required by the Maryland Administrative Procedure Act. They are now enclosed for your review and approval.

Upon your approval, proposed regulations and regulatory amendments are submitted to the legislature's Joint Committee on Administrative, Executive, and Legislative Review (AELR), after which they are submitted to the Division of State Documents (DSD) for publication in the Maryland Register. After a public comment period, they may be brought back before the Commission for final adoption.

**RECOMMENDATION:** It is recommended that the Commission:

- (1) Approves for publication in the Maryland Register the enclosed proposed regulatory amendment to the computation of State aid to community colleges; and
- (2) Authorizes its Assistant Attorneys General to make non-substantive edits to the proposed regulation to conform to the stylistic and formatting requirements of AELR and DSD.

# **Title 13B MARYLAND HIGHER EDUCATION COMMISSION**

## **Subtitle 07 COMMUNITY COLLEGES**

### **Chapter 2 General Regulations and Policies for Community Colleges**

**Authority: Education Article, Titles 11, 15 and 16, Annotated Code of Maryland**

#### **.03 Student Residency Policy.**

F. The following students shall be considered to be Maryland residents (not applicable to Baltimore City Community College):

(1) Military personnel and their dependents who have a domicile in Maryland at the time of entrance into the armed forces and who are stationed outside the State;

(2) Military personnel stationed in Maryland and on active duty who did not have a domicile in Maryland at the time of entrance into the armed forces, and their dependents;

(3) A student enrolled in a program designated by the Commission as a health manpower shortage program;  
~~and~~

(4) A student from outside the State who enrolls as part of a reciprocity agreement negotiated between Maryland and another state; ~~and~~

(5) A “returned Peace Corps volunteer” under Education Article, §15-106.11, Annotated Code of Maryland, who is domiciled in the State and attends a public institution of higher education in the State.



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## *MEMORANDUM*

**DATE:** August 24, 2022

**TO:** Maryland Higher Education Commission

**FROM:** Alexia Van Orden  
Staff Liaison, Maryland Fire-Rescue Education Training Commission

**SUBJECT:** Approval of Proposed COMAR Amendments – Maryland Instructor Certification Review Board Regulations

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The purpose of this memorandum is to request approval to publish for comment proposed regulations for the Maryland Instructor Certification Review Board (MICRB). The attached amendments revise the regulations to change certain emergency services instructor certification standards.

The Maryland Instructor Certification Review Board is responsible for establishing a process for certifying emergency services instructors in accordance with standards established by the Maryland Higher Education Commission through the Maryland Fire-Rescue Education Training Commission. Certification granted by the Maryland Instructor Certification Review Board provides emergency services personnel throughout the state with competent instructors qualified to provide instruction and training in one or more emergency services disciplines.

**RECOMMENDATION:** It is recommended that the Maryland Higher Education Commission approves for publication the attached proposed amendments to the Maryland Instructor Certification Review Board regulations, and authorize MHEC's attorneys to approve non-substantive revisions as necessary to conform the proposed regulations to the stylistic and formatting requirements of AELR and of the Division of State Documents.

# Title 13B MARYLAND HIGHER EDUCATION COMMISSION

## Subtitle 03 FIRE-RESCUE EDUCATION AND TRAINING COMMISSION

### Chapter 01 Certification Standards and Procedures for Emergency Services Instructors

Authority: Education Article, §11-105 and Title 11, Subtitle 5, Annotated Code of  
Maryland

#### .03 State Emergency Services Instructor Certification Standard.

A.—D. (text unchanged)

E. Six Sequential Stages of Instructor Candidate System.

(1)—(2) (text unchanged)

(3) Instructor Training.

(a) The approved instructor training program consists of sequential instruction and is designed to impart knowledge and skills necessary for the candidate to perform duties as an instructor. The scope of the training shall include instructor roles and responsibilities, lesson planning, domains of learning, learning styles, goals and objectives, communication skills, diversity, legal issues, student evaluation, and basic course designs. Evaluation shall be accomplished by written examinations and instructor performance evaluations.

(b) The instructor training program shall fulfill the professional requirements and qualifications in Regulation .13 of this chapter, as taught by an instructor trainer approved by the MICRB. The course shall also include an examinations ~~at mid-course and~~ at the end of ~~the each~~ course, performance evaluations, and ~~one term project~~performance testing items to be completed before the end of the course. The MICRB may consider credentials of a degreed applicant verified by a sponsoring agency as having completed this requirement. Evidence of academic achievement in the field of education (adult education preferred) shall be submitted to the MICRB.

(c) The instructor candidate may fulfill the instructor training requirement by completing a nationally recognized instructor training course approved by the MICRB.

(d) ~~A level I instructor~~An Instructor I training program shall be taught by an MICRB-approved State emergency services instructor approved as an instructor evaluator or instructor trainer. ~~A level II instructor~~An Instructor II training program shall be taught by an MICRB-approved State emergency services instructor trainer.

(4)—(6) (text unchanged)

F.—I. (text unchanged)

### **.13 Local Emergency Service Instructor Standards.**

A. Except as set forth in §B of this regulation, the instructor candidate shall meet the requirements of NFPA 1041 Standard for Fire and Emergency Services Instructor Professional Qualifications, chapters 1—[65](#).

B. The instructor candidate may meet the requirements of a recognized instructor training agency or educational institution if the requirements:

(1) Cover all the elements specified in NFPA 1041 Standard for Fire and Emergency Services Instructor Professional Qualifications, [chapters 1-5](#); and

(2) Have been approved by MICRB.

