

#### OFFICE OF THE PRESIDENT

July 23, 2020

Dr. James D. Fielder Jr. Secretary of Higher Education Maryland Higher Education Commission 6 North Liberty Street Baltimore, MD 21201

Dear Dr. Fielder:

Montgomery College respectfully requests approval of the following academic program action:

Creation of the Criminal Justice Area of Concentration, Arts and Sciences, Associate of Arts (CIP 24 0101, HEGIS 49 1001), effective fall 2020.

The new criminal justice associate of arts is designed for students planning to transfer to a four-year institution to complete a bachelor's degree in criminal justice and/or criminology. The program is structured to prepare students who plan to serve the community in the fields of law enforcement, corrections, juvenile justice, probation and parole, court services, or law. Students can complete the required coursework in both an on-campus and online format. This allows greater flexibility and course options for a more timely and efficient program completion, while offering the specific criminal justice coursework needed for transfer. The degree aligns with Montgomery College's articulation agreement with the criminology and criminal justice program at the University of Maryland.

No additional resources are required for this program. Outstanding faculty, state-of-the-art facilities, and library resources are already in place as the courses are currently being offered at the College.

The associated fee of \$250 for a new area of concentration will be submitted via USPS mail.

Thank you for your time and consideration. If you would like clarification or have questions, please contact Ms. Betsy Leonard at <a href="mailto:betsy.leonard@montgomerycollege.edu">betsy.leonard@montgomerycollege.edu</a> or 301-807-7857.

Sincerely,

DeRionne P. Pollard, Ph.D.

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President

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## Cover Sheet for In-State Institutions New Program or Substantial Modification to Existing Program

Institution Submitting Proposal	Montgomery College				
Each action	n below requires a separate proposal and cover sheet.				
O New Academic Program	O Substantial Change to a Degree Program				
• New Area of Concentration	O Substantial Change to an Area of Concentration				
O New Degree Level Approval	O Substantial Change to a Certificate Program				
O New Stand-Alone Certificate	O Cooperative Degree Program				
Off Campus Program	O Offer Program at Regional Higher Education Center				
Payment • Yes Payment Submitted: • No Type:	OR*STARS Payment Submitted: 07/30/2020				
Department Proposing Program	Academic Affairs				
Degree Level and Degree Type	Associate Degree				
Title of Proposed Program	Criminal Justice Area of Concentration, Arts and Sciences, Associate of Arts				
Total Number of Credits	60				
Suggested Codes	HEGIS: 491001.00 CIP: 240101.0000				
Program Modality	On-campus Distance Education (fully online)				
Program Resources	Using Existing Resources     Requiring New Resources				
Projected Implementation Date	Fall Spring O Summer Year: 2020 2021				
Provide Link to Most Recent Academic Catalog					
	Name: Betsy Leonard Soints				
Drafamad Canasa Call D	Title: Planning & Support Specialist				
Preferred Contact for this Proposal	Phone: (301) 807-7857				
Email: betsy.leonard@montgomerycollege.edu					
Procident/Chief Francis	Type Name: DeRionne P. Pollard, Ph.D.				
President/Chief Executive	Signature: Date: 07/22/2020				
	Date of Approval/Endorsement by Governing Board: 09/23/2019				

Revised 4/2020

#### **Montgomery College**

#### Criminal Justice Area of Concentration, Arts and Sciences, Associate of Arts Proposal

#### A. Centrality to Institutional Mission and Planning Priorities:

# 1. Provide a description of the program, including each area of concentration (if applicable), and how it relates to the institution's approved mission.

Montgomery College is prepared to offer a new criminal justice area of concentration, arts and sciences associate of arts. The program is designed for students planning to transfer to a four-year institution to complete a bachelor's degree in criminal justice and/or criminology. The pathway exposes students to important criminal justice coursework while incorporating key general education courses needed for transfer. The program is structured to prepare students who ultimately plan to serve the community in the fields of law enforcement, corrections, juvenile justice, probation and parole, court services, or law. Students will be able to complete the required coursework for the degree program in both an oncampus and online format.

This program supports Montgomery College's mission, which is to empower our students to change their lives, enrich the life of the community, and hold ourselves accountable for their academic success. It is essential that students entering career pathways in the areas of law enforcement, courts, and correctional services develop academic competency in the areas of critical thinking, written and oral communications, and operational knowledge of the criminal law and criminal justice system. The coursework exposes students to research in the areas of criminology, sociology, and psychology, and career opportunities and community resources associated with improving community safety and reducing recidivism rates for offender populations. The degree aligns directly with Montgomery College's articulation agreement with the criminology and criminal justice program at the University of Maryland.

# 2. Explain how the proposed program supports the institution's strategic goals and provide evidence that affirms it is an institutional priority.

The <u>2017-2021 Maryland State Plan for Postsecondary Education</u> states the goals of access, success, and innovation to support student success with less debt. Montgomery College echoes those goals by affirming its <u>MC2025 Strategic Plan</u>, specifically Goal VI. Protect Affordability. This strategy encourages the alignment of institutional resources to support student success and promote equitable and affordable access to academic programs. Additionally, Montgomery College's <u>Academic Master Plan</u>, Initiative 5 - Enhance Student Pathways from Montgomery County Public Schools and to Universities at Shady Grove, strongly encourages collaborative student pathways to enhance transferability to the Universities at Shady Grove.

The newly-developed program provides students planning to transfer to the University of Maryland a pathway for completing the required coursework for successful transfer. Access to program coursework is available through in-person and online course offerings. Student success is enhanced through the availability of open educational resources, z-course options, on-campus career recruitment events, community partnerships to encourage internship and cadet opportunities, and individual advising for students. The goal of the new program is to provide students a seamless transition to a bachelor program while providing exposure to criminal justice coursework and career opportunities early in the academic program.

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<sup>&</sup>lt;sup>1</sup> Maryland Higher Education Commission. 2017-2021 Maryland State Plan for Postsecondary Education: Increasing Student Success with Less Debt.

<sup>&</sup>lt;sup>2</sup> Montgomery College. Montgomery College 2020 -2025 Strategic Plan. June 2019. Goal VI. Protect Affordability, p. 17.

<sup>&</sup>lt;sup>3</sup> Montgomery College. Academic Master Plan (2016-2021). Initiative 5, Strategy 2, p. 27.

# 3. Provide a brief narrative of how the proposed program will be adequately funded for at least the first five years of program implementation. (Additional related information is required in section L.)

The criminal justice associate of arts will be implemented with existing institutional resources from the criminal justice associate of applied science program; no additional resources are needed.

- 4. Provide a description of the institution's commitment to:
  - a) ongoing administrative, financial, and technical support of the proposed program

This degree is intended for transfer to an equivalent bachelor of arts program at a four-year institution such as the University of Maryland. Ten dedicated faculty positions (full-time and part-time) currently support the criminal justice program. Outstanding faculty, state-of-the-art facilities, equipment, and library resources are already in place as the courses are currently being offered.

b) continuation of the program for a period of time sufficient to allow enrolled students to complete the program.

The new criminal justice associate of arts is a priority at Montgomery College. The College's <u>Academic Master Plan</u> encourages new collaborative agreements between Montgomery College and the baccalaureate programs at the Universities at Shady Grove. Montgomery College has a long partnership with the criminology and criminal justice program at the University of Maryland. The new associate of arts will promote student awareness of transfer options and provide a pathway for degree completion. The pathway will also help the criminal justice department negotiate additional transfer pathways with other four-year institutions.

- B. Critical and Compelling Regional or Statewide Need as Identified in the State Plan:
- 1. Demonstrate demand and need for the program in terms of meeting present and future needs of the region and the State in general based on one or more of the following:
  - a) The need for the advancement and evolution of knowledge
  - b) Societal needs, including expanding educational opportunities and choices for minority and educationally disadvantaged students at institutions of higher education
  - c) The need to strengthen and expand the capacity of historically black institutions to provide high quality and unique educational programs

The criminal justice associate of arts is designed to provide students with the knowledge and skills to transfer to a bachelor's program at a four-year institution such as the University of Maryland. There is an ever-growing need for professionals in the region for criminal justice occupations. The Washington, DC, Maryland, and Virginia areas provide great opportunities for employment at the federal, state and local levels of government in law enforcement, homeland security, corrections, probation, parole, and court related positions. It is estimated that by 2024, there will be approximately 52,036 criminal justice related occupations in the areas police officers, correctional officers, probation agents.<sup>4</sup> Criminal justice agencies at all levels of government are increasing recruitment for women and minorities to help improve the diversity of their agencies and make their employees more reflective of the communities that they serve. This transfer program will expand affordable educational opportunities to Montgomery College students to improve the chance for employment with these competitive government employers.

<sup>&</sup>lt;sup>4</sup> Emsi Occupation Overview Criminal Justice AA Degree Report, September 2019. Report based on Quarter 3 2019 Data Set. See attached report.

# 2. Provide evidence that the perceived need is consistent with the <u>Maryland State Plan for</u> Postsecondary Education.

The <u>2017–2021 Maryland State Plan for Postsecondary Education</u> lists several strategies to meet the goals of access, success, and innovation to support student success with less debt. Following are several initiatives sponsored by Montgomery College in support of those goals:

**Strategy 1:** To improve college readiness among K-12 students, Montgomery College partners with Montgomery County Public Schools (MCPS) in the Law, Government, Public Safety and Administration Program Advisory Committee (PAC) to encourage the sharing of information, resources, and innovation amongst the faculty and professional agencies represented on the committee. The PAC members developed a career day for students in the MCPS high school law enforcement and justice, law and society tracks, and the Montgomery College criminal justice program to learn more about local career and educational opportunities. Representatives from the Montgomery County Police Department, Montgomery County Fire Department, Maryland Park Police Department, Maryland Division of Parole and Probation, Gaithersburg Police Department, Rockville City Police Department, and Maryland State's Attorney's Office meet with students at the training academy to share career advice and conduct handson demonstrations to inspire student interest in the field. High school students attending the event are introduced to Montgomery College degree and course offerings in criminal justice, homeland security, and paralegal programs.

**Strategy 4:** To ensure equal educational opportunities for all Marylanders, Montgomery College implemented the Achieving the Promise Academy (<u>ATPA</u>) program, which pairs students with an ATPA coach for individualized academic coaching through graduation or transfer. ATPA tutoring services are embedded in a number of first-year administration of justice course sections to improve student success.

**Strategy 6:** To improve the student experience by providing better options and services that are designed to facilititate prompt completion of degree requirements, the criminal justice associate of arts provides a clearly defined pathway for students entering the program and increased faculty access to students through targeted advising. The primary goal is to improve student completion and increase transfer under this designated pathway.

**Strategy 8:** To develop new partnerships between colleges and businesses to improve workforce readiness, the department sponsors an annual "Careers in Criminal Justice Day" each November to expose students to criminal justice occupations. The program hosts approximately 20 agencies from federal, state, and local law enforcement, correctional, and court related services to expose students to internships, cadet, and career opportunities. Montgomery College also subscribes to <a href="Career Coach">Career Coach</a>, a free service for students to build a resume and research labor market data at the program level.

- C. Quantifiable and Reliable Evidence and Documentation of Market Supply and Demand in the Region and State:
- 1. Describe potential industry or industries, employment opportunities, and expected level of entry (ex: mid-level management) for graduates of the proposed program.

The educational requirements for criminal justice agencies widely vary. Some agencies only require a high school diploma or GED, while others require a bachelor's degree. Completion of the criminal justice associate of arts provides the minimum college credits and curricula required to apply to most local law enforcement agencies. The program provides greater flexibility to students planning to transfer to a four-year institution. Some criminal justice positions such as federal special agent and federal and state probation and parole agents require their applicant to have a bachelor's degree. In addition, some local law enforcement agencies require employees to have 120 credits, or the equivalent of a bachelor's degree, to advance in rank. Most police agencies require newly hired officers to begin their career at the entry-level rank of patrol officer, regardless of their prior educational degrees.

# 2. Present data and analysis projecting market demand and the availability of openings in a job market to be served by the new program.

There is a current trend among local, state, and federal criminal justice agencies seeking candidates with college-level credits and/or degrees. Even in criminal justice agencies that currently only require a high school diploma or GED for entry level positions, college-level credits are required for promotional opportunities. The data below identifies the potential job growth in the criminal justice field, both nationally and locally within a 50 mile radius of Montgomery College.

During the next five years, local Maryland, Washington, DC, and northern Virginia areas are expected to add an additional 1,234 criminal justice-related jobs, for an overall increase of 2.4 percent. By 2024, it is anticipated there will be approximately 52,036 criminal justice occupations in one of the related areas of police officers, correctional officers, or probation agents. The local salary range for criminal justice positions is currently above the national median salary range at a rate of \$33.50 per hour.<sup>5</sup>

On a national level, job opportunities in the area of police and detectives is predicted to grow at a rate of 5 percent 2018–2028. This adds approximately 37,500 positions to the field. Probation and parole agent positions are also anticipated to rise at a rate of 3 percent (or 3,000 positions) during that time period. Correctional officer positions are anticipated to drop slightly but will still employ over 400,000 officers nationally 2018 -2028.<sup>6</sup>

3. Discuss and provide evidence of market surveys that clearly provide quantifiable and reliable data on the educational and training needs and the anticipated number of vacancies expected over the next 5 years.

Please see Appendix A showing the projected employment data from the Emsi Occupation Overview Criminal Justice AA Degree Report.

4. Provide data showing the current and projected supply of prospective graduates.

The following table reflects the projected number of graduates for the new criminal justice associate of arts. The data are extrapolated from a combination of students currently registered in Montgomery College's general studies associate of arts: social sciences, administration, and health concentration that are pursuing transfer under the College's articulation with the University of Maryland criminology and criminal justice program, plus students who would potentially convert to this degree from the criminal justice associate in applied science.

	Year 1	Year 2	Year 3	Year 4	Year 5
Projected Graduates	15	18	21	24	27

#### D. Reasonableness of Program Duplication:

1. Identify similar programs in the state and/or same geographical area. Discuss similarities and differences between the proposed program and others in the same degree to be awarded.

Numerous criminal justice areas of concentration associate of arts exist throughout the State of Maryland:

 Allegany College of Maryland has a criminal justice area of concentration associate of arts in addition to their associate in applied science in criminal justice

<sup>&</sup>lt;sup>5</sup> Emsi Occupation Overview Criminal Justice AA Degree Report, September 2019. Report based on Quarter 3 2019 Data Set. See attached report.

