



Final Progress Report

Grant #:

Project Title:

Project Director:

Institution:

Please complete each section below. Attach additional sheets as needed. Please include any additional pertinent information.

1. Overview of Project Progress

Please provide an overview of the project. The narrative should address the following:

- a. Did the project start on time? If not, please discuss why.
- b. Was the projected number of participants recruited? If not, please discuss the difference.
- c. What worked well? What went as planned? Which activity had the best results? Please discuss.
- d. Discuss any challenges encountered and how the challenges were addressed. What did not go as planned?
- e. What was the impact of challenges encountered? What was the impact on the timeline?

2. Objectives

Discuss the objectives outlined in your approved application. Describe the major project activities and outcomes for each approved objective. Indicate met, not met, or partially met for each objective.

Objective 1: Develop new or improve existing outreach strategies to inform and encourage near-completers to re-enroll in college.

Objective 2: Enhance student support systems to include academic, financial, and/or social advising that facilitate smooth re-entry into the educational environment and retention through degree completion.

Objective 3: Increase re-enrollment rates of near-completers by offering a track/plan of study to increase the speed of completion.

Objective 4: Establish and implement prior learning assessments or competency-based testing to award college credit for returning adult learners.

Objective 5: Develop general studies or another type of associate or bachelor's degree program for which students who have accumulated 45 or 75 credits for an associate's or a bachelor's degree, respectively but not necessarily the correct credits for the initially intended degree program may qualify.

Objective 6: Increase re-enrollment rates of near-completers by offering new campus-based sustainable financial aid options using campus or other financial aid resources for support such as textbook waivers and tuition discounts.

3. Final Results

Provide results for the data elements below. Provide additional data and narrative as needed.

Degree-Eligible Near-Completers

- The number of degree-eligible students identified to include gender, race, age, and degree program aggregated demographic data.
- The number of degree-eligible students successfully contacted (email and/or snail mail that was not returned).
- The number of degree-eligible students awarded an associate or bachelor's degree during the grant reporting period.

Degree-Potential Near-Completers

- The number of degree-potential students identified to include gender, race, age, and degree program aggregated demographic data.
- The average number of credits toward degree for degree potential near-completers.
- The average length of time (in months) that degree-potential near-completers stopped-out or dropped-out.
- The number of degree-potential near-completers successfully contacted (email and/or snail mail that was not returned).

- The number of degree-potential near-completers that re-enrolled to include gender, race, age, and degree program aggregated demographic data.
 - The number of credit hours earned by degree-potential near-completers upon re-enrollment for the grant reporting period.
 - The number of credit hours awarded to degree-potential near-completers via prior learning assessments or competency-based credits.
 - The number of degree-potential near-completers awarded an associate or bachelor's degree during the grant reporting period.
 - The number of re-enrolled degree-potential near-completers who received financial aid through the One Step Away grant program and the amount received.
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4. Budget Expenditures

Prepare a Final Budget Summary Report (xls form attached), and include the report with your narrative report. Use this space to provide any narrative regarding the status of expenditures. ***The final budget summary must be signed and mailed to the Maryland Higher Education Commission.***

Submit a signed electronic copy of the Final Narrative and Budget Summary report to Anthony.Reiner@Maryland.gov