C. The instructor candidate shall demonstrate knowledge and skills based on the general categories of NFPA 1041 Standard for Fire and Emergency Services Instructor Professional Qualifications, [chapters 1-5](#), and the requisite knowledge and skills of each section.



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James D. Fielder, Jr., Ph. D.  
Secretary

**MEMORANDUM**

**DATE:** August 24, 2022

**TO:** Commissioners, Maryland Higher Education Commission

**FROM:** Trish Gordon McCown, Director of Academic Affairs  
STAFF: Jacqueline Cade, Education Policy Analyst, Collegiate Affairs  
Bryson Barksdale, Online Education Analyst, Collegiate Affairs

**SUBJECT:** Report on Institutions of Higher Education Program Review: Secretary Actions for Quarter 4 (October 1, 2021 to December 31, 2021)

During the current reporting period, the Secretary of Higher Education acted on a total of **120** academic program proposals requiring review under Code of Maryland Regulations (COMAR) 13B.02.01 and 13B.02.03, and they are outlined immediately below.

<b>Actions by In-State Institutions (ISI)</b>	<b>Number of Actions</b>	<b>Segment</b>
<b>Programs Objected to</b>	1	at independent colleges and universities
	0	at public four-year colleges and universities
	0	at public community colleges
<b>New Degree Programs</b>	9	at independent colleges and universities
	6	at public four-year colleges and universities
	5	at public community colleges
<b>New Certificate Programs</b>	1	at independent colleges and universities
	13	at public four-year colleges and universities
	7	at public community colleges
<b>New Areas of Concentration</b>	1	at independent colleges and universities
	5	at public four-year colleges and universities
	0	at public community colleges
<b>Substantial Modifications to Existing Program</b>	1	at independent colleges and universities
	2	at public four-year colleges and universities
	4	at public community colleges
<b>Non-substantial Modifications to Existing Program</b>	18	at independent colleges and universities
	8	at public four-year colleges and universities
	32	at public community colleges
<b>Withdrawn Proposals</b>	4	at independent colleges and universities

	1	at public four-year colleges and universities
	1	at public community colleges
<b>Institutional Program Partnerships</b>	0	at independent colleges and universities
	1	at public four-year colleges and universities
	0	at public community colleges
<b>Proposals Not Approved or Recommended</b>	0	at independent colleges and universities
	0	at public four-year colleges and universities
	0	at public community colleges
<b>Quarter 4 Total Actions for ISI</b> <i>objections not included in this total</i>	34	at independent colleges and universities
	36	at public four-year colleges and universities
	49	at public community colleges
	<b>119</b>	

<b>Actions by Out-of-State Institutions (OOS)</b>	<b>Number of Actions*</b>	<b>Segment</b>
<b>Programs Objected to</b>	0	Out-of-state institutions  <i>The majority of out-of-state institutions are now under extended approval for five years and submit an application only for new programs requested during the extended approval period.</i>
<b>New Programs</b>	0	
<b>Renewal Programs</b>	0	
<b>Conditionally Authorized Programs</b>	0	
<b>New Areas of Concentration</b>	0	
<b>Suspended Program</b>	0	
<b>Discontinued Programs</b>	0	
<b>Programs Withdrawn</b>	0	
<b>Programs Not Authorized</b>	0	
<b>Institution Closures</b>	0	
<b>Quarter 4 Total Actions for OOS</b> <i>objections not included in this total</i>	<b>0</b>	

Actions for Online Registration Institutions (OR) <i>Out-of-State Fully Online Distance Education Programs</i>		Number of Actions	Segment	
Initial Applications		0	Out-of-state Institutions not participating in the National Council for State Authorization Reciprocity Agreements (NC-SARA)	
Renewal Applications		0		
Applications Withdrawn		0		
Applications Denied		1		
New Programs	0	0		
Renewal Programs	0			
Maryland Residents in New Programs	0			
Maryland Residents in Renewal Programs	0			
<b>Quarter 4 Total Actions for OR</b>		<b>1</b>		

<b>Quarter 4 Total Actions for ISI, OOS, and OR</b> <i>objections not included in this total</i>	<b>120</b>
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**I. PROGRAM OBJECTIONS -**

Code of Maryland Regulations (COMAR) 13B.02.03.27B requires the Commission to circulate program proposals for thirty days for comment or objections from in-state institutions.

The Secretary or an institution may file an objection to implementation of a proposed program if the objection is based on:

- a. Inconsistency of the proposed program with the institution’s approved mission;
- b. Not meeting a regional or Statewide need consistent with the State Plan;
- c. Unreasonable program duplication which would cause demonstrable harm to another institution; or
- d. Violation of the State’s equal educational opportunity obligations under State and federal law.

What follows is a summary of all in-state objections the Commission has received to programs submitted for review, upon which the Secretary has issued a decision between October 1, 2021 to December 31, 2021.