<sup>&</sup>lt;sup>6</sup> Bureau of Labor Statistics, U.S. Department of Labor, *Occupational Outlook Handbook*, Police and Detectives, on the Internet at <a href="https://www.bls.gov/ooh/protective-service/police-and-detectives.htm">https://www.bls.gov/ooh/protective-service/police-and-detectives.htm</a> (visited *September 19, 2019*).

- Prince George's Community College has a criminal justice area of concentration associate of arts in addition to their associate of applied science in criminal justice
- Frederick Community College has a criminal justice area of concentration within the associate of arts in social sciences degree
- Howard Community College has a criminal justice area of concentration associate of arts

A number of other Maryland community colleges have an arts and sciences option under their general studies degree program with no specified area of concentration. Students could focus in criminal justice but do not have a direct pathway as suggested under Montgomery College's criminal justice associate of arts.

Most of the above criminal justice associate of arts offer a similar curriculum. The programs vary slightly in the core criminal justice and/or behavioral or social science course requirements. In addition to the standard required general education course categories, most programs require the following courses: introduction to criminal justice/administration of justice, criminal law, introduction to sociology, criminology, American government, and introduction to psychology. Some programs designate additional criminal justice course requirements while other programs provide greater flexibility for criminal justice electives. Montgomery College chose to provide students flexibility in the selection of program electives to better meet their long-term professional goals.

#### 2. Provide justification for the proposed program.

The new criminal justice associate of arts demonstrates the increased need for a transfer program in the area of criminal justice. As criminal justice agencies increase the educational requirements for applicants, more students will pursue a bachelor's degree. Although comparable programs exist at other community colleges in Maryland, none are close enough geographically for duplication to be a concern.

- E. Relevance to High-Demand Programs at Historically Black Institutions (HBIs)
- 1. Discuss the program's potential impact on the implementation or maintenance of high-demand programs at HBIs.

There is no impact at Maryland's HBIs.

- F. Relevance to the identity of Historically Black Institutions (HBIs)
- 1. Discuss the program's potential impact on the uniqueness and institutional identities and missions of HBIs.

There is no impact at Maryland's HBIs.

- G. Adequacy of Curriculum Design, Program Modality, and Related Learning Outcomes (as outlined in COMAR 13B.02.03.10):
- 1. Describe how the proposed program was established, and describe the faculty who will oversee the program.

The proposed program is designed to offer students interested in transferring to a four-year academic institution a guided area of concentration. The new criminal justice associate of arts allows students greater flexibility and course options for a more timely and efficient program completion, while offering the specific criminal justice coursework needed for transfer. The creation of this program will help Montgomery College identify and establish additional articulation agreements with other four-year institutions.

Ten dedicated faculty positions (full-time and part-time) currently support the criminal justice program. In addition to having strong academic credentials, most faculty either served, or are currently serving, as criminal justice practitioners with a law enforcement, legal, or correctional agency. The department chairs and dean oversee the program.

# 2. Describe educational objectives and learning outcomes appropriate to the rigor, breadth, and (modality) of the program.

Following are the program outcomes and the courses supporting those outcomes:

Outcomes	Courses
Demonstrate an understanding of criminal law and the criminal	CCJS 110, CCJS 201, CCJS 211,
justice process (police, courts and corrections) through writing	CCJS 221, CCJS 222, CCJS 230,
assignments.	CCJS 232, CCJS 242, CCJS 244,
	CCJS 246, SOCY200
Explain the function and roles of the various criminal justice	CCJS 110, CCJS 201, CCJS 211,
practitioners in the operation of an ethical and professional system	CCJS 215, CCJS 216, CCJS 221,
of justice that exists within a diverse society.	CCJS 222, CCJS 230, CCJS 232,
	CCJS 242, CCJS 244, CCJS 246
Analyze the relationship between criminological research and	CCJS 110, CCJS 201, CCJS 215,
theory as it relates to the implementation of criminal justice	CCJS 230, CCJS 244, SOCY200
policies and procedures.	
Use academic sources to research and write organized and	CCJS 110, CCJS 201, CCJS 211,
coherent assignments on criminal justice issues.	CCJS 215, CCJS 216, CCJS 221,
	CCJS 222, CCJS 230, CCJS 232,
	CCJS 242, CCJS 244, CCJS 246,
	SOCY 200
Describe employment pathways and identify employment	CCJS 110, CCJS 201, CCJS 230,
opportunities in the field of criminal justice.	CCJS 232, CCJS 242, CCJS 244

#### 3. Explain how the institution will:

#### a) provide for assessment of student achievement of learning outcomes in the program

Program learning outcomes will be assessed through course exams and writing assignments in the program's required upper-level program courses (CCIS 221, CCIS 222, and SOCY 200).

#### b) document student achievement of learning outcomes in the program

There are several comprehensive and multifaceted assessment processes for all disciplines across the college. Montgomery College's Office of Assessment supports the College's mission and vision by providing leadership in the area of assessment and evaluation. This is achieved by:

- Providing leadership, guidance, and data support for the College's assessment of student learning outcomes for programs.
- Coordinating a comprehensive system of program reviews for academic areas.
- Collecting, analyzing, and distributing reports and information to the College about assessment results.
- Consulting with administrative areas, disciplines, and academic programs on assessment and evaluation projects.

Following is an overview of assessment processes at Montgomery College:

Assessment Type	Purpose	Cycle
General Education Outcomes Assessment	To examine student acquisition of General Education competencies.	Once every three years
Program Assessment	To assess student attainment of the program's student learning outcomes for the purpose of discovering what is working well and where improvements can be made to increase student learning.	Once every three years

Assessment Type	Purpose	Cycle
Program Review (also referred to as the College Area Review)	To examine the current alignment and relevance of a program's curriculum and success with retaining and matriculating students.	Once every five years
Administrative Assessment	To review an administrative area's success with achieving outcomes and institutional priorities.	Once every five years

# 4. Provide a list of courses with title, semester credit hours and course descriptions, along with a description of program requirements.

#### Program Title: Criminal Justice Area of Concentration, Arts and Sciences Associate of Arts

The criminal justice area of concentration, arts and sciences associate of arts is designed for students planning to transfer to a four-year institution to complete a bachelor's degree in criminal justice and/or criminology. The pathway exposes students to important criminal justice coursework while incorporating key general education courses needed for transfer. The program is structured to prepare students who ultimately plan to serve the community in the fields of law enforcement, corrections, juvenile justice, probation and parole, court services, or law.

Course	Title	Credits			
Semester One	Semester One				
<b>ENGL 101</b>	Introduction to College Writing *	3			
MATH 117	Elements of Statistics (MATF) ***	3			
<u>CCJS 110</u>	Administration of Justice ***	3			
<u>COMM 108</u> or	Foundations of Human Communication (GEIR) or	3			
<b>COMM 112</b>	Business and Professional Speech Communication (GEIR)	3			
Elective	ARTD, HUMD, or HLTH course (GEIR)	3			
Semester Two					
Elective	English Foundation (ENGF)	3			
SOCY 100	Introduction to Sociology (BSSD)	3			
Elective	Natural Sciences Distribution without Laboratory (NSND)	3			
Elective	Arts Distribution (ARTD)	3			
POLI 101	American Government	3			
Semester Three					
BSAD 210	Statistics for Business and Economics ***	3			
Elective	Natural Sciences Distribution with Laboratory (NSLD)	4			
Elective	Humanities Distribution (HUMD) #	3			
CCJS 221	Criminal Law ***	3			
<u>CCJS 222</u>	Criminal Evidence	3			
Semester Four					
SOCY 200	Criminology ***	3			
PSYC 102	General Psychology	3			
Elective	CCJS Elective ****	3			
Elective	CCJS Elective or Elective ****	3			
Elective	Elective **	2			
	Total Credits	60			

- \* If needed for ENGL 102/ENGL 103, or elective.
- \*\* Students transferring to the University of Maryland should make sure they do not exceed the 60 credits required for graduation and transfer.
- \*\*\* Students planning to transfer to the UMCP Program @ Shady Grove must complete these five identified courses with a minimum grade of C.
- \*\*\*\* Except CCIS 255 (Independent Study in Criminal Justice).

# Students who began prior to fall 2012 must take an English literature or a history course to meet the UMD humanities requirement.

#### List of Courses with Title, Semester Credit Hours, and Course Descriptions:

**General Education Designators:** 

- BSSD: Behavioral and Social Sciences Distribution
- ENGF: English Foundation
- GCP: Meets the Global and Cultural Perspectives requirement
- GEEL: General Education Elective
- MATF: Mathematics Foundation
- SPCF: Speech Foundation

CE refers to "credit available by examination"

#### **BSAD 210** - Statistics for Business and Economics (CE)

An introductory course in the business and economic application of descriptive and inferential statistics. The meaning and role of statistics in business and economics, frequency distributions, graphical presentations, measures of central tendency and dispersion, probability, discrete and continuous probability distributions, inferences pertaining to means and proportions, regression and correlation, time series analysis, and decision theory will be discussed. Assessment Level(s): ENGL 101/ENGL 011, MATH 117, READ 120. Three hours each week. Formerly BA 210.

#### **CCIS 110** - Administration of Justice (BSSD, GEEL, GCP)

An analysis of crime and the administration of justice in a diverse, democratic society operating within a global environment. Emphasis is on the theoretical and historical development of law enforcement, courts, and corrections and the agents and agencies responsible for administering justice. Assessment Level(s): ENGL 101/ENGL 011. READ 120. Three hours each week. Formerly CJ 110.

#### **CCIS 201** - Introduction to Law Enforcement

A survey of the philosophical and historical background, constitutional limitations, objectives, and processes in the enforcement of the law, and introduction to the nature and functions of public and private agencies responsible for enforcement. PREREQUISITE(S): CCJS 110 or consent of department. Three hours lecture/discussion each week. Formerly CJ 111.

#### **CCIS 211** - Criminal Investigation

Fundamentals of investigation: crime scene search and recording, collection and preservation of physical evidence, modus operandi, sources of information, interviews and interrogations, follow-up, and case preparation. PREREQUISITE(S): CCJS 110 or consent of department. Three hours each week. Formerly CJ 211.

#### **CCIS 215** - Organization and Administration

A study of the management and administration of the criminal justice system to include the role of management in organizing, controlling, coordinating, directing, staffing, and managing change and innovations in criminal justice agencies. PREREQUISITE(S): CCJS 110 or consent of department. Three hours lecture/discussion each week. Formerly CJ 215.

#### **CCIS 216** - Police Operations

Operational services; patrol, including analysis and distribution of the force; criminal investigation; intelligence and vice units; juvenile units; traffic administration. In-service law enforcement personnel may substitute this course for CCJS 201. PREREQUISITE(S): CCJS 110 and CCJS 201 for preservice students, or consent of department. Three hours each week. Formerly CJ 216.

#### **CCJS 221** - Criminal Law

A study of the development, application, and enforcement of local, state, and federal laws; a review of criminal offenses as defined by such laws. Includes a review of court decisions pertinent to the administration of justice, such as arrests, searches, and seizures. PREREQUISITE(S): CCJS 110, LGST 101, or consent of department. Three hours each week. Formerly CJ 221.

#### **CCJS 222 - Criminal Evidence**

A description of the nature, types, collection, preservation, and introduction of evidence. An analysis of laws and court decisions relating to the admissibility of evidence. PREREQUISITE(S): CCJS 110 or consent of department. Three hours each week. Formerly CJ 222.

#### **CCIS 230** - Introduction to Corrections

An organized study of prisons and correctional processes; operational techniques for controlling and changing criminal behavior; model correctional programs and alternatives to confinement. History of punishment, confinement, and treatment for adult and juvenile offenders. PREREQUISITE(S): CCJS 110 or consent of department. Three hours each week. Formerly CJ 230.

#### **CCIS 232** - Criminal Forensics

A study of the application of science to law enforcement, to include an examination of a crime scene, laboratory analysis of blood and serums, comparative micrography, firearms identifications and ballistics, fingerprint, and other techniques. PREREQUISITE(S): CCJS 110 or consent of department. Three hours each week. Formerly CJ 232.

#### **CCIS 242** - Theory and Practice

This course consists of a practicum to include a supervised 100-hour internship in an approved criminal justice agency (police, courts, corrections). Coursework will consist of 20 class hours designed to review philosophical and pragmatic differences between theory and practice. Students planning to complete this course should apply to the criminal justice agency of their choice at least three months prior to the course's start date. Many criminal justice agencies incorporate an application/background investigation into the internship experience that can take a few months to complete. Advanced departmental advising is available to help students identify potential internship locations. PREREQUISITE(S): CCJS 201, CCJS 230, or consent of department. One hundred twenty (120) hours each semester. Formerly CJ 242.

#### **CCIS 244** - Contemporary Issues

This course focuses on contemporary issues, trends, and practices in the criminal justice field. PREREQUISITE(S): CCJS 110 or consent of department. Three hours lecture/discussion each week. Formerly CJ 244.

#### **CCIS 246** - Constitutional Law

A topical study of the development of the U.S. Constitution through interpretation by the Supreme Court. Subjects include judicial review, federalism, congressional and presidential authority, the First Amendment, criminal rights, due process, and equal protection of the law. PREREQUISITE(S): CCJS 110. Formerly CJ 246.

#### **CCIS 250** - Seminar: Criminal Justice

Topics of special interest such as social justice and deviant behavior, comparative criminal justice and criminology, victimology, and violence in America will be offered. PREREQUISITE(S): CCJS 110, SOCY 100, or consent of department. Three hours lecture/discussion each week. Formerly CJ 250.

#### **COMM 108** - Foundations of Human Communication (SPCF)/(HUMD, GEIR, GEEL)

A survey course that covers communication theory and develops communication skills for personal and professional relationships in interpersonal, group, and public settings. Course content includes practice in the application of the principles of listening, verbal and nonverbal communication, group dynamics, and public speaking. Assessment Level(s): ENGL 101/ENGL 011, READ 120. Three hours each week. Formerly SP 108.

#### **COMM 112** - Business and Professional Speech Communication (SPCF)/(HUMD, GEIR, GEEL)

A study of communication theory as applied to business and organizational environments. Emphasis on development of effective communication skills for professional situations including team building, interviewing, public speaking, and accommodating diverse perspectives. Assessment Level(s): ENGL 101/ENGL 011, READ 120. Three hours each week. Formerly SP 112.

