Maryland Higher Education Commission
Office of Student Financial Aid
6 N. Liberty Street, Ground Suite, Baltimore, MD 21201
(410) 767-3300; (800) 974-0203
TTY for the Deaf – (800) 735-2258
MHEC.MARYLAND.GOV

DEPENDENT STUDENT FAMILY SIZE VERIFICATION WORKSHEET
2025-26 Academic Year

IMPORTANT: FOLLOW INSTRUCTIONS CLOSELY. This form must be filled out correctly, in full, and signed by the student and a parent. Failure to follow instructions will delay or prevent processing of State financial aid awards.

The Maryland Higher Education Commission (MHEC) requires your family size information in order to determine financial need through MHEC calculations. Your family size is missing from your 2025-26 Free Application for Federal Student Aid (FAFSA) and you must fill out this form so MHEC has the information on record.

A. Student Information

_____   _____   _____   _____/_____/_____
Last Name   First Name   M.I.   Date of Birth (MM/DD/YYYY)

Your MHEC ID# is the unique identifier for your MDCAPS account and can be found at the top of the screen after login: https://mdcaps.mhec.state.md.us/MDCAPS/login.aspx

_____   _____
Last Four Digits of SSN   MHEC ID#

B. Family Size **List the people below that reside in your parent(s)' household:**

- Include yourself *(even if you do not live with your parent[s])*;
- Your parent(s) and your parent(s)' other children.
- If your parent is remarried, list the stepparent. If your parents are not married but live together, list both parents.
- Write each person's current age and relationship to you, the student.
- In the 2025-26 College/University column, write the college or university the individual plans to enroll for the 2025-26 academic year, or write N/A or leave blank if they will not be enrolled in college.
  If more space is needed, attach a separate page with student's name and MHEC ID# at the top.

Full Name	Age	Relationship	2025-26 College/University
EX: Jane Smith	5	Sister	N/A
		SELF (Student)	

Double check you have completed all sections A-B correctly and as instructed.
Your consideration for need-based State financial aid programs will be delayed or prevented if this form is incomplete

C. Certification and Signature **Typed signatures are NOT permitted. Student and one parent must sign.**
Wet signatures (signed in ink) or verified e-signatures are permitted. Improper or missing signatures will result in this document being rejected.

The person signing below certifies that all of the information provided is true and complete to the best of the signee's knowledge, and agrees to provide documentation that will verify the accuracy of the information reported.

_____   _____
Student Signature   Date

_____   _____
Parent Signature   Date

Upload this form to your MDCAPS account. Select *Electronic File Upload* from the dashboard and follow prompts to submit.

All documents must be submitted to MHEC by the published deadline.
https://mhec.maryland.gov/preparing/Pages/Important-Scholarship-and-Grant-Deadlines.aspx

Submit online via student's MDCAPS account:
https://mdcaps.mhec.state.md.us/MDCAPS/login.aspx