<b>Proposing Institution</b>	<b>Program Proposed</b>	<b>Objecting Institution</b>	<b>Objection Rationale</b>	<b>Action</b>	<b>Rationale for Action</b>	<b>Action Date</b>
Notre Dame of Maryland University	Master of Science Nursing (M.S.N.) degree in Adult-Gerontology Primary Care Nurse Practitioner	University of Maryland, Baltimore	(1)Inconsistency with approved mission; (2)Unreasonable program duplication	Recommended	Not unreasonably duplicative	<b>10/25/2021</b>

## II. NEW DEGREE PROGRAMS APPROVED/RECOMMENDED – 20

### Independent Four-Year Colleges and Universities – 9

Institution	Degree Award	Academic Program Name	Action Date
Women's Institute of Torah Seminary and College	BA	Communication Sciences and Disorders	10/01/21
Washington College	BS	Neuroscience	10/13/21
McDaniel College	BA	Food Studies	10/19/21
Johns Hopkins University	BS	Systems Engineering	12/27/21
Hood College	MS	Nutrition	10/13/21
Notre Dame of Maryland University	MSN	Adult-Gerontology Primary Care Nurse Practitioner	10/25/21
Capitol Technology University	MRes	Astronautical Engineering	12/16/21
Capitol Technology University	PhD	Occupational Risk Management	12/08/21
Capitol Technology University	Doc	Business Administration in Supply Chain Management - DBA	12/16/21

### Public Four-Year Colleges and Universities – 6

Institution	Degree Award	Academic Program Name	Action Date
University of Maryland, College Park	BA	Technology and Information Design	10/01/21
Morgan State University	BS	Coastal Science and Policy	10/13/21
Towson University	BS	Computer and Mathematical Sciences	10/15/21
University of Maryland, Baltimore	MS	Clinical Informatics	12/16/21
Morgan State University	MS	Data Analytics and Visualization	10/13/21
University of Maryland, College Park	Doc	Business Administration	12/16/21

### Community Colleges – 5

Institution	Degree Award	Academic Program Name	Action Date
Allegany College of Maryland	AAS	Engineering – Automated Manufacturing Technology	10/01/21
Harford Community College	AS	Data Science	10/13/21
Harford Community College	AAS	Biotechnology	10/28/21
Montgomery College	AA	Media Production	12/14/21
Anne Arundel Community College	AAS	Histotechnician	12/27/21

**III. NEW CERTIFICATE PROGRAMS APPROVED/RECOMMENDED - 21**

**Independent Four-Year Colleges and Universities – 1**

<b>Institution</b>	<b>Degree Award</b>	<b>Academic Program Name</b>	<b>Action Date</b>
Notre Dame of Maryland University	PBC	Leadership in Teaching: Social Emotional Learning and Flourishing	12/17/21

**Public Four-Year Colleges and Universities – 13**

<b>Institution</b>	<b>Degree Award</b>	<b>Academic Program Name</b>	<b>Action Date</b>
University of Maryland, Baltimore County	UDC	Arabic	11/08/21
University of Maryland, Baltimore County	UDC	Japanese	11/08/21
Bowie State University	UDC	Data Analytics	12/13/21
Bowie State University	UDC	Entrepreneurship	12/16/21
Coppin State University	UDC	Esports Management	12/27/21
University of Maryland, Baltimore	PBC	Medical Physics	10/13/21
University of Maryland, College Park	PBC	Dual Language Education	10/13/21
University of Maryland, Baltimore	PBC	Medical Cannabis Science, Therapeutics, and Policy	10/15/21
University of Maryland, Baltimore	PBC	Medical Cannabis Pharmaceutical Science	10/15/21
University of Maryland, Baltimore	PBC	Medical Cannabis Clinical Science	10/15/21
Towson University	PBC	Professional Studies	12/08/21
University of Maryland, Global Campus	PBC	Acquisition and Contract Management	12/16/21
University of Maryland, College Park	PBC	Remote Sensing	12/17/21

**Community Colleges – 7**

<b>Institution</b>	<b>Degree Award</b>	<b>Academic Program Name</b>	<b>Action Date</b>
Chesapeake College	LDC	Global and Intercultural Studies	10/01/21
Harford Community College	LDC	Geospatial Technology	10/13/21
Harford Community College	LDC	Data Science	10/28/21
Prince George's Community College	LDC	Health Sciences	12/16/21
Howard Community College	LDC	Data Business Analytics	12/16/21
Prince George's Community College	LDC	Internet of Things	12/16/21
Allegany College of Maryland	LDC	Social Media Marketing	12/27/21

**IV. NEW AREAS OF CONCENTRATION APPROVED/RECOMMENDED – 6**

**Independent Four-Year Colleges and Universities – 1**

<b>Institution</b>	<b>Degree Award</b>	<b>Academic Program Name</b>	<b>Area of Concentration</b>	<b>Action Date</b>
Johns Hopkins University	Doc	Public Health	Women's and Reproductive Health	12/27/21

**Public Four-Year Colleges and Universities – 5**

<b>Institution</b>	<b>Degree Award</b>	<b>Academic Program Name</b>	<b>Area of Concentration</b>	<b>Action Date</b>
University of Maryland, Baltimore County	BA	Modern Languages and Linguistics	Two-Language Concentration	10/13/21
University of Maryland, Baltimore County	BA	Modern Languages and Linguistics	Language and Cultural Studies	10/13/21
University of Maryland, Baltimore	MS	Gerontology	Aging & Applied Thanatology	12/17/21
University of Maryland, Baltimore	MS	Gerontology	Health & Social Innovation	12/17/21
University of Maryland, Baltimore	MS	Gerontology	Principles in the Management of Aging Services	12/17/21

**Community Colleges – 0**

**V. SUBSTANTIAL MODIFICATIONS APPROVED/RECOMMENDED – 7**

**Independent Four-Year Colleges and Universities – 1**

<b>Institution</b>	<b>Degree Award</b>	<b>Academic Program Name</b>	<b>Review Action</b>	<b>Action Date</b>
SANS Technology Institute	PBC	Cyber Defense Operations	Substantial Change to Certificate Program NOM	10/01/21