#### **ENGL 101** - Introduction to College Writing (CE)

An introduction to college writing. The first of two sequential freshman composition courses, this course emphasizes the process of critical thinking, reading, and writing. Student writing progresses from a personal to an academic perspective. Students write for different audiences and purposes using a variety of rhetorical strategies. Students write in response to reading and are introduced to standard documentation procedures. Students are required to submit a final portfolio that meets department requirements. PREREQUISITE(S): Placement through assessment testing; or concurrent enrollment in ENGL 011; or completion of IERW 002 with a grade of A; or completion of AELW 940/ELAI 990 with a grade of C or better; or consent of the department. Assessment Level(s): READ 120. Three hours each week. Formerly EN 101.

#### **ENGL 102** - Critical Reading, Writing, and Research (ENGF)

Studies in argumentation and research. A second of two sequential freshman composition courses, this course is designed to help students learn to identify, critically read, analyze and evaluate, and write arguments using logic and appropriate rhetorical techniques. Students construct thesis-driven academic essays, synthesizing and incorporating the words and ideas of others and using formal documentation. Students learn to identify audience as well as employ effective tone, word choice, and sentence patterns. PREREQUISITE(S): A grade of C or better in ENGL 101 or ENGL 101A or consent of department. Three hours each week. Formerly EN 102.

#### **MATH 117** - Elements of Statistics (MATF, GEEL)

An introductory noncalculus statistics course to serve a variety of students who need a working knowledge of statistics. Descriptive analysis and treatment of data, probability and probability distributions, statistical inferences, linear regression and correlations, chi-square, and some nonparametric statistics. Preexisting statistical computer programs may be used for some applications. PRE- or COREQUISITE(S): Appropriate score on mathematics assessment test, a grade of C or better in MATH 050 or MATH 092, or concurrent enrollment in MATH 017, or consent of department. Assessment Level(s): ENGL 101/ENGL 011 or AELW 940/ELAI 990, READ 120 or AELR 930/ELAR 980. Three hours each week. Formerly MA 116.

#### **POLI 101** - American Government (BSSD, GEEL)

Structure, powers, and processes of the American political system: executive, legislative, and judicial branches; civil liberties, federalism, democratic patterns and backgrounds, public opinion, pressure

group politics, political parties, constitutional mechanisms, and administrative establishment; foreign and domestic policy. Emphasis on national level. Assessment Level(s): ENGL 101/ENGL 011, READ 120. Three hours each week. Formerly PS 101.

#### **PSYC 102** - General Psychology (BSSD, GEEL)

Introduction to the fields and research methods of psychology, including such topics as biological bases of behavior, human development, perception, learning, mental disorder, and social behavior. Assessment Level(s): ENGL 101/ENGL 011, READ 120. Three hours each week. Formerly PY 102.

#### **SOCY 100** - Introduction to Sociology (BSSD, GEEL, GCP)

An exploration of fundamental sociological concepts, methods, and theories used to interpret the patterns of human society. Emphasis is placed on the connection between theory and practice in examining social interaction, cultural diversity, social structure, and global issues. Assessment Level(s): ENGL 101/ENGL 011, READ 120. Three hours each week. Formerly SO 101.

#### **SOCY 200** - Criminology

An exploration of the fundamental concepts, methods, and theories used in the scientific study of the nature, patterns, extent, cause, and control of crime and criminal behavior nationally and internationally. Emphasis is on the integrative relationship between theory, research, and social policy. PREREQUISITE(S): SOCY 100 or consent of department. Three hours each week. Formerly SO 107.

#### 5. Discuss how general education requirements will be met, if applicable.

Each two-year plan of study includes general education requirements, program requirements, and program electives. General education requirements are interspersed with program requirements for each program.

The following general education courses are required for students to graduate with the criminal justice associate of arts and meet the external standards set forth in COMAR and Montgomery College's institutional requirements.

General Education Requirements	COMAR Credits	College Credits	Program Credits	Program Course
English Foundation (ENGF)	3	3	3	ENGL 102
Mathematics Foundation (MATF)	3	3	3	MATH117
Arts Distribution (ARTD)	3	3	3	Elective
Humanities Distribution (HUMD)	3	3	3	Elective
Communications, Health, or Arts or Humanities Distribution (GEIR)	3	6	6	COMM 108 or COMM 112 and Elective
Behavioral and Social Sciences Distribution (BSSD)*	6	6	6	SOCY 100 and CCJS 110
Natural Sciences Distribution with Lab (NSLD)	4	4	4	Elective
Natural Sciences Distribution without Lab (NSND)	3	3	3	Elective
Total	28	31	31	

6. Identify any specialized accreditation or graduate certification requirements for this program and its students.

Not applicable.

7. If contracting with another institution or non-collegiate organization, provide a copy of the written contract.

There are no written contracts with other institutions or non-collegiate organizations for this program.

8. Provide assurance and any appropriate evidence that the proposed program will provide students with clear, complete, and timely information on the curriculum, course and degree requirements, nature of faculty/student interaction, assumptions about technology competence and skills, technical equipment requirements, learning management system, availability of academic support services and financial aid resources, and costs and payment policies.

Montgomery College's online catalog helps students quickly locate and save details about the current schedule of classes, courses, and programs. The catalog is dynamic, meaning a live document that reflects changes in real time. The online catalog is located on the official policies page of the College's website at montgomerycollege.edu/catalog.

To determine program-specific information, students can view the program advising guide aligned with any program in the catalog. These guides directly link to the catalog so they reflect real-time information. They are meant to supplement the advising process and should be used in conjunction with the Montgomery College catalog and other College resources. The program advising guide for the <a href="mailto:criminal justice associate of applied science">criminal justice associate of applied science</a> is already published. If approved by the Maryland Higher Education Commission, the new criminal justice associate of arts program advising guide will be displayed on Montgomery College's online catalog.

Students may find general information such as availability of academic support services, financial aid resources, tuition rates, and payment policies by using the search function at <a href="montgomerycollege.edu">montgomerycollege.edu</a>.

9. Provide assurance and any appropriate evidence that advertising, recruiting, and admissions materials will clearly and accurately represent the proposed program and the services available.

If approved, the new criminal justice associate of arts will be published in the College catalog. The Office of the Senior Vice President for Academic Affairs oversees publication and maintenance of the online catalog.

Advertising and recruitment for the criminal justice associate of arts will occur at College events such as new student orientation, major-specific fairs, guest speaker series, symposia, college recruitment fairs, and networking opportunities from outside agencies and organizations. The Office of Communications oversees publication of electronic and hard copy marketing materials.

#### H. Adequacy of Articulation

1. If applicable, discuss how the program supports articulation with programs at partner institutions. Provide all relevant articulation agreements.

The Montgomery College criminal justice program has a number of <u>articulation agreements</u> with four-year institutions. They can be found in Appendix B. The transfer agreement with the criminology and criminal justice program at the University of Maryland is currently the most pursued transfer pathway by the students in the program. The newly designed associate of arts will provide students with a clearly-defined pathway for successful completion and transfer. The pathway will also allow the program's pursuit of additional transfer agreements with other Maryland and regional colleges and universities.

- **I. Adequacy of Faculty Resources** (as outlined in COMAR 13B.02.03.11).
- 1. Provide a brief narrative demonstrating the quality of program faculty. Include a summary list of faculty with appointment type, terminal degree title and field, academic title/rank, status (full-time, part-time, adjunct) and the course(s) each faculty member will teach (in this program).

Montgomery College appoints faculty that are experienced educators and working professionals in the field of criminal justice. The current faculty continue to engage in professional development opportunities and community partnerships in the region to improve curriculum development and design. Furthermore, because of the College's close proximity to the Washington, DC, metropolitan area, numerous active criminal justice practitioners serve as part-time faculty as well as guest speakers.

Following is a list of faculty with terminal degree title and field, academic title/rank, and the course(s) each faculty member will teach:

Name	Terminal Degree	Academic Title	Courses Taught
James Sean Fay	J.D. in Law and M.A. in Criminal Justice	FT Faculty	CCJS 110, CCJS 201, CCJS 221, CCJS 222, CCJS 244, CCJS 246, CCJS 255, SOCY200
Ginger Robinson	J.D. in Law	FT Faculty	CCJS 110, CCJS 221, CCJS 222, CCJS 230, CCJS 242, CCJS 244, CCJS 246, CCJS 250, CCJS 255
Sonia Pruitt	M.A. Forensic Psychology	FT Faculty	CCJS 110, CCJS 201, CCJS 211, CCJS 215
Vacant	N/A	FT Faculty	CCJS 110, CCJS 230, CCJS 244, SOCY 200
Vacant	N/A	FT Faculty	CCJS 110, CCJS 201, CCJS 211, CCJS 215, CCJS 216, CCJS 242, CCJS 244
Daniel Barnett	J.D. in Law	PT Faculty	CCJS 110, CCJS 221
Arthur Wallenstein	M.A. International Relations and Foreign Policy	PT Faculty	CCJS 110, CCJS 230
Samels Hogan	M.S. in Criminal Justice Management	PT Faculty	CCJS 110, CCJS 201, CCJS 211
Darrin Jones	M.A. Criminal Justice	PT Faculty	CCJS 216, CCJS 232
Chris Bonvillian	J.D. in Law	PT Faculty	<u>CCJS 110</u>

- 2. Demonstrate how the institution will provide ongoing pedagogy training for faculty in evidenced-based best practices, including training in:
  - a) Pedagogy that meets the needs of the students

Montgomery College offers numerous in-person and online course offerings for best practices in pedagogy, content delivery, and course assessment. The College also offers an educational assistance program (EAP) that provides faculty funds to support graduate and doctoral coursework and professional conferences and workshops. Criminal justice faculty maintain active memberships in many professional organizations related to the discipline, such as the International Association of Chiefs of Police, the Academy of Criminal Justice Sciences, the American Society of Criminology, and state and local bar associations, etc. Faculty attend conferences and continuing education programs through these professional organizations.

#### b) The learning management system

Montgomery College's E-Learning, Innovation, and Teaching Excellence (ELITE) department offers many online and in-person training sessions for the College's learning management system (Blackboard), as well as Quality Matters training and semester-long training to prepare faculty for distance education courses. Faculty are also encouraged to use the learning management system to help support their in-person courses.

c) Evidenced-based best practices for distance education, if distance education is offered.

ELITE offers numerous training opportunities in distance education pedagogy and instructional technology. A team of instructional designers works closely with individual faculty, academic departments, and committees to design and deliver faculty professional development. In addition, all online instructional faculty are required to complete Blackboard training prior to teaching in the online setting.

- **J. Adequacy of Library Resources** (as outlined in COMAR 13B.02.03.12).
- 1. Describe the library resources available and/or the measures to be taken to ensure resources are adequate to support the proposed program.

The various library resources are adequate to support the proposed program as Montgomery College currently offers all courses in the criminal justice associate of arts. Students have ready access to a supply of current and relevant books, journals, periodicals, and other reference materials needed to meet the requirements of the curriculum.

The Montgomery College library has three locations with comfortable facilities conducive to academic work. Library services are available 73 hours per week. The library supports the academic goals of the College's students and employees through group instruction sessions, personal research consultations, and online support. Available technology includes computers, printers, charging stations, high-speed scanners, laptops, tablets, One Button Studios for easy video creation, and collaborative workstations for group projects. Web-delivered subscription databases cover academic disciplines, including criminal justice. The library also provides course-specific libguides taught at the College. For example, the criminal justice guide can be found at <a href="https://libguides.montgomerycollege.edu/CC|S110">https://libguides.montgomerycollege.edu/CC|S110</a>.

- K. Adequacy of Physical Facilities, Infrastructure and Instructional Equipment (as outlined in COMAR 13B.02.03.13)
- 1. Provide an assurance that physical facilities, infrastructure and instruction equipment are adequate to initiate the program, particularly as related to spaces for classrooms, staff and faculty offices, and laboratories for studies in the technologies and sciences.

Physical facilities and equipment are adequate to support the proposed program as Montgomery College currently offers all courses in the new criminal justice associate of arts. The program will be implemented with existing resources.

- 2. Provide assurance and any appropriate evidence that the institution will ensure students enrolled in and faculty teaching in distance education will have adequate access to:
  - a) An institutional electronic mailing system, and
  - b) A learning management system that provides the necessary technological support for distance education

Upon admission, every student receives a Montgomery College email account; this is the primary method for receiving correspondence and information from various College offices and departments. The College utilizes Blackboard as its learning management system. Additionally, Montgomery College promotes distance learning by providing access to online counseling, advising, library resources, tutoring, and more.

Students enrolled in the criminal justice associate of arts will be able to complete all required courses in an online setting.

- **L. Adequacy of Financial Resources with Documentation** (as outlined in COMAR 13B.02.03.14)
- 1. Complete <u>Table 1: Resources and Narrative Rationale</u>. Provide finance data for the first five years of program implementation. Enter figures into each cell and provide a total for each year. Also provide a narrative rationale for each resource category. If resources have been or will be reallocated to support the proposed program, briefly discuss the sources of those funds.

#### **TABLE 1: PROGRAM RESOURCES**

#### 1. Reallocated Funds:

 Reallocated funds include faculty, administrator, and administrative staff salaries currently supporting the criminal justice associate of applied science. The same positions will support the new criminal justice associate of arts.

#### 2. Tuition and Fee Revenue:

- The credit hour rate is based on 2020 in-county tuition and includes both tuition and fees. The first credit hour is \$201 (\$132 plus minimum \$50 consolidated fee and other fees); the rate is \$177. 40 for two or more hours.
- Full-time enrollment is equivalent to 30 credit hours for the academic year; part-time enrollment is equivalent to 15 credit hours for the academic year.

#### 3. Grants and Contracts:

No grants or external funding needed to implement this program.

#### 4. Other Sources:

• No additional funds needed to implement this program.

#### 5. Total Year:

 Program resources reflect a conservative projection of full-time and part-time student enrollment over five years.

