



MARYLAND HIGHER EDUCATION COMMISSION
Office of Grants and Strategic Initiatives
HUNGER-FREE CAMPUS GRANT PROGRAM
FINAL REPORT
FY 2027

Institution	
Grant Number	
Project Title	
Project Director (Name and Title)	
Email and Phone	
Grant Period Covered	
Date Submitted	

Complete each section below. Attach additional sheets as needed. Do not include individual student names, Social Security numbers, or any other personally identifiable information anywhere in this report or its attachments.

1. PROGRAM OVERVIEW

Provide a narrative overview of how your institution addressed student food insecurity during the grant period. Address each of the following:

- Efforts to address student hunger.
- Efforts to leverage more sustainable solutions to meet basic food needs.
- Efforts to raise awareness of existing services.
- Efforts to build strategic partnerships at the local, state, or national level.
- Activities and progress of the campus Hunger Task Force.
- Efforts to enroll students in SNAP, including outreach to federal work-study students regarding their SNAP eligibility.
- Participation in National Hunger and Homelessness Awareness Week, including the date and description of the event held.
- Status of the campus food access model (Option A: Physical Campus Food Pantry, or Option B: Alternative Food Access Arrangement).

- (4-year institutions of higher education and 4-year regional higher education centers only) Status of options for students to use SNAP benefits at campus retailers, or of information provided about off-campus retailers that accept SNAP, and status of the campus meal-sharing program.
- (If applicable) Outcome of collaboration with the Governor's Office ENOUGH Grant Program initiative and the ENOUGH Quarterback partner.
- Challenges encountered and how they were addressed.

2. ANNUAL STUDENT HUNGER SURVEY RESULTS

Submit survey results using the Annual Student Hunger Survey Aggregate Results Reporting Tool. Do not attach the survey instrument, individual student responses, response-level data files, free-text entries, or student contact information.

Confirm submission and summarize below:

- ☐ The completed Annual Student Hunger Survey Aggregate Results Reporting Tool is attached to this report.
- ☐ Survey results were submitted separately to OGSi on _____

Provide a brief narrative summary of the findings and how they will inform future hunger-free campus efforts. Report the food security category distribution from Part 3B of the reporting tool. Do not restate individual responses.

3. PROGRESS TOWARD OBJECTIVES

Describe progress toward the goals and action plans established by the campus Hunger Task Force. Address each of the following:

- Goals set at the beginning of the grant period.
- Actions taken.
- Outcomes achieved.
- Any adjustments made during the grant period.
- Number of task force meetings held during the academic year and the dates on which they were held.

4. FINAL RESULTS AND DATA SUMMARY

Provide final results for the elements below. Tables are encouraged. Report demographics in aggregate only.

- Number of students served.
- Activities conducted and the dates on which they were conducted.
- If the approved budget included Emergency Assistance under Category G, the number of students assisted and the total amount disbursed.

5. BUDGET EXPENDITURES AND MATCH RECONCILIATION

Attach a final financial report presenting both grant expenditures and in-kind or matching funds, by budget category, using the fillable Budget Summary workbook provided on the Hunger-Free Campus program page. Complete both tables below and use the space that follows for narrative on expenditures, variances, and unspent funds.

Table 1. Expenditures

	Approved Budget (as revised and approved, if applicable)	Final Actual
Total direct costs (Budget Summary, Line H, Column 1)		
Indirect costs (Budget Summary, Line I, Column 1)		
Grant funds, total (Budget Summary, Line J, Column 1)		
In-kind or matching funds (Budget Summary, Line J, Column 2)		

Table 2. Closeout Computation

Closeout computation	Amount
a. Grant funds received from MHEC	
b. Grant funds expended (Table 1, Line J, Column 1, Final Actual)	
c. Unexpended grant funds (a minus b)	
d. Indirect costs allowable at closeout (8% of Final Actual Line H, Column 1)	
e. Disallowed indirect costs (Final Actual indirect minus d, if positive; otherwise zero)	
f. Allowable grant funds expended (b minus e)	
g. In-kind or matching funds documented (Table 1, Line J, Column 2, Final Actual)	

h. Match as a percentage of allowable grant funds expended (g divided by f)	%
i. Grant funds supportable by documented match (g multiplied by 4)	
j. Match shortfall (f minus i, if positive; otherwise zero)	
k. Total amount due to MHEC (c plus e plus j)	

Documented match must be supported by the same documentation standard applied to grant-funded costs. Lines c, e, and j are computed on separate amounts and are cumulative. A total on Line k greater than zero is a refund owed to MHEC at closeout, subject to MHEC review. Where Line h is 25 percent or greater and Lines c and e are zero, no refund is owed.

SUBMISSION AND CERTIFICATION

Submit to: ogsi.mhec@maryland.gov

Subject line: FY 2027 HFC Final Report — [Institution Name]

Due date: October 15, 2027.

Attach the final financial report using the fillable Budget Summary workbook provided on the Hunger-Free Campus program page and the completed Annual Student Hunger Survey Aggregate Results Reporting Tool.

The signature below certifies that the information in this form is accurate and complete to the best of the signer's knowledge.

Signature of Authorized Official (V.P. level or above):

Name and Title, Printed: _____

Date: _____