**Public Four-Year Colleges and Universities – 2**

<b>Institution</b>	<b>Degree Award</b>	<b>Academic Program Name</b>	<b>Review Action</b>	<b>Action Date</b>
Frostburg State University	BS	Philosophy		12/16/21
Towson University	MS	Nursing		12/08/21

**Community Colleges – 4**

<b>Institution</b>	<b>Degree Award</b>	<b>Academic Program Name</b>	<b>Review Action</b>	<b>Action Date</b>
Cecil College	AAS	Marketing		10/19/21
Montgomery College	LDC	Web Development		10/13/21
Harford Community College	LDC	Biotechnology		10/28/21
Community College of Baltimore County	LDC	Flight Training		10/28/21

**VI. NON-SUBSTANTIAL MODIFICATIONS APPROVED/RECOMMENDED – 58**

**Independent Four-Year Colleges and Universities –18**

<b>Institution</b>	<b>Degree Award</b>	<b>Academic Program Name</b>	<b>Review Action</b>	<b>Action Date</b>
Capitol Technology University	MS	Unmanned and Autonomous Systems Policy	Change Program Title	10/28/2021
Capitol Technology University	AAS	Wireless Engineering Technology	Change Program Title	12/8/2021
Stevenson University	MS	Business and Technology Management	Change Program Title	12/13/2021
Johns Hopkins University	PMC	Health Systems Management	Change Program Title	12/27/2021
Hood College	MS	Educational Leadership	Change Program Modality	12/14/2021
Hood College	MS	Education - Curriculum and Instruction	Change Program Modality	12/14/2021
Hood College	MS	Education - Multidisciplinary Studies	Change Program Modality	12/14/2021
Hood College	MS	Reading Specialization	Change Program Modality	12/14/2021
Hood College	PBC	Educational Leadership	Change Program Modality	12/14/2021
Hood College	PBC	Secondary Mathematics Education	Change Program Modality	12/14/2021
Hood College	PBC	Elementary STEM Education	Change Program Modality	12/14/2021
Notre Dame of Maryland University	MA	Leadership in Special Education	Change Program Modality	12/17/2021
Notre Dame of Maryland University	MA	Teaching	Change Program Modality	12/17/2021

Notre Dame of Maryland University	MA	Teaching English to Speakers of Other Languages - Initial Pre-K-12	Change Program Modality	12/17/2021
Notre Dame of Maryland University	MA	Administration and Supervision for Changing Populations	Change Program Modality	12/17/2021
Notre Dame of Maryland University	MA	Gifted Education	Change Program Modality	12/17/2021
Notre Dame of Maryland University	MA	Leadership in Teaching	Change Program Modality	12/17/2021
Notre Dame of Maryland University	Doc	Instructional Leadership for Changing Populations	Change Program Modality	12/27/2021

**Public Four-Year Colleges and Universities – 8**

Institution	Degree Award	Academic Program Name	Review Action	Action Date
Morgan State University	Doc	Urban Educational Leadership		12/16/21
Morgan State University	BS	Management	Change Program Title	12/8/2021
Morgan State University	BS	Business Administration	Change Program Title	12/8/2021
University of Maryland, College Park	Masters	Historic Preservation	Code Change	10/28/2021
Towson University	BBA	Business Administration	Discontinued	12/8/2021
University of Baltimore	MA	Global Affairs and Human Security	Change Program Modality	10/28/2021
University of Baltimore	MS	Negotiations and Conflict Management	Change Program Modality	10/28/2021
University of Maryland, Global Campus	Doc	Management	Reactivated	10/15/21

**Community Colleges – 32**

Institution	Degree Award	Academic Program Name	Review Action	Action Date
Hagerstown Community College	AA	Arts and Sciences	Non-Substantial Program Change	12/13/21
Hagerstown Community College	AA	Arts and Sciences	Non-Substantial Program Change	12/13/21
Hagerstown Community College	AAS	Information Systems Technology	Non-Substantial Program Change	12/13/21
Hagerstown Community College	AAS	Web and Multimedia Technology	Non-Substantial Program Change	12/13/21
Hagerstown Community College	AAS	Mechanical Engineering Technology	Non-Substantial Program Change	12/13/21
Hagerstown Community College	AAS	Electrical Engineering Technology	Non-Substantial Program Change	12/13/21