Table 1: Program Resources						
Resource Categories	Year 1 (2020-21)	Year 2 (2021-22)	Year 3 (2022-23)	Year 4 (2023-24)	Year 5 (2024-25)	
1. Reallocated Funds	\$349,077	\$357,802	\$366,771	\$375,989	\$417,874	
2. Tuition/Fee Revenue (c + g below)	\$431,082	\$478,275	\$524,535	\$572,523	\$634,035	
a. Number of F/T Students	42	46	49	52	57	
b. Annual Tuition/Fee Rate	\$5,322	\$5,466	\$5,610	\$5,754	\$5,898	
c. Total F/T Revenue (a x b)	\$223,524	\$251,436	\$274,890	\$299,208	\$336,186	
d. Number of P/T Students	78	83	89	95	101	
e. Credit Hour Rate	\$177.40	\$182.20	\$187.00	\$191.80	\$196.60	
f. Annual Credit Hour Rate	15	15	15	15	15	
g. Total P/T Revenue (d x e x f)	\$207,558	\$226,839	\$249,645	\$273,315	\$297,849	
3. Grants, Contracts & Other External Sources	\$0	\$0	\$0	\$0	\$0	
4. Other Sources	\$0	\$0	\$0	\$0	\$0	
TOTAL (Add 1 – 4)	\$780,159	\$836,077	\$891,306	\$948,512	\$1,051,909	

2. Complete <u>Table 2: Program Expenditures and Narrative Rationale</u>. Provide finance data for the first five years of program implementation. Enter figures into each cell and provide a total for each year. Also provide a narrative rationale for each expenditure category.

#### **TABLE 2: PROGRAM EXPENDITURES**

#### 1. Faculty (# FTE, Salary, and Benefits):

- The faculty below currently support the criminal justice associate of applied science. The same faculty will support the new criminal justice associate of arts. Part-time faculty are hired as needed per semester.
- Faculty salaries based on an annual increase of 2.75 percent.
- Benefits include 7.65 percent for FICA and \$9,000 per FTE for insurance.

Name	Appointment/Status	Program Time
Sean Fay	Full-time Professor	60%
Ginger Robinson	Full-time Professor	60%
Vacant	Full-time Professor	60%
Vacant	Full-time Professor	60%
Sonia Pruitt	Full-Time Faculty	60%
Daniel Barnett	Part-Time Faculty	15%
Arthur Wallenstein	Part-Time Faculty	10%
Samels Hogan	Part-Time Faculty	10%
Darrin Jones	Part-Time Faculty	10%
Chris Bonvillian	Part-Time Faculty	10%

#### 2. Administrative Staff (# FTE, Salary, and Benefits):

- The administrators below currently support the criminal justice associate of applied science. The same administrators will support the new criminal justice associate of arts.
- Administrative staff salaries based on an annual increase of 3 percent.
- Benefits include 7.65 percent for FICA and \$9,000 per FTE for insurance.

Name	Appointment/Status	Program Time
Shinta Hernandez	Department Chair	10%
Andrew Herst	Department Chair	10%
Eric Benjamin	Dean	5%

#### 3. Support Staff (# FTE, Salary, and Benefits):

- The staff below currently support the criminal justice associate of applied science. The same staff will support the new criminal justice associate of arts.
- Support staff salaries based on an annual increase of 3 percent.
- Benefits include 7.65 percent for FICA and \$9,000 per FTE for insurance.

Name	Appointment/Status	Program Time
Christie Liljestrand	Administrative Aide II	10%
Khadijeh Torkashvan	Administrative Aide II	10%

#### 4. Equipment:

No additional equipment needed to implement this program.

#### 5. Library:

• No additional library resources needed to implement this program.

#### 6. New and/or Renovated Space:

• No additional facilities needed to implement this program.

#### 7. Other Expenses:

• No other expenses anticipated to implement this program.

#### 8. Total Year:

• Expenditures include faculty, administrator, and administrative staff salaries currently supporting the criminal justice associate of applied science. The same positions will support the new criminal justice associate of arts.

Table 2: Program Expenditures					
Expenditure Categories	Year 1 (2020-21)	Year 2 (2021-22)	Year 3 (2022-23)	Year 4 (2023-24)	Year 5 (2024-25)
1. Faculty (b + c below)	\$298,781	\$306,119	\$313,659	\$321,406	\$329,366
a. Number of FTE	3.55	3.55	3.55	3.55	3.55
b. Total Salary	\$247,869	\$254,686	\$261,689	\$268,886	\$276,280
c. Total Benefits	\$50,912	\$51,433	\$51,969	\$52,520	\$53,085
2. Admin. Staff (b + c below)	\$36,497	\$37,525	\$38,583	\$39,673	\$40,796
a. Number of FTE	0.25	0.25	0.25	0.25	0.25
b. Total Salary	\$31,814	\$32,768	\$33,751	\$34,764	\$35,806
c. Total Benefits	\$4,684	\$4,757	\$4,832	\$4,909	\$4,989
3. Support Staff (b + c below)	\$13,798	\$14,158	\$14,529	\$14,911	\$15,304
a. Number of FTE	0.20	0.20	0.20	0.20	0.20
b. Total Salary	\$11,146	\$11,480	\$11,824	\$12,179	\$12,544
c. Total Benefits	\$2,653	\$2,678	\$2,705	\$2,732	\$2,760
4. Technical Support and Equipment	\$0	\$0	\$0	\$0	\$17,104
5. Library	\$0	\$0	\$0	\$0	\$15,304
6. New or Renovated Space	\$0	\$0	\$0	\$0	\$0
7. Other Expenses	\$0	\$0	\$0	\$0	\$0
TOTAL (Add 1 – 7)	\$349,077	\$357,802	\$366,771	\$375,989	\$417,874

#### M. Adequacy of Provisions for Evaluation of Program (as outlined in COMAR 13B.02.03.15).

#### 1. Discuss procedures for evaluating courses, faculty, and student learning outcomes.

The College assesses and reviews programs on a regular basis based on the information noted in section G.3. All courses and programs at Montgomery College have clearly stated learning outcomes. The program learning outcomes align with and support the student learning outcomes of the individual courses that form a degree's curriculum. The program assessment process involves assessment planning, data collection, review of results, action plan development and implementation, and reassessment. The cyclical loop is closed by using the assessment results to improve teaching and learning experiences.

College faculty undergo an extensive and comprehensive evaluation process in compliance with the agreements between the College and the Montgomery College Chapter of American Association of University Professors (full-time faculty) and the Service Employees International Union (part-time faculty). This process includes student evaluations, self-evaluations, peer reviews, classroom observations, department chair reviews, and dean evaluation. The evaluation schedule varies from annually to every five years, depending on the faculty contract type and contract year. Evaluations

determine if faculty members demonstrate high-quality performance in their teaching assignments, seek professional growth in their teaching area, are available to students, meet special objectives from preceding evaluations, and demonstrate substantial progress in service to their campus, College, and/or community. The purpose of a performance review is to promote the highest quality teaching techniques, to ensure knowledge of subject matter, to encourage professional growth and development of faculty, to assess strengths and weaknesses in faculty performance, and to assess service to the College community.

2. Explain how the institution will evaluate the proposed program's educational effectiveness, including assessments of student learning outcomes, student retention, student and faculty satisfaction, and cost-effectiveness.

All programs at Montgomery College go through an academic program review every five years to determine program viability. The academic program review ensures all programs effectively use the College's instructional resources, support the College's mission, and serve the needs of students and the College community. The criminal justice associate of arts will go through the academic program review process as all other programs at Montgomery College.

Montgomery College is proud to be selected as an Achieving the Dream (ATD) institution. ATD is a nationwide network of higher education institutions committed to systemic change to increase student success and completion, especially among disadvantaged students. As an ATD institution, Montgomery College works to build a culture of evidence that uses data to make informed decisions for student success. One example of the College's use of data is the <a href="Student Success Score Card">Student Success Score Card</a>, which is a summary of indicators used to track student achievement.

The academic program review process and the Student Success Score Card provide actionable information to help the College assess and improve its focus on achievement and the success of every student.

- N. Consistency with the State's Minority Student Achievement Goals (as outlined in COMAR 13B.02.03.05).
- 1. Discuss how the proposed program addresses minority student access & success, and the institution's cultural diversity goals and initiatives.

Montgomery College is committed to creating a welcoming and inclusive environment for all students. As a whole, the Montgomery College community promotes an equity and inclusion focus where radical inclusion—or deeply rooted values of welcoming all individuals seeking higher education or continuing education—are an essential element of the College's fabric. The College's steadfast commitment to radical inclusion creates an inclusive, respectful learning environment that fosters critical thinking and civil discourse.

The criminal justice program is committed to serving Montgomery College's diverse student body and promoting equity and inclusion by: (1) increasing the recruitment of women and minority students to promote diversity in the student body and criminal justice professions as a whole, (2) providing a safe forum for students to debate controversial legal and social topics related to criminal justice, and (3) providing a curriculum designed to promote student success, retention, completion, and access to career opportunities.

- O. Relationship to Low Productivity Programs Identified by the Commission:
- 1. If the proposed program is directly related to an identified low productivity program, discuss how the fiscal resources (including faculty, administration, library resources and general operating expenses) may be redistributed to this program.

Not applicable. This program is not related to low-productivity programs identified by the Maryland Higher Education Commission.

- P. Adequacy of Distance Education Programs (as outlined in COMAR 13B.02.03.22)
- 1. Provide affirmation and any appropriate evidence that the institution is eligible to provide Distance Education.

Montgomery College is eligible to provide distance education programs. The College currently offers numerous online programs, including the criminal justice associate of applied science, and a variety of online and blended courses.

2. Provide assurance and any appropriate evidence that the institution complies with the C-RAC guidelines, particularly as it relates to the proposed program.

The Middle States Commission on Higher Education is the accrediting body for Montgomery College. The College received a positive outcome at the last reaccreditation in 2018.

## Appendix A - Emsi Occupation Report Emsi Q3 2019 Data Set

# Occupation Overview Criminal Justice AA Degree

Emsi Q3 2019 Data

Set September 2019

Office of Planning and Policy

Montgomery

College



9221 Corporate Blvd. Rockville, Maryland 20850

# **Parameters**

# **Occupations**

# Regions

20 items selected. See Appendix A for details.

#### **Timeframe**

2019 - 2024

#### **Datarun**

2019.3 - Employees

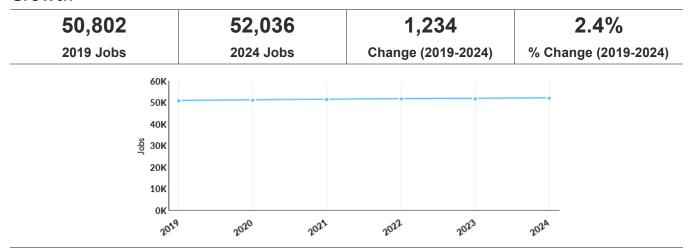
## **Occupation Summary for Criminal Justice AA Related Occupations**

 50,802
 2.4%
 \$33.50/hr

 Jobs (2019)
 % Change (2019-2024)
 Median Hourly Earnings

 12% above National average
 Nation: 1.5%
 Nation: \$27.86/hr

### Growth



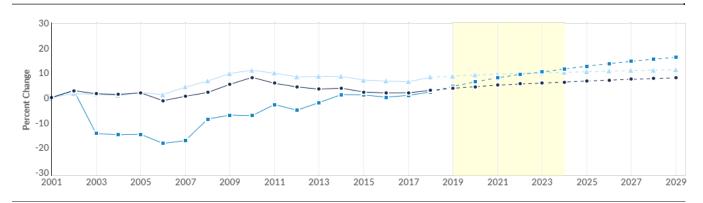
Occupation	2019 Jobs	2024 Jobs	Change	% Change	Openings (New and Replacement Jobs)
Probation Officers and Correctional Treatment Specialists (21-1092)	2,039	2,131	92	5%	988
First-Line Supervisors of Correctional Officers (33-1011)	1,689	1,652	-37	-2%	584
First-Line Supervisors of Police and Detectives (33-1012)	5,897	6,039	142	2%	1,932
Bailiffs (33-3011)	548	551	3	1%	234
Correctional Officers and Jailers (33-3012)	7,532	7,596	64	1%	3,353
Detectives and Criminal Investigators (33-3021)	5,959	6,006	47	1%	1,956
Fish and Game Wardens (33-3031)	394	400	6	2%	194
Police and Sheriff's Patrol Officers (33-3051)	26,274	27,145	871	3%	9,413
Transit and Railroad Police (33-3052)	193	205	12	6%	76
Gaming Surveillance Officers and Gaming Investigators (33-9031)	279	311	32	11%	223

## **Percentile Earnings**



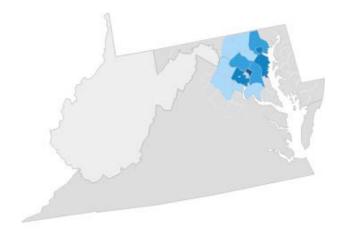
Occupation	25th Percentile Earnings	Median Earnings	75th Percentile Earnings
Probation Officers and Correctional Treatment Specialists (21-1092)	\$24.94	\$27.91	\$32.36
First-Line Supervisors of Correctional Officers (33-1011)	\$26.10	\$31.31	\$39.10
First-Line Supervisors of Police and Detectives (33-1012)	\$40.31	\$49.14	\$63.72
Bailiffs (33-3011)	\$17.33	\$18.60	\$19.79
Correctional Officers and Jailers (33-3012)	\$21.55	\$23.38	\$27.57
Detectives and Criminal Investigators (33-3021)	\$42.54	\$62.41	\$70.63
Fish and Game Wardens (33-3031)	\$28.37	\$38.72	\$43.18
Police and Sheriff's Patrol Officers (33-3051)	\$27.60	\$32.91	\$39.86
Transit and Railroad Police (33-3052)	\$31.56	\$39.33	\$46.85
Gaming Surveillance Officers and Gaming Investigators (33-9031)	\$13.25	\$13.45	\$18.18

# **Regional Trends**



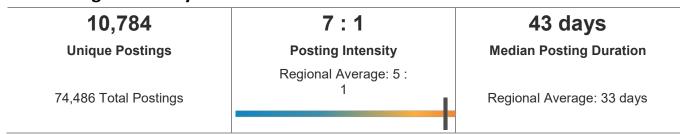
	Region	2019 Jobs	2024 Jobs	Change	% Change	Openings
•	Region	50,802	52,036	1,234	2.4%	18,953
•	Montgomery County, MD	3,828	4,084	256	6.7%	1,576
•	Maryland	32,699	33,150	451	1.4%	12,272

# **Regional Breakdown**



County	2024 Jobs
District of Columbia County, DC	12,242
Baltimore City County, MD	6,714
Anne Arundel County, MD	5,985
Fairfax County, VA	5,203
Prince George's County, MD	4,589

#### **Job Postings Summary**



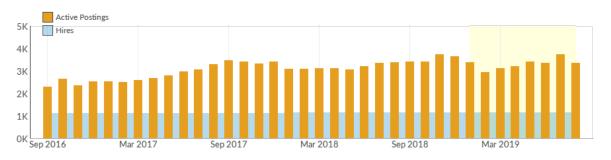
There were **74,486** total job postings for your selection from January 2019 to August 2019, of which **10,784** were unique. These numbers give us a Posting Intensity of **7-to-1**, meaning that for every 7 postings there is 1 unique job posting. This is higher than the Posting Intensity for all other occupations and companies in the region (5-to-1), indicating that they may be trying harder to hire for this position.

