



Lawrence J. Hogan, Jr.
Governor

Boyd K. Rutherford
Lt. Governor

James D. Fielder, Jr., Ph.D.
Secretary

President's Affidavit for Registration of Online Programs

The undersigned, _____, affirms and attests that
Printed Name

Name of Institution

1. has not filed for bankruptcy;
2. will abide by the provisions for online education established by the Education Article, § 11-202.2, Annotated Code of Maryland and [COMAR 13B.05.01](#) of the Code of Maryland Regulations;
3. will promptly notify the Maryland Higher Education Commission of all matters referenced in [COMAR 13B.05.01.11](#);
4. a. shall provide a refund to any student who has completed 60% or less of a course, term, or program within the applicable billing period,
b. shall conform to §11-202.2.(d)(1) and (2) of the Annotated Code of Maryland, and to COMAR 13B.05.01.10, and
c. shall provide for refunds of tuition to Maryland students as provided above.

| Proportion of Total Course, Program, or Term Completed as of Date of Withdrawal or Termination | Tuition Refund |
|--|----------------|
| Less than 10% | 90% refund |
| 10% up to but not including 20% | 80% refund |
| 20% up to but not including 30% | 60% refund |
| 30% up to but not including 40% | 40% refund |
| 40% up to and including 60% | 20% refund |
| More than 60% | No refund |

Signature

Date

Printed Name

Title

Subscribed and sworn to this ____ day of _____, _____.

Notary Public