Hagerstown Community College	AAS	Mechanical Engineering Technology	Non-Substantial Program Change	12/13/21
Cecil College	AAS	Bioproduction	New Stand-Alone Certificate Program SUB	12/16/21
Chesapeake College	LDC	Hotel/Resort Management Certificate	Non-Substantial Program Change	10/01/21
Community College of Baltimore County	LDC	Aviation Management	Suspend Program	10/28/21
Hagerstown Community College	LDC	Advanced Network Security	Non-Substantial Program Change	12/08/21
Hagerstown Community College	LDC	Administrative Assistant	Non-Substantial Program Change	12/13/21
Hagerstown Community College	LDC	Web/Multimedia Development	Non-Substantial Program Change	12/13/21
Hagerstown Community College	LDC	Electronics Technician	Non-Substantial Program Change	12/13/21
Cecil College	LDC	Cybersecurity	Change Program Modality	12/27/2021
Allegany College of Maryland	AS	Criminal Justice Transfer	Change Program Title	10/28/2021
Allegany College of Maryland	LDC	Forensics	Change Program Title	10/28/2021
Anne Arundel Community College	LDC	Visual Arts-Photography	Change Program Title	10/1/2021
Anne Arundel Community College	LDC	Media Production	Change Program Title	10/1/2021
Allegany College of Maryland	AS	Criminal Justice Transfer	Change Program Title	10/28/2021
Allegany College of Maryland	LDC	Forensics	Change Program Title	10/28/2021
Hagerstown Community College	LDC	Solar/Wind Energy Installation and Service, Alternative Energy Technology	Change Program Title	12/8/2021
Hagerstown Community College	LDC	Advanced Network Security, Cybersecurity	Change Program Title	12/13/2021
Cecil College	AAS	Health Information Technology	Suspended	10/15/2021
Prince George's Community College	AA	General Studies Transfer	Suspended	12/14/2021
Prince George's Community College	AA	General Studies Transfer	Suspended	12/14/2021
Cecil College	AAT	Secondary Education - Music	Discontinued	10/15/2021
Cecil College	LDC	Commercial Transportation	Discontinued	10/15/2021
Cecil College	LDC	Oracle Certified Associate	Discontinued	10/15/2021
Hagerstown Community College	LDC	Cisco CCNA Prep, Cybersecurity	Discontinued	12/8/2021
Hagerstown Community College	LDC	Network Security, Cybersecurity	Discontinued	12/8/2021
Community College of Baltimore County	LDC	Flight Training	Reactivated	10/27/21

**VII. WITHDRAWN PROPOSAL – 6**

**Independent Four-Year Colleges and Universities – 4**

Institution	Degree Award	Academic Program Name	Action Date
Notre Dame of Maryland University	MA	Teaching English to Speakers of Other Languages - Post-Secondary Ed	11/22/21
St. Mary's Seminary and University	PBC	Youth Ministry	12/02/21
St. Mary's Seminary and University	PBC	Religious Education	12/02/21
Capitol Technology University	PhD	Manufacturing	11/11/21

**Public Four-Year Colleges and Universities – 1**

Institution	Degree Award	Academic Program Name	Action Date
Morgan State University	PBC	Education Policy for Social Justice	12/30/21

**Community Colleges – 1**

Institution	Degree Award	Academic Program Name	Action Date
Prince George's Community College	LDC	Computer Graphics	12/30/21

**VIII. INSTITUTIONAL PROGRAM PARTNERSHIPS/ENGAGEMENT – 1**

**Independent Four-Year Colleges and Universities – 0**

**Public Four-Year Colleges and Universities – 1**

Institution	Degree Award	Academic Program Name	Review Action	Action Date
University of Maryland, College Park	BS	Fermentation Science w/ USG RHEC	Regional Higher Education Center	12/27/21

**Community Colleges – 0**

**IX. PROPOSALS NOT APPROVED/ RECOMMENDED - 0**

**Independent Four-Year Colleges and Universities – 0**

**Public Four-Year Colleges and Universities – 0**

**Community Colleges – 0**

**X. OUT-OF-STATE INSTITUTIONS (OOS) SUMMARY**

Actions by Out-of-State Institutions (OOS)	Number of Actions*	Segment
Programs Objected to	0	at out-of-state institutions
New Programs	0	* Unlike in-state proposals, approval of out-of-state institutions expires each August 31st. Institutions not under extended approval submit a request for renewed approval annually, typically by March 31st. Also, of note, the majority of out-of-state institutions are now under extended approval for five years and submit an application only for new programs requested during the extended approval period.
Renewal Programs	0	
Conditionally Authorized Programs	0	
New Areas of Concentration	0	
Suspended	0	
Discontinued	0	
Programs Withdrawn	0	
Programs Not Authorized	0	
Quarter 4 Total Actions by OOS <i>objections not included in this total</i>	<b>0</b>	

**(OOS Program Objections) – 0**

**(OOS Approved New and Renewal Programs) – 0**

**(OOS New and Renewal Areas of Concentration) – 0**

**(OOS Suspended or Discontinued Programs) – 0**

**(OOS Programs Withdrawn) – 0**

**(OOS Programs Not Authorized) – 0**

**XI. ONLINE REGISTRATION INSTITUTIONS (OR) – 1**

<b>Actions for Online Registration Institutions (OR) <i>Out-of-State Fully Online Distance Education Programs</i></b>		<b>Number of Actions</b>	<b>Segment</b>
<b>Initial Applications</b>		0	at out-of-state Institutions not participating in the National Council for State Authorization Reciprocity Agreements (NC-SARA)
<b>Renewal Applications</b>		0	
<b>Applications Withdrawn</b>		0	
<b>Applications Denied</b>		1	
<b>New Programs</b>	0		
<b>Renewal Programs</b>	0		
<b>Maryland Residents in New Programs</b>	0		
<b>Maryland Residents in Renewal Programs</b>	0		
<b>Quarter 4 Total Actions for OR</b>		<b>1</b>	

<b>Institution</b>	<b>Initial (I) or Renew (R)</b>	<b>Number of Online Programs</b>	<b>Number of Students</b>	<b>Action Date</b>
American Business & Technology University	I	0	0	10/27/2021

**XII. ACADEMIC COMMON MARKET (ACM) and UNIQUE MAJORS (UM) – 39**

<b>Quarter 4 Total ACM Certifications</b>	<b>39</b>	This cycle includes the Fall term applications and represents applications reviewed between October 1, 2021 – December 31, 2021.
<b>Quarter 3 Total UM Reviews</b>	<b>0</b>	This number represents the number of applications reviewed between October 1, 2021 – December 31, 2021.