## Job Postings vs. Hires

3,314

Avg. Monthly Postings (Jan 2019 - Aug 2019)

**1,149**Avg. Monthly Hires (Jan 2019 - Aug 2019)



Occupation	Avg Monthly Postings (Jan 2019 - Aug 2019)	Avg Monthly Hires (Jan 2019 - Aug 2019)
Detectives and Criminal Investigators	2,864	117
Police and Sheriff's Patrol Officers	187	596
First-Line Supervisors of Police and Detectives	185	130
Probation Officers and Correctional Treatment Specialists	38	48
Correctional Officers and Jailers	33	183
Gaming Surveillance Officers and Gaming Investigators	4	10
Fish and Game Wardens	2	8
First-Line Supervisors of Correctional Officers	1	38
Bailiffs	1	13
Transit and Railroad Police	0	0

# **Occupation Gender Breakdown**



	Gender	2018 Jobs	2018 Percent
•	Males	38,475	76.3%
•	Females	11,937	23.7%

# **Occupation Age Breakdown**



	Age	2018 Jobs	2018 Percent
•	14-18	53	0.1%
•	19-24	2,881	5.7%
•	25-34	13,988	27.7%
•	35-44	15,728	31.2%
•	45-54	11,332	22.5%
•	55-64	5,310	10.5%
•	65+	1,120	2.2%

# **Occupation Race/Ethnicity Breakdown**



	Race/Ethnicity	2018 Jobs	2018 Percent
•	White	25,316	50.2%
•	Black or African American	19,013	37.7%
•	Hispanic or Latino	4,015	8.0%
•	Two or More Races	1,117	2.2%
•	Asian	785	1.6%
•	American Indian or Alaska Native	108	0.2%
•	Native Hawaiian or Other Pacific Islander	57	0.1%

# **Occupational Programs**

21		4,278	4,441
Programs (	2017)	Completions (2017)	Openings (2017)
CIP Code	Progra	am	Completions (2017)
44.0701	Social	Work	1,170
43.0107	Crimin	al Justice/Police Science	813
43.0104	Crimin	al Justice/Safety Studies	576
43.0103		al Justice/Law Enforcement istration	501
43.0106	Forens	sic Science and Technology	268

# **Industries Employing Criminal Justice AA 2019**

Industry	Occupation Group Jobs in Industry (2018)	% of Occupation Group in Industry (2018)	% of Total Jobs in Industry (2018)
Local Government, Excluding Education and Hospitals	20,573	40.8%	16.4%
Federal Government, Civilian, Excluding Postal Service	13,854	27.5%	3.3%
State Government, Excluding Education and Hospitals	10,363	20.6%	13.5%
Federal Government, Military	2,612	5.2%	2.9%
Facilities Support Services	954	1.9%	9.5%

# **Appendix A - Regions**

Code	Description
11001	District of Columbia County, DC
24003	Anne Arundel County, MD
24005	Baltimore County, MD
24013	Carroll County, MD
24017	Charles County, MD
24021	Frederick County, MD
24027	Howard County, MD
24031	Montgomery County, MD
24033	Prince George's County, MD
24510	Baltimore City County, MD
51013	Arlington County, VA
51059	Fairfax County, VA
51061	Fauquier County, VA
51107	Loudoun County, VA
51153	Prince William County, VA
51510	Alexandria City County, VA
51600	Fairfax City County, VA
51610	Falls Church City County, VA
51683	Manassas City County, VA
51685	Manassas Park City County, VA

# **Appendix B – Data Sources and Calculations**

# **Location Quotient**

Location quotient (LQ) is a way of quantifying how concentrated a particular industry, cluster, occupation, or demographic group is in a region as compared to the nation. It can reveal what makes a particular region unique in comparison to the national average.

# **Occupation Data**

Emsi occupation employment data are based on final Emsi industry data and final Emsi staffing patterns. Wage estimates are based on Occupational Employment Statistics (QCEW and Non-QCEW Employees classes of worker) and the American Community Survey (Self-Employed and Extended Proprietors). Occupational wage estimates also affected by county-level Emsi earnings by industry.

# Emsi Job Postings

Job postings are collected from various sources and processed/enriched to provide information such as standardized company name, occupation, skills, and geography.

# **Institution Data**

The institution data in this report is taken directly from the national IPEDS database published by the U.S. Department of Education's National Center for Education Statistics.

# State Data Sources

This report uses state data from the following agencies: District of Columbia Department of Employment Services; Maryland Department of Labor, Licensing and Regulation, Office of Labor Market Analysis and Information; Virginia Employment Commission, Economic Information Services

# **Appendix B: Articulation Agreements**



# **Suggested Transfer Pathway** Montgomery College A.A.S. in Criminal Justice to



George Washington University's B.A. in Police and Security Studies MONTGOMERY

Catalog Year: 2016-2017

#### Year One - Montgomery College

(Courses may be taken in any order)

Fall Semester	Cr	Spring Semester	Cr
ENGL101 (if needed for ENGL102/103, or elective)	3	ENGL102 or ENGL103 English Foundation	3
CCJS110 Administration of Justice $\Omega$	3	CCJS201 or CCJS230	3
Math Foundation (MATH110 or higher)	3	Arts or Humanities Distribution	3
GEEL: COMM108 or COMM112	3	PSYC102 General Psychology *	3
SOCY100 Introduction to Sociology	3	CCJS221 Criminal Law	3
Total Credits	15	Total Credits	15

#### Year Two - Montgomery College

Fall Semester	Cr	Spring Semester	
Natural Sciences Lab Distribution	4	CCJS242 Theory and Practice	3
CCJS215 Organization and Administration	3	CCJS244 Contemporary Issues	3
POLI101 American Government *	3	Criminal Justice Elective ‡	3
Criminal Justice Elective ‡	3	Criminal Justice Elective ‡ or Behavioral & Soc. Sci.	3
Elective	2	Elective	3
Total Credits	15	Total Credits	15

### Apply to graduate from Montgomery College with an A.A.S. in Criminal Justice

‡ CCJS electives include CCJS 211, CCJS 216, CCJS 222, CCJS 232, CCJS 246, CCJS 250, and CCJS 255. Students can also use CCJS 201 or CCJS 230 as a CCJS elective if not already used to satisfy a program requirement.

### Year Three - George Washington University CPS

Fall Semester	Cr	Spring Semester	Cr
CPS 2107 Models of Policing	4	CPS 2131 Crime Scene Investigation	4
CPS 2103 Particular Forms of Crime	4	CPS 2130 Introduction to Forensic Science	4
Total Credits		Total Credits	8

### Year Three/Four - George Washington University CPS

Summer Semester	Cr	Fall Semester	Cr
CPS 2104 Leading Teams	4	CPS 2108 Criminal Intelligence	4
CPS 2134 Ethical Dilemmas in Policing	4	CPS 2109 Criminal Analysis	4
Total Credits	8	Total Credits	8

#### Year Four - George Washington University CPS

Spring Semester	Cr
CPS 2132 Computer Crime Investigation	4
CPS 2133 Incident Management	4
Total Credits	8

Summer Semester	Cr
CPS 2102 Resource Management	4
CPS 2106 Strategic Planning	4
Total Credits	8

#### Year Five - George Washington University CPS

Fall Semester	Cr
CPS 2110 Predictive Policing	4
CPS 2171 Criminal Mind	4
CPS 2190 Capstone Simulation	4
Total Credits	12

# MC Criminal Justice A.A. to GWU Police and Security Studies B.A.

Total Credits - 60, Catalog Year: 2016-2017

Name:	Date:		ID#	
Foundation Courses		COURSE	HRS	GRADE
English Foundation (ENGL102 or ENGL103)		ENGL	3	
Math Foundation (MATH110 or higher, except MATH130, 131 or 1	.32)	MATH	3-4	
Distribution Courses		COURSE	HRS	GRADE
Arts or Humanities Distribution			3	
Behavioral & Social Science Distribution		CCJS110	3	
Natural Sciences Distribution with Lab			4	
Program Requirements		COURSE	HRS	GRADE
ENGL101 (if needed for ENGL102 or ENGL103, general elective if n	ot)		3	
GEEL: COMM108 or COMM112		сомм	3	
American Government		POLI101	3	
General Psychology		PSYC102	3	
Intro to Sociology		SOCY100	3	
CCJS201 Intro to Law Enforcement or CCJS230 Intro to Corrections		CCJS	3	
Organization and Administration		CCJS215	3	
Criminal Law		CCJS221	3	
Theory and Practice		CCJS242	3	
Contemporary Issues		CCJS244	3	
CCJS or Behavioral & Social Science ‡			3	
CCJS Elective ‡			3	
CCJS Elective ‡			3	
Elective			2	

‡ CCJS electives include CCJS211, CCJS216, CCJS222, CCJS232, CCJS246, CCHS250, CCHS255 Students can also use CCJS201 or CCJS230 as a CCJS elective if not already used to satisfy a program requirement.

MC's Criminal Justice webpage: www.montgomerycollege.edu/criminaljustice

**GWU Contact Information:** 

Jeff Delinski, Assistant Program Director deflinski@gwu.edu



# **Suggested Transfer Pathway** Montgomery College A.A. in General Studies SSAH to George Washington University's B.A. in Police and Security Studies



**Montgomery College** 

Fall Semester Cr ENGL101 (if needed for ENGL102/103, or elective) 3 MATH110 or higher, except MATH130/131/132 3 Natural Science Distribution, Lab or non-Lab 3 **Humanities Distribution \*** 3 Elective 3 **Total Credits** 15 (Courses may be taken in any order)

Spring Semester	Cr
ENGL102 or ENGL103 English Foundation	3
MATH110 or higher, except MATH130/131/132	3
Natural Science Distribution with Lab	4
Behavioral & Social Science Distribution <b>Ω</b>	3
GEIR: COMM108, COMM112 or Gen Ed HLTH	3
Total Credits	16

Fall Semester	Cr
Arts Distribution	3
Behavioral & Social Science Distribution $\Omega$	3
General Education Institutional Requirement*	3
SSAH Core Elective ‡	3
SSAH Core Elective ‡	3
Total Credits	15

Spring Semester	Cr
SSAH Core Elective ‡	3
SSAH Core Elective ‡	3
SSAH Core Elective ‡	3
Elective	3
Elective	2
Total Credits	14

Apply to graduate from Montgomery College with an Associate of Arts in General Studies SSAH, Catalog Year: 2016-2017

#### REQUIRED: Within the 60 credits of this General Studies A.A. Degree, 15 credits must be 200-level courses.

\$ Select from: ANTH, CCJS (except CCJS225), ECON, GEOG, HIST, HLTH, HMGT, PHED (maximum 2 hours from 100-level courses), POLI, PSYC or SOCY. Minimum 3 credits must be 200-level.

(Taking several CCJS courses to prepare for the coursework at GWU is recommended)

\* Select from the following courses: HIST112, HIST116, HIST117, HIST146, HIST147, HIST148, HIST200, HIST201, HIST209, HIST211, HIST228, HIST235, HIST236, HIST240, HIST245, HIST247, HIST250, HIST252, HIST255, HIST257, HIST258, HIST260, HIST262, HIST263, HIST265, HIST266, PHIL101, PHIL140, PHIL143, PHIL201, PHIL205, PHIL212

Ω Select from the following courses (must be from different disciplines): ANTH201, ANTH256, CCJS110, ECON105, ECON201, ECON202, GEOG101, GEOG105, GEOG113, GEOG130, POLI101, POLI105, POLI203, POLI206, POLI211, POLI221, POLI242, POLI252, POLI256, PSYC102, SOCY100, SOCY105, SOCY208, SOCY214, SOCY233, SOCY240, SOCY243, SOCY250

**George Washington University CPS** 

Fall Semester	Cr
CPS 2107 Models of Policing	4
CPS 2103 Particular Forms of Crime	4
Total Credits	8
Summer Semester	Cr
CPS 2104 Leading Teams	4
CPS 2134 Ethical Dilemmas in Policing	4
Total Credits	8
Spring Semester	Cr
CPS 2132 Computer Crime Investigation	4
CPS 2133 Incident Management	4
Total Credits	8
Fall Semester	Cr
CPS 2110 Predictive Policing	4
CPS 2171 Criminal Mind	4
CPS 2190 Capstone Simulation	4
Total Credits	12

0.0		100	
Spring Semester		Cı	ď
CPS 2131 Crime Scene Investigation		4	
CPS 2130 Introduction to Forensic Science		4	
Total Credits		8	2000
Fall Semester		Cı	r
CPS 2108 Criminal Intelligence		4	
CPS 2109 Criminal Analysis		4	
Total Credits		8	0000
Summer Semester		r	
CPS 2102 Resource Management		4	
CPS 2106 Strategic Planning		4	
Total Credits	1	В	

#### **General Studies SSAH A.A. to GWU Police and Security Studies**

Total Credits - 60, Catalog Year: 2016-2017

Name:	Date:		ID#	
Foundation Courses		COURSE	HRS	GRADE
English Foundation (ENGL102 or ENGL103)		ENGL	3	
Math Foundation (MATH110 or higher, except MATH130, 131 or 1	L32)	MATH	3-4	
Distribution Courses		COURSE	HRS	GRADE
Arts Distribution			3	
Humanities Distribution (Select from options below *)			3	
GEIR (Select from options below *)			3	
GEIR (COMM108, COMM112 or 3-credit HLTH)			3	
Behavioral & Social Science Distribution (Select from options below	w Ω)		3	
Behavioral & Social Science Distribution (Select from options below	w Ω)		3	
Natural Sciences Distribution with Lab			4	
Natural Sciences Distribution, Lab or Non-Lab			3	
SSAH Core Course Selection		COURSE	HRS	GRADE
Select 15 credits from the following disciplines: ANTH, CCJS (except C PHED (maximum 2 hours from 100-level courses), POLI, PSYC and SO (Taking several CCJS courses to prepare for the coursework at GWU is	CY. Minin	num 3 credits n		
ENGL101 (if needed for ENGL102/103, general elective if not)	recomm		3	
2.102.202 (1.1.100.000 10.1.21.02.202) Bollova Cooking II. 1004			3	
			3	
			3	
			3	
			3	
Elective Course Selection (Up to 11 credits of electives)		COURSE	HRS	GRADE
Second Math Course (MATH110 or higher, except MATH130, 131	or 132)		3-4	
			3	
			3	
			2	

#### Must complete a minimum of 15 credits at the 200-level

 $\Omega$  Select from the following courses (must be from different disciplines): ANTH201, ANTH256, CCJS110, ECON105, ECON201, ECON202, GEOG101, GEOG105, GEOG113, GEOG130, POLI101, POLI105, POLI203, POLI206, POLI211, POLI221, POLI242, POLI252, POLI256, PSYC102, SOCY100, SOCY105, SOCY208, SOCY214, SOCY233, SOCY240, SOCY243, SOCY250

Any credits beyond the minimum in General Education or Core selections are counted as open electives.

