



MHEC
Creating a state of achievement

Larry Hogan
Governor

Boyd K. Rutherford
Lt. Governor

Anwer Hasan
Chairperson

Dr. James D. Fielder
Secretary

MARYLAND HIGHER EDUCATION COMMISSION
REFUND CLAIMS FORM
FOR FREDERICK SCHOOL OF COSMETOLOGY (FSC)

-- Not for use to apply for a federal student loan discharge --

Filing a claim for a refund is a two-step process. The first step is to complete this form and mail it to us. MHEC will review it and then send you the second step: a Data Affirmation, Assignment, and Acknowledgment of Subrogation of Rights form to be completed, signed and returned to us to finalize your refund.

Complete and mail this form with an **original signature** to:

Associate Director, Career and Workforce Education
Closed School Claims
Maryland Higher Education Commission
6 N. Liberty Street, 10th Floor
Baltimore, MD 21201

Student Name:

Address:

Phone Numbers: *Day* _____ *Evening* _____

Social Security Number: _____

Program in which you were enrolled _____

Date that you started _____

Last Date of Attendance at the school: _____

Please enclose a *copy* of your enrollment agreement.



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AMOUNT(S) YOU PAID FOR TUITION:

(Supporting documentation of payment is critical. You must enclose copies of any proof of payment, such as canceled checks, charge card statements, money order receipts, or school receipts.)

Tuition Payments Made By You Directly to Frederick School of Cosmetology by Cash, Check, Money Order, or Credit Card: \$ _____

Tuition Payments Made through any One of the Following Alternative Financing Programs **(please enclose *copies* of all loan agreements):**

Retail Installment Contract: \$ _____
In-House Loan: \$ _____
Private Loan: \$ _____
Other: \$ _____

I understand that this and any other information obtained may be provided to other agencies, lenders, insurers, financial institutions, or others in the course of the processing of my claim.

Signature

Date