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Secretary

## MEMORANDUM

**DATE:** August 24, 2022

**TO:** Commissioners, Maryland Higher Education Commission

**FROM:** Trish Gordon McCown, Director of Academic Affairs

**STAFF:** Eric Jackson, Education Analyst, Career & Workforce Education

**SUBJECT:** Report on Private Career Schools: Secretary Actions for Quarter 4  
(October 1, 2021 – December 31, 2021)

During the current reporting period, the Secretary of Higher Education acted on a total of **66 non-degree academic program proposals** requiring review under Code of Maryland Regulations (COMAR) 13B.01.01, and they are outlined immediately below.

Private Career School Activities	Number of Actions
New Schools	1
New Programs	1
Approval of Changes of Location	2
Approval of Name Changes	0
Approval of Change of Ownership	0
Approval of Change of Director	0
Approval of Separate Classrooms	0
Other Business Approvals	1
Certificate Renewals	2
Cease and Desist Orders	0
Notices of Deficiencies	0
School Approvals Withdrawn	1
Program Approvals Withdrawn	0
Workforce Development Sequence Scholarship Approvals	9
Workforce Development Sequence Scholarship Denials	0
Workforce Development Sequence Scholarship Modifications – Approvals	29
Workforce Development Sequence Scholarship Modifications – Denials	0
Training Provider Questionnaires	20
<b>Quarter 4 Total Actions</b>	<b>66</b>

**I. APPROVAL OF NEW SCHOOLS – 1**

School Name	Address	Approval Date	Program
First Choice Real Estate	1655 Crofton Blvd., Crofton, MD 21114	11/23/2021	Real Estate Principles and Practices for Salespersons (60 clock hours)

**II. NEW PROGRAMS REVIEWED AND APPROVED – 1**

School Name	Address	Approval Date	Program
Topcurl Beauty Academy	12164 Central Avenue, Suite 200; Bowie, Maryland 20721	10/15/2021	Esthetics (600 clock hours)

**III. APPROVAL OF CHANGES OF LOCATION – 2**

Institution	Effective Date	Old Address	New Address
Douglas Real Estate Academy	10/15/2021	8585 Fort Smallwood Rd.; Pasadena, MD 21122	8221 Ritchie Hwy., Suite 101; Pasadena, MD 21122
National Phlebotomy Association	10/15/2021	1901 Brightseat Road; Landover, MD 20785	1809 Brightseat Road; Landover, MD 20785

**IV. APPROVAL OF NAME CHANGES – 0****V. APPROVAL OF CHANGE OF OWNERSHIP - 0****VI. APPROVAL OF CHANGE OF DIRECTOR – 0****VII. APPROVAL OF SEPARATE CLASSROOMS – 0****VIII. “OTHER BUSINESS” – 1**

Institution	Address	Approval Date	Rationale
Distance Learning Institute Training	10410 Kensington Parkway, Suite 23; Kensington, MD 20895	November 5, 2021	Maryland Broker Pre-Licensing Training

**IX. CERTIFICATE RENEWALS – 2**

Institution	Renewal Date	Certificate Number
Gandhi Healthcare	10/29/2021	2030
Omega Studios' School of Applied Recording Arts & Sciences	11/23/2021	1979

**X. CEASE AND DESIST ORDERS - 0**

**XI. NOTICES OF DEFICIENCIES – 0**

**XII. SCHOOL APPROVALS WITHDRAWN – 1**

Institution	Address	School Withdrawal or Revocation Date	Certificate Number
Real Estate Education Center of Maryland	53 W. Aylesbury Road; Lutherville-Timonium, MD 21093	November 5, 2021	1953

**XIII. PROGRAM APPROVALS WITHDRAWN – 0**

**XIV. WORKFORCE DEVELOPMENT SEQUENCE SCHOLARSHIP – 38**

<b>INITIAL APPROVALS</b>			
Frederick Community College			
	Approval Date	Course Sequence Name	Sequence #
1	October 8, 2021	Diesel Technician	111700-019
2	October 8, 2021	IT User Support Specialist	111700-020
3	October 8, 2021	Logistics & Production	111700-021
4	October 8, 2021	Rehabilitation/ Physical Therapy Aide	111700-022
Anne Arundel Community College			
5	October 8, 2021	Certified Clinical Medical Assistant	110200-027
6	November 15, 2021	Pre-Apprenticeship Electrical Training	110200-028

College of Southern Maryland			
7	November 15, 2021	Gas Metal Arc Welder	111000-010
8	November 16, 2021	Gas Tungsten Arc Welder	111000-011
<b>TOTAL INITIAL APPROVALS = 8</b>			

<b>MODIFICATIONS TO CURRENT SEQUENCES- APPROVALS</b>			
Frederick Community College			
	Approval Date	Course Sequence Name	Sequence #
1	October 8, 2021	Automotive Technology	111700-001
2	October 8, 2021	Child Care - Infant and Toddler	111700-012
3	October 8, 2021	Child Care - Preschool Curriculum and Activities	111700-015
4	October 8, 2021	Child Care - School Age	111700-016
5	October 8, 2021	Electrical 1	111700-003
6	October 8, 2021	Electrical 2	111700-004
7	October 8, 2021	HVAC 1	111700-005
8	October 8, 2021	HVAC 2	111700-006
9	October 8, 2021	Welding 1	111700-009
10	October 8, 2021	Welding - GMAW	111700-019
11	October 8, 2021	Welding - SMAW	111700-020
12	October 8, 2021	Welding - SMAW 5G	111700-021
13	October 8, 2021	Certified Nursing Assistant (CNA)	111700-011
14	October 8, 2021	Medical Billing	111700-022
15	October 8, 2021	Medical Coding	111700-013
16	October 8, 2021	Sterile Processing	111700-017
17	October 8, 2021	Veterinary Assistant	111700-018