Students will be required to take additional General Education courses at GWU after transferring.

MC's General Studies webpage: cms.montgomerycollege.edu/generalstudies

GWU Contact Information: Jeff Delinski, Assistant Program Director, deflinski@gwu.edu

<sup>\*</sup> Select from the following courses: HIST112, HIST116, HIST117, HIST146, HIST147, HIST148, HIST200, HIST201, HIST209, HIST211, HIST228, HIST235, HIST236, HIST240, HIST247, HIST250, HIST250, HIST257, HIST258, HIST260, HIST262, HIST263, HIST263, HIST264, HIST264, HIST264, HIST264, HIST264, HIST264, HIST265, HIST266, PHIL101, PHIL140, PHIL143, PHIL201, PHIL205, PHIL212



# **Suggested Transfer Pathway**



# Montgomery College A.A.S. in Criminal Justice to Shepherd University B.S. in Sociology with a Criminal Justice Concentration

Year One - Montgomery College

Fall Semester	Cr
ENGL101 (if needed for ENGL102/103, or general elective if ENGL101 is not needed)	3
CCJS110 – Administration of Justice	3
SOCY100 – Intro to Sociology	3
MATH110/117/150/165/181	3-4
COMM 108 or COMM112	3
	15-16

Spring Semester	Cr
PSYC102 – General Psychology	3
CCJS201 – Intro to Law Enforcement	3
CCJS221 – Criminal Law	3
ENGL102 or ENGL103	3
Arts Distribution	3
Total Credits	15

Year Two - Montgomery College

Fall Semester	Cr
POLI101 – American Government	3
CCJS215 – Organizations & Administration	3
Elective	2
Natural Science Lab Distribution	4
CCJS230 – Intro to Corrections	3
Total Credits	15

Spring Semester	Cr
CCJS244 – Contemporary Issues	3
CCJS242 – Theory & Practice	3
CCJS211 – Criminal Investigations	3
Behavioral/Social Science Distribution (SOCY105 recommended)	3
Humanities Distribution	3
Total Credits	15

Apply to graduate from Montgomery College with an Associate of Applied Science in Criminal Justice

Year Three - Shepherd University

Fall Semester	Cr
History	3
SOCI 322 - Social Theory	3
Science	4
Minor Credits	6
Total Credits	16

Spring Semester	Cr
SOCI 324 or PSYC 250 [Statistics]	3-4
SOCI 323 - Social Research Methods	3
Wellness	3
Minor Credits	3
Elective	3
Total Credits	15-16

Year Four - Shepherd University

Fall Semester	Cr
SOCI 403 or SOCI 321: Eth Rel/Soc Strat	3
Minor Credits	6
Humanities (if not met) or Elective	3
Gen. Electives (if needed for 120 hr. min.)	
Total Credits	12+

Spring Semester	Cr
SOCI 402 - Criminology	3
SOCI 419 - Capstone-Internship	3
Minor Credits	3
SOCI 420 - Senior Thesis	3
Gen. Electives (if needed for 120 hr. min.)	
Total Credits	12+

#### MC Contact:

Sean Fay, Criminal Justice Program Coordinator, <a href="mailto:sean.fay@montgomerycollege.edu">sean.fay@montgomerycollege.edu</a>, (240) 567-7479

# **Montgomery College Academic Advising Sheet**

# A.A.S. in Criminal Justice to B.S. in Sociology with a Criminal Justice Concentration

Catalog Year: 2016-2017

Name:	Date:	ID#	
Foundation Courses	COURSE	HRS	GRADE
English Foundation (ENGL102 or ENGL103)		3	
Math Foundation, MATH110/117/150/165/181	MATH	3-4	
Distribution Courses	COURSE	HRS	GRADE
Arts Distribution		3	
Behavioral and Social Sciences Distribution	SOCY100	3	
Behavioral and Social Sciences Distribution	CCJS110	3	
Natural Sciences Lab Distribution		4	
Program Requirements and Electives	COURSE	HRS	GRADE
Introduction to Law Enforcement	CCJS201	3	
Organizations & Administration	CCJS215	3	
Introduction to Corrections	CCJS230	3	
Criminal Investigations	CCJS211	3	
Criminal Law	CCJS221	3	
Theory and Practice	CCJS242	3	
Contemporary Issues	CCJS244	3	
American Government	POLI101	3	
General Psychology	PSYC102	3	
GEEL: COMM108 or COMM112	COMM	3	
ENGL101 (if needed for ENGL102/103, general elective if not)		3	
Behavioral and Social Science Elective		3	
Humanities Elective		3	
Elective		2	

Apply to graduate from Montgomery College with an <u>Associate of Applied Science in Criminal Justice</u>

### **Shepherd Contact:**

Ann Marie Legreid, Dean of the School of Business and Social Sciences <a href="mailto:alegreid@shepherd.edu">alegreid@shepherd.edu</a> (304) 876-5011 ext. 5332



# **Montgomery College to** Southern New Hampshire University Online • Students who transfer with a conferred associates degree are entitled to a 10% tuition reduction accessed

- through mySNHU.edu.
- This guide serves as a mapping tool for students. Individual student evaluations will vary.
  Please contact Admission at 1-800-668-1249 or Academic Alliances at AcademicAlliances@snhu.edu.

Montgomery College AAS Criminal Justice Course Requirements	Cr	Southern New Hampshire University Online BS Criminal Justice	Cr
Courses in bold are the associate degree required courses.		General Education Core Requirements	42
ENGL101 Introduction to College Writing	3	ENG 122 English Composition I	3
ENGL102 Critical Reading, Writing & Research	3	ENG 123 English Composition II	3
Directed: MATH117 Elements of Statistics	3	MAT 133 Introduction to Statistical Analysis	3
COMM108 Foundations of Human Communication OR COMM112 Business & Professional Speech	3	SNHU 107 or Free Elective for students transfer- ring 12+ credits	3
PSYC102 General Psychology	3	IDS 100 or Free Elective for students transferring 12+ credits	3
Fine Arts and Humanities Elective	3	EFAH: Fine Arts and Humanities Requirement (ENG, FAS, HUM, LIT, MUS, PHL, LAR, LAS, LFR, LSP, LAN, LMA, HUM 100, or HUM 200)	3
Arts or Humanities Distribution	3	EFAH: Fine Arts and Humanities Requirement (ENG, FAS, HUM, LIT, MUS, PHL, LAR, LAS, LFR, LSP, LAN, LMA, HUM 100, or HUM 200)	3
SOCY100 Introduction to Sociology	3	ESBS: Social and Behavioral Sciences Requirement (ATH, ECO, HSE, POL, PSY, SCS, SOC, SCS 100, or SCS 200)	3
POLI101 American Government	3	ESBS: Social and Behavioral Sciences Requirement (ATH, ECO, HSE, POL, PSY, SCS, SOC, SCS 100, or SCS 200)	3
Natural Sciences Distribution	3	ESTM: Science/Technology/Mathematics Requirement (BIO, CHM, CS, ENV, GEO, GRA, IT, MAT, PHY, SCI, IHP 340, PHL 214, SCI 100, or SCI 200)	3
Science/Technology/Mathematics Elective	3	ESTM: Science/Technology/Mathematics Requirement (BIO, CHM, CS, ENV, GEO, GRA, IT, MAT, PHY, SCI, IHP 340, PHL 214, SCI 100, or SCI 200)	3
Directed Elective: HIST course	3	EHIS: History Requirement (HIS, HIS 100, or HIS 200)	3
History (HIST) Elective	3	EHIS: History Requirement (HIS, HIS 100, or HIS 200)	3
SNHU Course		Choose one (1) Seminar Course: IDS 400, IDS 401, IDS 402, IDS 403, or IDS 404	3
Montgomery College Courses		Major Course Requirements	39
CCJS110 Administration of Justice	3	CJ 112 Introduction to Criminal Justice	3
		CJ 120 Cultural Awareness in Criminal Justice	3
		CJ 140 Communication Skills for Criminal Justice	3
Directed: CCJS216 Police Operations	3	CJ 205 Policing in the United States	3

# Continued on next page



Montgomery College AAS Criminal Justice Course Requirements	Cr	Southern New Hampshire University Online BS Criminal Justice	Cr
Montgomery College Courses		Major Course Requirements (Continued)	
		CJ 207 The United States Judicial System	3
Directed: CCJS230 Introduction to Corrections	3	CJ 210 The United States Correctional System	3
		CJ 230 Discretion in Criminal Justice	3
		CJ 305 Technology in Criminal Justice	3
		CJ 315 Victimology	3
		CJ 340 Criminology	3
		CJ 406 Contemporary Issues in Criminal Justice	3
		CJ 485 Problem Solving for Criminal Justice Professionals	3
		SCS 285 Research Literacy in Social Sciences	3
Electives Consult with your SNHU Advisor for available cours		centration alencies (4 courses).	12
CCJS215 Organization & Administration	3	3 credit(s) from subject(s): ATH, CJ, COM, HSE, POL, PSY, or SOC within the range of course numbers 100 - 499	3
CCJS221 Criminal Law		3 credit(s) from ATH, CJ, COM, HSE, POL, PSY, or SOC within the 300 - 499 range or SNHU495 - Internship	3
		3 credit(s) from ATH, CJ, COM, HSE, POL, PSY, or SOC within the 300 - 499 range or SNHU495 - Internship	3
		3 credit(s) from ATH, CJ, COM, HSE, POL, PSY, or SOC within the 300 - 499 range or SNHU495 - Internship	3
Montgomery College Courses		SNHU Free Electives	27
Elective	2		
CCJS242 Theory & Practice	3		
CCJS244 Contemporary Issues	3		
CCJS or Behavioral/Social Science Elective	3		
CCJS Elective	3		
Montgomery College Degree Credits	60+	SNHU Online BS Criminal Justice Credits Required	120

Revision: 2019/2020 Academic Year

#### **Transfer Credit Policy**

- \* Excess general education credits are transferred as free elective credit, if available.
- This guide serves as a mapping tool for students and is based upon SNHU Online 2019/2020 Academic Catalog at time of enrollment and this institution's equivalent academic year. Transfer equivalents earned prior or subsequent to this academic year will be evaluated on a case-by-case basis for transfer equivalency.
- Students must earn a grade of C- or better for course transfer.
- Students may transfer up to 90 credits if previous credits earned meet SNHU Online's degree requirements and academic standards for transfer.
- Students must take at least 30 credits (10 classes) at SNHU Online to be awarded a bachelor's degree.



# **Montgomery College to** Southern New Hampshire University Online • Students who transfer with a conferred associates degree are entitled to a 10% tuition reduction accessed

- through mySNHU.edu.
- This guide serves as a mapping tool for students. Individual student evaluations will vary.
  Please contact Admission at 1-800-668-1249 or Academic Alliances at AcademicAlliances@snhu.edu.

Montgomery College AA General Studies Course Requirements		Southern New Hampshire University Online BS Criminal Justice		
Courses in bold are the associate degree required courses.		General Education Core Requirements	42	
ENGL101 Introduction to College Writing	3	ENG 122 English Composition I	3	
ENGL102 Critical Reading, Writing & Research	3	ENG 123 English Composition II	3	
Directed: MATH117 Elements of Statistics	3	MAT 133 Introduction to Statistical Analysis	3	
COMM108 Found. of Human Communication	3	SNHU 107 or Free Elective for students transfer- ring 12+ credits	3	
PSYC102 General Psychology	3	IDS 100 or Free Elective for students transferring 12+ credits	3	
Arts Distribution	3	EFAH: Fine Arts and Humanities Requirement (ENG, FAS, HUM, LIT, MUS, PHL, LAR, LAS, LFR, LSP, LAN, LMA, HUM 100, or HUM 200)	3	
Directed Elective: Fine Arts & Humanities Elective	3	EFAH: Fine Arts and Humanities Requirement (ENG, FAS, HUM, LIT, MUS, PHL, LAR, LAS, LFR, LSP, LAN, LMA, HUM 100, or HUM 200)	3	
SOCY100 Introduction to Sociology	3	ESBS: Social and Behavioral Sciences Requirement (ATH, ECO, HSE, POL, PSY, SCS, SOC, SCS 100, or SCS 200)	3	
POLI101 American Government		ESBS: Social and Behavioral Sciences Requirement (ATH, ECO, HSE, POL, PSY, SCS, SOC, SCS 100, or SCS 200)	3	
Natural Sciences Distribution w. Lab		ESTM: Science/Technology/Mathematics Requirement (BIO, CHM, CS, ENV, GEO, GRA, IT, MAT, PHY, SCI, IHP 340, PHL 214, SCI 100, or SCI 200)	3	
Natural Sciences Distribution w.o Lab	3	ESTM: Science/Technology/Mathematics Requirement (BIO, CHM, CS, ENV, GEO, GRA, IT, MAT, PHY, SCI, IHP 340, PHL 214, SCI 100, or SCI 200)	3	
HIST200 US History: Colonial Times - 1865	3	EHIS: History Requirement (HIS, HIS 100, or HIS 200)	3	
HIST201 US History: 1865 - Present	3	EHIS: History Requirement (HIS, HIS 100, or HIS 200)	3	
SNHU Course		Choose one (1) Seminar Course: IDS 400, IDS 401, IDS 402, IDS 403, or IDS 404	3	
Montgomery College Courses		Major Course Requirements	39	
Directed SSAH Core Course Elective: CCJS110 Administration of Justice	3	CJ 112 Introduction to Criminal Justice	3	
		CJ 120 Cultural Awareness in Criminal Justice	3	
		CJ 140 Communication Skills for Criminal Justice	3	
Directed SSAH Core Course Elective: CCJS216 Police Operations	3	CJ 205 Policing in the United States	3	

