

FINAL REPORT BUDGET SUMMARY

One Step Away State Grant Program

Lead Organization & Project Title: _____

	COLUMN 1	COLUMN 2	COLUMN 3	COLUMN 4	COLUMN 5	COLUMN 6
A. Salaries & Wages	OSA	OSA	ORGANIZATION	ORGANIZATION	OTHER	FUNDS
Professional Personnel	FUNDS	FUNDS	MATCH	MATCH	MATCH*	REMAINING**
List each by name and title	BUDGETED	SPENT	BUDGETED	SPENT	BUDGETED	
1						
2						
3						
Other Personnel (list by job category & note # of each)						
4						
5						
Total Salaries and Wages						
B. Fringe Benefits						
C. Travel						
D. Equipment						
1						
2						
E. Materials and Supplies						
F. Consultant and Contractual Services						
G. Other (specify)						
1						
2						
Total Other Costs						
H. Total Direct Costs (A through E)						
I. Indirect Costs (cannot exceed 8% of G)						
J. Total (H & I)						

* If any of these parties, or another agency, committed funds or in-kind donations for this project, indicate the specific breakdown and explanation of such funds for each on a separate sheet, while putting the totals for appropriate categories here in column 3 and summarizing the match in the budget narrative. Project directors should work with their finance offices to ensure that funds are used for their intended purposes.

Signature of Finance Officer: _____

Name & Title of Finance Officer (printed): _____

Date: _____