18	October 8, 2021	Phlebotomy Technician	111700-008
19	October 8, 2021	Dental Assistant	111700-002
<b>Anne Arundel Community College</b>			
20	November 15, 2021	Certified Nursing Assistant / Geriatric Nursing Assistant	110200-006
21	November 15, 2021	Central Sterile Processing Technician	110200-001
22	November 15, 2021	Veterinary Assistant	110200-026
<b>College of Southern Maryland</b>			
23	November 16, 2021	Certified Clinical Medical Assistant (CCMA)	111000-001
24	November 16, 2021	Truck Driver (Class B with Passenger School Bus Endorsement)	111000-006
25	November 16, 2021	Certified Nursing Assistant / Geriatric Nursing Assistant	111000-003
26	November 16, 2021	Phlebotomy Technician	111000-004
27	November 16, 2021	Pre-Apprenticeship Electrical Training	111000-005
<b>Hagerstown Community College</b>			
28	November 16, 2021	Child Care Group Leader (Pre- School Age)	112100-009
29	December 15, 2021	Management Bootcamp [ <i>new name</i> ]	112100-011
<b>TOTAL MODIFICATIONS APPROVED = 29</b>			

**XV. TRAINING PROVIDER QUESTIONNAIRES – 20**

<b>Regulated (Secretary Approval Required)</b>		
<b>Business Name</b>	<b>Proposed Vocational Training</b>	<b>Response Letter Date</b>
Autumn Lake Healthcare (multiple locations in Maryland)	CNA/GNA	10/13/2021
Helping Hands	CNA	10/26/2021
Heaven Sent Nursing Training Center	CNA	12/16/2021
LoveLi Care Services	CNA; Medical Technician	12/21/2021
Future Healthcare and Management	CNA; GNA	12/22/2021
CogOllie Health Training and Services	CNA; GNA	12/23/2021
Lighthouse Real Estate Academy	Salesperson Pre-Licensing	12/21/2021
Future Healthcare and Management Homewood	CNA; GNA	12/22/2021
Chesapeake Cyber Institute	Cybersecurity	12/28/2021
Optimal Phlebotomy Clinic LLC	Phlebotomy	12/23/2021
TNO Rescue Services	Phlebotomy	12/29/2021

<b>Exempt (Secretary Approval Not Required)</b>			
<b>Business Name</b>	<b>Proposed Vocational Training</b>	<b>Exemption</b>	<b>Response Letter Date</b>
EPAM UpSkill	Business Analysis; Front End Development; and Java Development	Distance Education	10/26/2021
Loving Hands Mobile Labs, LLC	Phlebotomy Continuing Education Workshop	Continuing Education	12/20/2021
TidalHealth	CNA/GNA Training	Employer-Employee	12/22/2021

<b>Not Regulated (Secretary Approval Not Required)</b>		
<b>Business Name</b>	<b>Proposed Vocational Training</b>	<b>Response Letter Date</b>
Sew Fabulous Sewing School	Sewing Classes	11/19/2021
Franklin Apprenticeships	IBM z/OS Mainframe	12/14/2021
Optimal Phlebotomy	CPR	12/23/2021
Solar Jedi Empire, LLC	Solar Consultant and Door Knocker	12/28/2021
Advanced Technology Executive Management (ATEM)	Introduction to Project Management; Introduction to Business Process Improvement; Introduction to Lean Six Sigma; Advanced Business Process Improvement; Introduction to Scheduling; Introduction to Earned Value Management; Introduction to Quality and Performance Management; Advanced Project Management; Risk Management; and Strategic Planning	12/28/2021
Equitable Solutions Consulting Group	Job Readiness/Customer Service; Technology/Computer Literacy; Pre-GED and GED; DUI classes; and ESOL.	12/29/2021



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**MEMORANDUM**

**DATE:** August 24, 2022  
**TO:** Commissioners, Maryland Higher Education Commission  
**FROM:** Trish Gordon McCown, Director of Academic Affairs  
**STAFF:** Everette Jackson, Jr., Associate Director, Veterans Affairs and State Approving Agency (SAA)  
**SUBJECT:** Report on VA Education Benefits: MD SAA Actions for Quarter 4- October 1, 2021 – December 31, 2021 (Quarter 1 based on the Federal fiscal year)

During the current reporting period, the Maryland State Approving Agency (MD SAA)<sup>1</sup> acted on **1,272 program related actions** in accordance with sections 3675 and 3676 of Title 38 U.S.C., and they are outlined immediately below. The program activities listed below are related to institutions and training facilities approved to participate in the Veterans Education and Training programs administered by the U.S. Department of Veterans Affairs (DVA).