Continued on next page



Montgomery College AA General Studies Course Requirements	Cr	Southern New Hampshire University Online BS Criminal Justice	Cr
Montgomery College Courses		Major Course Requirements (Continued)	
		CJ 207 The United States Judicial System	3
Directed SSAH Core Course Elective: CCJS230 Introduction to Corrections	3	CJ 210 The United States Correctional System	3
		CJ 230 Discretion in Criminal Justice	3
		CJ 305 Technology in Criminal Justice	3
		CJ 315 Victimology	3
Directed SSAH Core Course Elective: SOCY200 Criminology	3	CJ 340 Criminology	3
		CJ 406 Contemporary Issues in Criminal Justice	3
		CJ 485 Problem Solving for Criminal Justice Professionals	3
		SCS 285 Research Literacy in Social Sciences	3
<b>Electives</b> Consult with your SNHU Advisor for available course		centration alencies (4 courses).	12
Directed Elective: CCJS215 Organization & Administration		3 credit(s) from subject(s): ATH, CJ, COM, HSE, POL, PSY, or SOC within the range of course numbers 100 - 499	3
Directed Elective: CCJS221 Criminal Law		3 credit(s) from ATH, CJ, COM, HSE, POL, PSY, or SOC within the 300 - 499 range or SNHU495 - Internship	3
		3 credit(s) from ATH, CJ, COM, HSE, POL, PSY, or SOC within the 300 - 499 range or SNHU495 - Internship	3
		3 credit(s) from ATH, CJ, COM, HSE, POL, PSY, or SOC within the 300 - 499 range or SNHU495 - Internship	3
Montgomery College Courses		SNHU Free Electives	27
Physical Education Elective	1		
Excess Credit from 4 Credit Courses	1		
Montgomery College Degree Credits	60+	SNHU Online BS Criminal Justice Credits Required	120

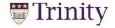
Revision: 2019/2020 Academic Year

#### **Transfer Credit Policy**

- \* Excess general education credits are transferred as free elective credit, if available.
- This guide serves as a mapping tool for students and is based upon SNHU Online 2019/2020 Academic Catalog at time of enrollment and this institution's equivalent academic year. Transfer equivalents earned prior or subsequent to this academic year will be evaluated on a case-by-case basis for transfer equivalency.
- Students must earn a grade of C- or better for course transfer.
- Students may transfer up to 90 credits if previous credits earned meet SNHU Online's degree requirements and academic standards for transfer.
- Students must take at least 30 credits (10 classes) at SNHU Online to be awarded a bachelor's degree.



### **Suggested Transfer Pathway**



# Montgomery College A.A.S. in Criminal Justice to Trinity Washington University B.S. in Criminal Justice

Catalog Year: 2017-2018 (Courses may be taken in any order, unless sequential)

#### 0 - 30 Credits - Montgomery College

	Cr		Cr
ENGL101 (if needed for ENGL102/103)	3	PSYC102 General Psychology	3
CCJS110 Administration of Justice	3	CCJS201 or CCJS230	3
SOCY100 Intro to Sociology	3	CCJS221 Criminal Law	3
MATH110 or higher	3-4	ENGL102 or ENGL103	3
COMM108 or COMM112	3	MATH117 Elements of Statistics **	3
Total Credits	15-16	Total Credits	15

31 - 60 Credits - Montgomery College

	Cr		Cr
POLI101 American Government	3	CCJS244 Contemporary Issues	3
CCJS215 Organizations & Administration	3	CCJS242 Theory & Practice	3
Arts or Humanities Distribution	3	CCJS Elective *	3
Natural Science Lab Distribution	4	CCJS Elective * or Behavioral & Soc. Sci. Elective	3
CCJS Elective *	3	Any COMM Class	3
Total Credits	16	Total Credits	15

#### Apply to graduate from Montgomery College with an Associate of Applied Science in Criminal Justice

#### Year Three - Trinity Washington University

Fall Semester	Cr
CJUS 205 Criminology	3
INT 109 Information Literacy	3
SSC 207 Social Science Writing	3
General Elective	3
Total Credits	12

Spring Semester	Cr
CJUS 206 Juvenile Justice	3
MATH 110 Intro Statistics	3
CJUS 307 Criminal Procedure	3
General Elective	3
Total Credits	12

Summer Semester	Cr
PHIL 103 Reasoning and Argumentation	3
COM 201 or COM 225	3
Total Credits	6

#### Year Four - Trinity Washington University

	Fall Semester	Cr
	SOCY 311 Research Methods for Social Science	3
	PHIL 245 Ethics I	3
	Arts/ Humanities Course	3
Г	General Elective	3
_	Total Credits	12

Spring Semester	Cr
CJUS 499 Senior Seminar	3
General Elective	3
General Elective	3
General Elective	3
Total Credits	12

Summer Semester	Cr
General Elective	3
General Elective	3
Total Credits	6

MC Contact: Sean Fay, Criminal Justice Program Coordinator, sean.fay@montgomerycollege.edu, (240) 567-7479

<sup>\*</sup> CCJS electives include CCJS211, CCJS216, CCJS222, CCJS232, CCJS246, CCJS250, and CCJS255. Students can also use CCJS201 or CCJS230 as a CCJS elective if not already used to satisfy a program requirement. \*\* If already taken MATH117, take a different MATH course (MATH110 or higher)

# MC A.A.S. in Criminal Justice to Trinity B.S. in Criminal Justice

Catalog Year: 2017-2018, Total Credits: 60

Name:	Date:	ID#	
Foundation Courses	COURSE	HRS	GRADE
English Foundation (ENGL102 or ENGL103)	ENGL	3	
Math Foundation, MATH110 or higher	MATH	3-4	
Distribution Courses	COURSE	HRS	GRADE
Arts or Humanities Distribution		3	
Behavioral & Social Sciences Distribution	CCJS110	3	
Natural Sciences Lab Distribution		4	
General Education Elective (GEEL): Intro to Sociology	SOCY100	3	
General Education Elective (GEEL): COMM108 or COMM112	сомм	3	
Program Requirements and Electives	COURSE	HRS	GRADE
CCJS201 or CCJS230	CCJS	3	
Organizations & Administration	CCJS215	3	
Criminal Law	CCJS221	3	
Theory and Practice	CCJS242	3	
Contemporary Issues	CCJS244	3	
American Government	POLI101	3	
General Psychology	PSYC102	3	
ENGL101 (if needed for ENGL102/103, general elective if not)		3	
CCJS Elective *	CCJS	3	
CCJS Elective *	CCJS	3	
CCJS Elective * or Behavioral & Social Science Elective		3	
MATH117 Elements of Statistics (If already taken, take a different MATH course, MATH110 or higher)	MATH	3	
Any COMM class	COMM	3	

Apply to graduate from Montgomery College with an <u>Associate of Applied Science in Criminal Justice</u>

# **Trinity Contact:**

Steven Gilmore, <u>GilmoreSt@trinitydc.edu</u>, (202) 884-9405 <u>www.trinitydc.edu/programs/criminal-justice-cas</u>

<sup>\*</sup> CCJS electives include CCJS 211, CCJS 216, CCJS 222, CCJS 232, CCJS 246, CCJS 250, and CCJS 255. Students can also use CCJS 201 or CCJS 230 as a CCJS elective if not already used to satisfy a program requirement.



### **Suggested Transfer Pathway**

# Montgomery College A.A. in General Studies SSAH to Univ. of Maryland, College Park-Shady Grove's B.A. in Criminology & Criminal Justice

Total Credits



Catalog Year: 2019-2020, Total Credits: 60

0 - 30	Credits -	Montgomery	/ College
0-30	credits -	Monigomery	/ COHER

	Cr
ENGL101 (if needed for ENGL102/103, elect. if not)	3
MATH117/117A Elements of Statistics *	3
Arts Distribution	3
COMM108 or COMM112 (GEIR)	3
SOCY100 Introduction to Sociology (BSSD)	3
Total Credits	15

(Co	urses may be taken in any order, pending prerequ	iisites)					
	ENGL102 or ENGL103 English Foundation *						
	CCJS110 Administration of Justice * (BSSD)						
Elective (PSYC102 recommended)							
	HLTH, Arts or Humanities Distribution (GEIR)						
	Natural Sciences Lab Distribution	4					
	Total Credits	16					

31 - 60 Credits - Montgomery College

	Cr			Cr		
BSAD210 Statistics for Business Admin. *	3		SOCY200 Criminology * (SSAH Core)	3		
Natural Sciences Lab or Non-Lab Distribution	3-4		CCJS221 Criminal Law * (SSAH Core)	3		
Criminal Justice Electives (Except CCJS255) **	6		Elective (POLI101 recommended)	3		
Humanities Distribution	3		Elective	2		
Total Credits	15-16		Criminal Justice Elective (Except CCJS255) **	3		
			Total Credits	14		
Apply to graduate from Montgomery College with an <u>Associate of Arts in General Studies, SSAH</u>						

#### REQUIRED: Within the 60 credits of this General Studies A.A. Degree, 15 credits must be from 200-level courses.

#### Year Three - UMD @ Shady Grove

real times of the contact			-
Fall Semester	Cr  _	Spring Semester	Cr
CCJS300 Research Methods	3	Criminal Justice Course 2*	3
Criminal Justice Course 1*	3	PW (Professional Writing)	3
CCJS Course of Choice 1**	3	Elective	3
Elective	3	Elective	3
Elective	3	Elective	3
Total Credits	15	Total Credits	15

### Year Four - UMD @ Shady Grove

Fall Semester	Cr	Spring Semester	Cr
CCJS Course of Choice 2**	3	CCJS Course of Choice 3** (400 level)	3
Criminology Course***	3	CCJS Course of Choice 4** (400 level)	3
Elective	3	Elective	3
Elective	3	Elective	3
Elective	3	Elective	3
Total Credits	15	Total Credits	15

<sup>\*</sup>Select from the following courses to meet this requirement: CCJS340, CCJS342, CCJS345

Every student should consult an advisor every semester about appropriate course selection for meeting the following requirements. Students are required to complete a minimum of 3 CCJS electives for the major, in addition to CCJS courses specifically required for the major. If necessary to maintain academic progress, students may take one course per semester at UMD.

<sup>\*</sup> Students must earn a minimum grade of C in these courses to transfer to UMD @ Shady Grove.

<sup>\*\*</sup> Criminal Justice Electives (Except CCJS255) or ANTH, ECON, GEOG, HIST, HLTH, HMGT, POLI, PHED (Maximum 2 PHED credits from 100-level courses), PSYC or SOCY Courses

<sup>\*\*</sup>Can be met by any CCJS elective course

<sup>\*\*\*</sup>Select from the following courses to meet this requirement: CCJS450, CCJS451, CCJS454

# GENERAL STUDIES SSAH A.A. to UMD-USG Criminology & Criminal Justice

Catalog Year: 2019-2020, Total Credits: 60

Name:	Date:		ID#	
Foundation Courses		COURSE	HRS	GRADE
Intro to College Writing (if needed for ENGL102 or ENGL103, elective if not)		ENGL101	3	
English Foundation (ENGL102 or ENGL103)		ENGL*	3	
Math Foundation, Elements of Statistics (MATH117/117A)		MATH*	3	
Arts Distribution			3	
Humanities Distribution			3	
Behavioral & Social Science Distribution, Administration of Justice		CCJS110*	3	
Behavioral & Social Science Distribution, Introduction to Sociology		SOCY100	3	
Natural Sciences Distribution with Lab			4	
Natural Sciences Distribution with or without Lab			3-4	
General Education Institutional Requirement		COURSE	HRS GRAD	
COMM108 or COMM112 (GEIR)		сомм	3	
COMM, HLTH or Arts or Humanities Distribution Course (GEIR)			3	
SSAH Core		COURSE	HRS	GRADE
Criminal Law		CCJS221*	3	
Criminology		SOCY200*	3	
Criminal Justice Elective (Except CCJS255) **			3	
Criminal Justice Elective (Except CCJS255) **			3	
Criminal Justice Elective (Except CCJS255) **			3	
Electives		COURSE	HRS	GRADE
Statistics for Business Administration		BSAD210*	3	
General Elective (PSYC102 recommended)			3	
General Elective (POLI101 recommended)			3	
Elective			2	

<sup>\*</sup> Students must earn a minimum grade of C in these courses to transfer to UMD @ Shady Grove

# UMD-USG Contact Information:

Dr. Wendy Stickle

Program Director, Criminology & Criminal Justice

wstickle@umd.edu

MC Contact Information:

Sean Fay

Criminal Justice Program Coordinator sean.fay@montgomerycollege.edu

shadygrove.umd.edu/academics/undergraduate/criminology

<sup>\*\*</sup> Criminal Justice Electives (Except CCJS255) or ANTH, ECON, GEOG, HIST, HLTH, HMGT, POLI, PHED (Maximum 2 PHED credits from 100-level courses), PSYC or SOCY Courses



### **Suggested Transfer Pathway**

# Montgomery College A.A. in General Studies to University of Maryland College Park-Shady Grove's B.A. in Criminology and **Criminal Justice**



#### Year One - Montgomery College

Fall Semester	Cr	Spring Semester
ENGL101 (if needed for ENGL102/103, or elective)	3	ENGL102 or ENGL103 English Foundation
MATH117/117D Stat or MATH113 Probability $oldsymbol{\Omega}$	3	Arts Distribution
Health Foundation (3 Credits)	3	CCJS110 Administration of Justice $oldsymbol{\Omega}$
COMM108 or COMM112 Speech Foundation	3	POLI101 American Government *
SOCY100 Introduction to Sociology	3	Natural Sciences Lab Distribution
 Total Credits	15	Total Credits

### Year Two - Montgomery College

Fall Semester	Cr	Spring Semester	Cr				
BSAD210 Statistics for Business Admin. $\Omega$	3	SOCY200 Criminology <b>Ω</b>	3				
Natural Sciences Lab or Non-Lab Distribution	3-4	CCJS221 Criminal Law <b>Ω</b>	3				
Criminal Justice Elective (Except CCJS255) *	3	Arts or Humanities Distribution	3				
Humanities Dist.: Any, or ENGL Lit or HIST#	3	Criminal Justice Elective (Except CCJS255) *	3				
PSYC102 General Psychology *	3	Criminal Justice Elective (Except CCJS255) *	3				
Total Credits	15-16	Total Credits	15				
Apply to graduate from Montgomery College with an Associate of Arts in General Studies							

REQUIRED: Within the 60 credits of this General Studies A.A. Degree, 15 credits must be 200-level courses.

