

## MHEC Faculty Advisory Council

Meeting: May 20, 2014

1:30 – 3:30 p.m. in **Cade 219**

Anne Arundel Community College

Arnold, MD 21012

### Minutes

1. Call the meeting to order at 1:35, pending achieving a quorum.
  - a. Attendance: Jim Heimdal, Nicole Dombrowski-Risser, Solomon Alao, Teresa Bridger, Jolly Davis, Ken Kerr, Rich Siciliano, Katherine Corley Murray, Elizabeth daRosa, Genny Segura, Jennifer Frank
2. Welcome and Introduction of all FAC members and guests
3. Reconstruction of the minutes of the Feb 18<sup>th</sup>, 2014 FAC meeting and approval of the Apr 15<sup>th</sup>, 2014 FAC meeting - Ken Kerr
  - a. Minutes of April 15<sup>th</sup> meeting minutes were approved; however, there was not a quorum, so the approval is not official.
  - b. A request was made for members to provide any notes they have of the February meeting so that these minutes can be reconstructed. The USB drive containing the secretary's notes became non-functional and the data is unable to be recovered.
4. Old Business
  - a. Proposal for [Remote Participation](#) in FAC meetings – Peter Herzfeld, Rich Siciliano, Sharon Fechter, Pat Glibert: As remote participation is commonplace, the ad hoc committee recommends accepting the draft amendment to the constitution permitting remote participation with full voting rights. There was some discussion of would happen in the event of poor or lost connection when voting—especially in the case of a close vote. Whose obligation is it to ensure the remote members' vote(s) are cast. MHEC liaisons agreed that remote participation is a common MHEC practice. A suggestion was made that the procedure for participating remotely be posted on the website with the understanding that the default method of participation is in person, and the member choosing to participate remotely has the responsibility of ensuring the connection and that the meeting will not be held up for a lost or poor connection.
5. New Business
  - a. Proposals from work group 3, Competency-Based Ed (CBE) and Credit for Prior Learning (PLA)– Nicole Dombrowski-Risser presented the group's recommendations for recognizing competency-based and prior learning to award academic credit. They acknowledge that this falls outside the standard model and that there may be some objections related to rigor, faculty workload, and lessening enrollment in traditional-model classes. University of Maryland University College has already anticipated many of these objections and addressed them. Workgroup 3 reviewed the University of Maryland University College's (UMUC) practice, policy, and procedure, and recommend that it be adopted system-wide or by colleges and universities that have not already implemented their own procedure. MHEC commissioners are concerned that there be some level of standardization, as COMAR is somewhat vague and makes it



MHEC reviews the curriculum, mission, faculty, and gets a feel for the entire institution prior to granting recognition.

7. Discussion of Maryland definition of "College and Career Ready" – Jennifer Frank and Genny Segura
8. Year End Report from each Work Group -- Chairs of work groups 1,2a,2b,2c,3,4,5,6
  - a. Group 1 8-year regulatory review. Tabled this year. Because of the interconnectedness of regulations, this will be taken up in a larger scale beginning this summer.
  - b. Group 2a Transition courses: The group presented a list of questions for clarification, but made no recommendations. Some of the work was used by Jennifer Frank in a report that will be moving forward in the summer.
  - c. Group 2b Statewide transfer agreements: Reports that an increasing number of schools are implementing reverse transfer agreements
  - d. Group 2c Standard number of credits: report was given during the April meeting. Jennifer reported that she attended M4CAO Community College Chief Academic Officer meetings where a process is in place that requires institution to justify degree programs that exceed the 60 credit maximum for an associate's degree.
  - e. Group 3: presented earlier (see above)
  - f. Group 4: Legislative Session: Not much pre-session activity or activity requiring MHEC action prior to the legislative session. By December MHEC needs to report on Course redesign—specifically developmental courses, faculty engagement, 55% completion goal best practices, and a college and career readiness update. These are issues that FAC can be helpful with in the fall.
  - g. Group 5 Textbook Affordability: Full report was presented at the February 18<sup>th</sup> meeting. Information of Open Source Consortium is available on the FAC website. Another issues is ADA compliance and textbook publishers. Many claim to be in compliance, but, upon investigation, do not appear to be, Faculty must be wary of publisher claims because the burden of compliance falls on the institution that selected the instructional materials to ensure ADA compliance. Another area of concern is custom texts, these are not ADA compliant.
  - h. Group 6 Federal Healthcare Law: Nothing new to report.
9. Selection of the date and place for annual June luncheon is at Café Meza Norte on June 10<sup>th</sup> with an alternate date of June 11<sup>th</sup>.
10. Announcements:
  - a. Dr. Shawna Aker-ball will attend out September meeting. Dr. Cathy Schultz, Acting Secretary, will attend the October meeting.
  - b. College of Notre Dame welcomes a new president in June.
11. Meeting adjourned at 3:48