State Approving Agency Program Related Activities	Number of Actions
Program Approval Actions	553
Other Approval Actions	382
Facility Visits	7
Technical Assistance	320
Outreach	0
Liaison	10
<b>Quarter 4 (VA Q1) Total Actions</b>	<b>1,272</b>

<sup>1</sup> MHEC serves as the Maryland State Approving Agency for Veterans Education and Training programs administered by the U.S. Department of Veterans Affairs. The statutory authority for State Approving Agencies is granted in accordance with Chapter 36 of Title 38 United States Code ([36 U.S.C. §3671](#))

**Section I. Program Approval Actions-** Initial and revised approval of a defined or structured series of educational or occupational activities leading to the award of a recognized credential such as a Certificate, Diploma or Degree.

Type of Facility	IHL	NCD	APP	OJT	CORR	FLT	LACAS
<b>Number Approved this Quarter</b>	439	24	5	0	0	3	15
<b>Number Disapproved This Quarter</b>	67	0	0	0	0	0	0

**Section II. Other Approval Actions-** Those actions taken to assess: (a) program and policy information contained in facilities’ publications; (b) contents of a supplement or an addendum to facilities’ publications; (c) revision to a policy or a practice; or (d) any actions that substantiate the continuation of an existing approval.

Type of Facility	IHL	NCD	APP	OJT	CORR	FLT	LACAS
<b>Number Approved this Quarter</b>	265	68	22	0	0	18	9
<b>Number Disapproved This Quarter</b>	0	0	0	0	0	0	0

**Section III. Visits to Facilities-**

	IHL	NCD	APP	OJT	CORR	FLT	LACAS
<b>Compliance Visits (1)</b>	4	1	0	1	0	0	
<b>Inspection Visits (2)</b>	0	1	0	0	0	0	0
<b>DVA Requested Visits (3)</b>	0	0	0	0	0	0	
<b>Other Visits (4)</b>	0	0	0	0	0	0	0
<b>Information Visits (5)</b>	0	0	0	0	0	0	

1. A visit to a previously approved facility to monitor and assure continued acceptability of approval.
2. A visit to a new facility requesting approval or to an approved facility requesting approval of a new program.
3. Visits made at the request of the VA.
4. Visits made at the request of a facility for assistance, Licensure/Certification Test visits; etc.
5. Visits made to obtain compliance survey information the request of the VA under 38 USC 3672(a).

**Section IV. Technical Assistance-** Technical assistance is any interaction designed to assist an individual, a school, or training site personnel with any portion of the approval function. Assistance could be rendered either before or after initial approval.

Type of Facility	IHL	NCD	APP	OJT	CORR	FLT	LACAS
<b>Number of Tech. Assist. Actions This Quarter</b>	207	58	21	11	0	8	15

**Section V. Other Activities of Visits**

Outreach Activities (1)	Liaison Activities (2)
0	10

1. Outreach is defined as any activity designed to inform or encourage those with GI Bill entitlement to use it, and any activity that encourages potential providers to become approved and to recruit users of the GI Bill.
2. Liaison is defined as activities that equate the SAA with other education and training professionals, promote and encourage exchange of information and support, and integrate the SAA into associations that will serve the interest of the program.

**A. General Description of Activities Completed this Quarter**

Weekly Meeting with MD Education Liaison Representative from the DVA	Maryland College Collaboration of Student Veterans Commission (Quarterly Meeting)
MDVA Veterans Service Specialists (Quarterly Meeting)	MD Department of Labor Apprenticeship Council (Bimonthly Meeting)
Denial of Benefit Letters Outreach	24 Month Approval Update Compliance Outreach
SCO Training Webinar	Technical Assistance to SCO's via phone and email.
Technical Assistance to Veterans and their dependents via phone and email	Follow Up on Compliance Survey Findings with SCO's.

Definitions

1. APP- Apprenticeship Program
2. CORR- Correspondence courses (i.e. by mail or electronic transmission)
3. DVA- Department of Veterans Affairs
4. FLT- Flight facilities
5. IHL- Institution of Higher Learning (i.e. colleges and universities)
6. LACAS- License and Certification (i.e. bar exam, cosmetology board exam)
7. MD SAA- Maryland State Approving Agency
8. NCD- Non-college degree facility (i.e. private career school)
9. OJT- On-the-job training program
10. SCO- School Certifying Official, the VA point of contact for an approved educational training institute.
11. USC – United States Code
12. CFR – Code of Federal Regulations



Larry Hogan  
Governor

Boyd K. Rutherford  
Lt. Governor

Mary Pat Seurkamp, Ph. D.  
Chair

James D. Fielder, Jr., Ph. D.  
Secretary

## Maryland Higher Education Commission 2022 Meeting Dates

The Maryland Higher Education Commission (MHEC) is Maryland's higher education coordinating board responsible for the management of statewide financial aid programs and the establishment of statewide policies for public and private colleges and career schools to support students' postsecondary pursuits.

### Meeting Dates and Locations

January 26, 2022	July 27, 2022 (if needed)
February 23, 2022	August 24, 2022 (if needed)
March 23, 2022	September 29, 2022 10:00am to 4:00pm *Please note date change.*
April 27, 2022	October 26, 2022
May 25, 2022	November 16, 2022 *Please note date change.*
June 22, 2022	December 14, 2022 *Please note date change.*

All Commission meetings will be held on the 4<sup>th</sup> Wednesday of each month from 1:00pm to 4:00pm, with certain exceptions. Meetings in 2022 will be conducted via video teleconference (GoToMeeting), unless otherwise noted.

Dates and times are subject to change.

<http://www.mhec.maryland.gov/About/Pages/Meetings.aspx>