

MHEC Faculty Advisory Council
Meeting of April 21, 2015
1:30 – 3:30 p.m. in Cade 219
Anne Arundel Community College
Arnold, MD 21012

Minutes

1. Call the meeting to order.
 - a. 1:35pm

2. Introduction of all FAC members and guests.

Attendance: Nayna Philipsen, Joan Langdon, Bill Tally, Kelly Halimeda, Curt Raney, Angelique Cook-Hayes, Sharon Fechter, Jolly Davis, Terry Bridger, Ken Kerr, Rich Siciliano, Dipa Sakar-Dey, Linda Martinak, Kathy Jones, Genny Segura, Jennifer Frank, Benjamin Arah, Nicole Dombrowski-Risser

- Benjamin Arah from Bowie State joined us for the first time
- Lee Tower Legislative Director from MHEC

3. Remarks and Q&A—Lee Tower, Legislative Director, MHEC

This legislative session saw 14 bills related to higher education. As of today, none have been signed by the Governor. Many were “house keeping” bills that clarified or correct prior legislation.

- House Bill 1 added “Hattie N. Harrison Memorial Scholarship” to the official name of the Workforce Shortage Student Assistance Grant for Child Care Providers
- House Bill 10 corrects an error to clarify “Fully Online Distance Education.”
- House Bill 11 expands eligibility to step children for the Edward T and Mary A Conroy Memorial Scholarship Program
- House Bill 37 Provides for the establishment of a governing board for the Center for Research and Education in Science and Technology Center (CREST) in Frederick.
- House Bill 74 Expands the scope of the Walter Sondheim Jr. Internship Scholarship Program to include Spring and Fall.
- House Bill 297 Unaccompanied Homeless Youth Tuition Exemption was modified to require that an individual's status as an “unaccompanied homeless youth” to be determined by one of several specific individuals to qualify for tuition exemption.
- House Bill 934 Provides for student privacy protections for personal electronic accounts
- House Bill 571 Sexual Assault bill requires a campus climate survey with biannual reports
- House Bill 672 Maryland College Education Export Act of 2015 authorizes MHEC to enter into the State Authorization Reciprocity Agreement (SARA) exempting institutions that participate from being required to register with MHEC when offering fully online distance programs in Maryland.
- House Bill 779 establishes the Maryland Higher Education Outreach and College Access Pilot Program targeting low-income high school graduates.

- House Bill 799 Veterans and Dependents Nonresident Tuition: Requires institutions to comply with federal law that [prohibits charging out-of-state tuition to veterans, their spouses, and children.
- House Bill 847 Victims of Human Trafficking: authorizes community college boards of trustees to waive out-of-county or out-of-region fees to students who are victims of human trafficking.
- House Bill 941 Establishes a task force to study exemptions from Higher Education Ethics Requirements and Procurement Rules to Facilitate Technology Transfer.
- Senate 677 Professional Development for teachers required MSDE cooperation with MHEC to develop a master plan for Early Childhood Education providers to address the critical shortage of qualified professionals.

Lee Tower was asked what we can anticipate for next year's legislative session. He indicated that there are five proposals in the works. Any new initiatives need to be submitted by September 1, 2015.

4. Reconsideration of the minutes of the Nov 18, 2014 FAC meeting and Approval of minutes of Jan 20, 2015 FAC meeting - Ken Kerr

- Minutes were approved with the addition of the November meeting's attendance and the addition of full names for members referenced.

5. Old Business – none

6. New Business

- Issue 5a and b. Faculty Recruitment, Retention, and Staff Development—Bill Tally
 - The group developed a draft of a survey seeking information related to: Faculty Mentoring and why faculty left institutions
 - Bill Tally asked the FAC to review the draft and submit suggestions to him by email. He hopes to finish revisions within the next 30 days and distribute the survey by September 1, 2015.
- Issue 4 Motion from Textbook Affordability Workgroup— Curt Raney
 - The group recommends that this be an issue to be resolved at the institutional level, and that this group no longer needs to work on it. There was a motion by Curt Raney that we discontinue consideration of this issue. Sharon Fechter seconded and the motion passed by voice vote.
- Issue 6 [Recommendations from Standards for Use of Adjunct Faculty Workgroup \(Issue #6\)](#) – Linda Martinak
 - The group submitted a report with 10 recommendations:
 - Standardization of compensation across Maryland

- Evaluate the possibility of health care and retirement benefits for adjunct faculty
 - Mandatory orientation at the college and department level
 - Regular evaluation of adjuncts and mentoring for new adjuncts
 - Extended contracts beyond a single semester
 - Private location for meeting with students
 - Incentives for professional development and excellence
 - Access to office supplies, free parking campus activities and resources, email and telephone
 - Technology and online teaching training offered
 - All expectations clearly communicated to adjunct faculty in a transparent manner prior to acceptance of a contract.
- The group asks for MHEC endorsement of this set of recommendations. Curt Raney made a motion that the document be adopted and forwarded to MHEC. The motion died for lack of a second. Group 6 members asked the FAC to review and make suggestions prior to the May meeting. Several FAC members made some suggestions which were recorded by Group 6

7. Status Reports of progress on each of the remaining Issues (Please see [Division of Issues for FAC 2014-15](#) for the most current work group memberships.)

- Issues 1 and 2: General Education and Transfer Guidelines—Sharon Fechter. The group's work has been posted on Yammer and the group seeks comment from FAC on Yammer or by email to Sharon Fechter, Ken Kerr, or Dipa Sakar-Dey.
- Issue 3: Competency Based Education and Credit for Prior Learning—Solomon Alao (excused) sent a memo that he has procured a grant and will report on it at the May Meeting
- Issue 7: Exposure to Research Skills—Joan Langdon distributed notes from the group's meetings and a list of suggestion by various individuals from USM institutions. Joan asks FAC to review these suggestions, make comment, and submit any additional suggestions. Email suggestions to the group.
- Issue 8: Standards for Dual Enrollment—Complete
- Issue 9: FAC's Functioning--Completed

8. Announcements— The May 19, 2015 meeting features Dr. Jennie Hunter-Cevera, Acting Secretary of Higher Education, election of FAC's Officers: Chair, Vice Chair and Secretary and final actions on the Issues for 2014-15.

9. Adjournment at 3:35

Submitted by Ken Kerr, Secretary