# Students who began college PRIOR to Fall 2012 must take an English Literature or a History from Humanities.

\* Or any general elective.

 $\Omega$  Students must earn a minimum grade of C in these courses to transfer to UMCP @ Shady Grove.

### Year Three - UMCP @ Shady Grove

Fall Semester	Cr	Spring Semester	Cr
CCJS300 Research Methods	3	CCJS or Gen. Upper Level Elective: 300-400 Level	3
CCJS340 Policing	3	CCJS or Gen. Upper Level Elective: 300-400 Level	3
CCJS350 Juvenile Delinquency	3	CCJS or Gen. Upper Level Elective: 300-400 Level	3
CCJS Upper Level Elective: 300-400 Level	3	ENGL398C Topics in Professional. Writing	3
Advanced Studies/Supporting Sequence (Not CCJS)	3	Advanced Studies/Supporting Sequence (Not CCJS)	3
Total Credits	15	Total Credits	15

#### Year Four - UMCP @ Shady Grove

Fall Semester	Cr		Spring Semester	Cr
CCJS or Gen. Upper Level Elective: 300-400 Level	3		CCJS451/CCJS452/CCJS454	3
CCJS or Gen. Upper Level Elective: 300-400 Level	3		CCJS or Gen. Upper Level Elective: 300-400 Level	3
CCJS or Gen. Upper Level Elective: 300-400 Level	3		CCJS or Gen. Upper Level Elective: 300-400 Level	3
Advanced Studies/Supporting Sequence (Not CCJS)	3		CCJS or Gen. Upper Level Elective: 300-400 Level	3
Advanced Studies/Supporting Sequence (Not CCJS)	3		Advanced Studies/Supporting Sequence (Not CCJS)	3
Total Credits	15	9	Total Credits	15

Every student should consult an advisor every semester about appropriate course selection for meeting the following requirements.

Students are required to complete a minimum of 3 CCJS electives for the major, in addition to CCJS courses specifically required for the major. If necessary to maintain academic progress, students may take one course per semester at College Park.

# GENERAL STUDIES A.A. to UMCP-USG Criminology & Criminal Justice

Starting Fall 2014

Name:	Date:	ID#	
☐ Started at MC before Fall 2012 - must take one EN Literature or History course	in Arts or Humani	ties box be	low
Foundation Courses	COURSE	HRS	GRADE
Intro to College Writing (if needed for ENGL102 or ENGL103, general elective if n	ot) ENGL101	3	
English Foundation (ENGL102 or ENGL103)	ENGL	3	
Math Foundation, Elements of Statistics (MATH117/117D) or Introduction to Probability (MATH113)	MATH*	3	
Speech Foundation (COMM108 or COMM112)	сомм	3	
Health Foundation (3-credit HLTH)	HLTH	3	
Distribution Courses	COURSE	HRS	GRADE
Arts Distribution		3	
Humanities Distribution		3	
Arts or Humanities: Choose any course from MC Gen Ed list OR			
☐ If Started @ MC before Fall 2012, take an ENGL Literature or a HIST History		3	
Behavioral & Social Science Distribution, Administration of Justice	CCJS110*	3	
Behavioral & Social Science Distribution, Introduction to Sociology	SOCY100	3	
Natural Sciences Distribution with Lab		4	
Natural Sciences Distribution with or without Lab		3-4	
Additional Program Requirements and Electives ‡	COURSE	HRS	GRADE
Criminal Law	CCJS221*	3	
Criminology	SOCY200*	3	
Statistics for Business Administration	BSAD210*	3	
POLI101 American Government or General Elective		3	
PSYC102 General Psychology or General Elective		3	
Criminal Justice Elective (Except CCJS255, or any General Elective)		3	
Criminal Justice Elective (Except CCJS255, or any General Elective)		3	
Criminal Justice Elective (Except CCJS255, or any General Elective)		3	
Global & Cultural Perspectives Requirement: SOCY100			

<sup>‡</sup> Only two credits of PE courses numbered 101-199 may be used as electives.

#### **UMCP Contact Information:**

Dr. Wendy Stickle

Program Director, Criminology and Criminal Justice University of Maryland College Park at USG wstickle@umd.edu

### MC Contact Information:

Sean Fay

Associate Professor, Sociology, Anthropology and Criminal Justice Montgomery College

sean.fay@montgomerycollege.edu

shadygrove.umd.edu/academics/undergraduate/criminology

<sup>\*</sup> Students must earn a minimum grade of C in these courses to transfer to UMCP @ Shady Grove.

2017-2018

# MONTGOMERY COLLEGE AAS IN CRIMINAL JUSTICE TO UNIVERSITY OF MARYLAND UNIVERSITY COLLEGE **BS IN CRIMINAL JUSTICE** TRANSFER GUIDE

- 30 credits at UMUC, including at least half of the major and minor and 15 upperlevel credits.
  45 upper-level credits, including half the credit for the major and for the minor.
- All required courses and minimum number of credits for major and minor.
- All required courses and minimum number of social Prerequisites for major and minor courses, if needed.
- All General Education Requirements.
- Grade of C or better in all courses for the major and minor. Grade of C- or better for WRTG 101
- Overall GPA of at least 2.0.
  - At least half the credit for the major earned through graded coursework.

	☐ Total 120 credits.			
UMUC DEGREE REQUIREMENTS	MC COURSES	UMUC EQUIVALENCY	CREDITS FROM MC	CREDITS NEEDED AT UMUC
COMMUNICATIONS		Credits:	9	3
WRTG 101 (3)	ENGL 102 or ENGL 103	WRTG 101	3	
WRTG 100A (3) Or other 3-credit WRTG course except 288, 388, 486A, 486B, COMM 390 and 492. ENGL 102 and JOUR 201 apply	ENGL 101	WRTG	3	
COMM 202 (3) Or other communication, writing, or speech	COMM 108 or 112	SPCH 100 or SPCH	3	
WRTG 391 (3) Or other upper-level advanced writing				3UL
ARTS AND HUMANITIES		Credits:	3	3
HUMN 100 (3) Or other arts/humanities	Arts or Humanities Distribution	Arts & Humanities	3	
HIST 125 (3) Or other arts/humanities				3
BEHAVIORAL AND SOCIAL SCIENCES	Credits:		6	0
ECON 103 (3) Or other behavioral/social science	SOCY 100	SOCY 100	3	
BEHS 103 (3) Or other first behavioral/social science	PSYC 102	PSYC 100	3	
BIOLOGICAL AND PHYSICAL SCIENCES		Credits:	4	3
BIOL 103 (4) Or other biological/physical science with related lab	Natural Sciences Distribution with Lab	Lab Science	4	
NSCI 100 (3) Or other 3-credit biological/physical science				3
MATHEMATICS		Credits:	3	0
MATH 106 (3) or other approved math GenEd course (MATH 106, MATH 107, STAT 200, or more advanced MATH or STAT)	MATH 110 Recom'd Mathematics Foundation	MATH 106	3	
INTERDISCIPLINARY OR EMERGING ISSUES	Credits:		3	4
LIBS 150 (1)				1
IFSM 201 or CMST 301 (3)	CMSC 110 Recom'd Elective	IFSM 201	3	
CMIS 111 (3) Or another computing course appropriate to the academic major				3

Legend/Notes

♦ required course for the major or minor

\* course meets content requirement but not upper-level minimum

UL - UL stands for upper-level junior/senior courses and denotes the minimum upper-level credit that must be taken at UMUC for graduation ^ only 21 credits of vocational technical are permitted for transfer at UMUC

Courses placed in the ELECTIVES/MINOR section may meet degree requirements depending on which course the student takes from the list of courses offered for the associate's degree. Any credit applied to the associate's degree must also meet UMUC's transfer credit policy.

UMUC DEGREE REQUIREMENTS	MC COURSES	UMUC EQUIVALENCY	CREDITS FROM MC	CREDITS NEEDED AT UMUC
CRIMINAL JUSTICE MAJOR	Credits:		9	21
◆ CCJS 100 Introduction to Criminal Justice (3) or CCJS 105 Introduction to Criminology	CCJS 110	CCJS 100	3	
◆ CCJS 340 Law Enforcement Administration (3)	CCJS 215	CCJS 340*	3	
♦ CCJS 497 Correctional Administration (3)				3UL
◆ CCJS 345 Introduction to Security Management (3)				3UL
◆ CCJS 350 Juvenile Delinquency (3) Or any 300- or 400 -level CCJS course				3UL
◆ CCJS 230 Criminal Law in Action (3)	CCJS 221	CCJS 230	3	
♦ CCJS 360 Victimology (3) Or any 300- or 400 -level CCJS course				3UL
◆ CCJS 380 Ethical Behavior in Criminal Justice (3)				3UL
♦ CCJS 341 Criminal Investigation (3)				3UL
◆ CCJS 352 Drugs and Crime (3) Or any 300- or 400 -level CCJS course				3UL
CAPSTONE COURSE FOR MAJOR		Credits:	0	3
♦ CCJS 495 Issues in Criminal Justice (3)	MUST BE TAKEN AT UMUC			3UL
ELECTIVES/MINOR		Credits:	23	23
Choose any electives to meet degree requirements. Note minimum requirements for upper-level coursework.	CCJS 201 or 230	CCJS or CCJS 201	3	
control (Books Chemical St.) (Biol (Blanco) Process Astrolistics - Vol. 12 Control, Proc. State (Control State (St.) (Control State (St	POLI 101	GVPT 170	3	
See requirements of individual minor.	CCJS Electives	Electives	6	
	Elective	Elective	2	
	CCJS 242	CCJS	3	
	CCJS 244	CCJS	3	
	CCJS or Behavioral & Social Science Elective	CCJS or Elective	3	
Upper-Level Electives at UMUC				18UL
Any Electives at UMUC				16UL 5
Total Minimum Credits Needed for Graduation: 120	Т	otal Credits:	60	60

2015-2016

### **MONTGOMERY COLLEGE** AAS IN CRIMINAL JUSTICE TO UNIVERSITY OF MARYLAND UNIVERSITY COLLEGE **BS IN CRIMINAL JUSTICE** TRANSFER GUIDE

CHECKLIST FOR FULFILLMENT OF DEGREE REQUIREMENTS See catalog for overview of all requirements.

- 30 credits at UMUC, including at least half of the major and minor and 15 upper-level credits.
- 45 upper-level credits, including half the credit for the major
- $\hfill \square$  All required courses  $\underline{and}$  minimum number of credits for major and minor.

  Decreption of the major and minor courses, if needed.
- All General Education Requirements. Grade of C or better in all courses for the major and minor.
- Overall GPA of at least 2.0.
- At least half the credit for the major earned through graded coursework. Total 120 credits.

 Prerequisites	ioi majoi	and minor	courses, ii	neeaea.

UMUC DEGREE REQUIREMENTS	MC COURSES	UMUC EQUIVALENCY	CREDITS FROM MC	CREDITS NEEDED AT UMUC
COMMUNICATIONS		Credits:	9	3
WRTG 101 or WRTG 101S Introduction to Writing (3)	ENGL 102 or ENGL 103	WRTG 101 or 293	3	
WRTG 293 (3) Or other 3-credit WRTG course except 288, 388, 486A, 486B. ENGL 102 and JOUR 201 apply	ENGL 101	WRTG	3	
COMM 202 (3) Or other communication, writing, or speech	COMM 108 or 112	SPCH 100 or SPCH	3	
WRTG 391 (3) Or other upper-level advanced writing				3UL
ARTS AND HUMANITIES		Credits:	3	3
HUMN 100 (3) Or other arts/humanities	Arts or Humanities Distribution	Arts & Humanities	3	
HIST 125 (3) Or any ARTH or HIST from a 2 <sup>nd</sup> discipline				3
BEHAVIORAL AND SOCIAL SCIENCES	Credits:		6	0
ECON 103 (3) Or other first behavioral/social science	SOCY 100	SOCY 100	3	
BEHS 103 (3) Or other behavioral/social science from a 2 <sup>rd</sup> discipline	PSYC 102	PSYC 100	3	
BIOLOGICAL AND PHYSICAL SCIENCES		Credits:	4	3
BIOL 103 (4) Or other biological/physical science with related lab	Natural Sciences Distribution with Lab	Lab Science	4	
NSCI 100 (3) Or other 3-credit biological/physical science				3
MATHEMATICS		Credits:	3	0
MATH 106 or higher-level math course (3)	MATH 110 Recom'd Mathematics Foundation	MATH 106	3	
INTERDISCIPLINARY OR EMERGING ISSUES	Credits:		3	4
LIBS 150 Introduction to Research (1)				1
IFSM 201 Concepts & Applications of Information Technology or CMST 301 Digital Media and Society (3)	CMSC 110 Recom'd Elective	IFSM 201	3	
CMIS 111 Social Networking and Cybersecurity Best Practices (3) Or another computing course appropriate to the academic major				3

Courses placed in the ELECTIVES/MINOR section may meet degree requirements depending on which course the student takes from the list of courses offered for the associate's degree. Any credit applied to the associate's degree must also meet UMUC's transfer credit policy.

Legend/Notes

♦ required course for the major or minor

\* course meets content requirement but not upper-level minimum
UL – UL stands for upper-level junior/senior courses and denotes the minimum upper-level credit that must be taken at UMUC for graduation ^ only 21 credits of vocational technical are permitted for transfer at UMUC

UMUC DEGREE REQUIREMENTS	MC COURSES	UMUC EQUIVALENCY	CREDITS FROM MC	CREDITS NEEDED AT UMUC
CRIMINAL JUSTICE MAJOR		Credits:		21
◆ CCJS 100 Introduction to Criminal Justice (3) or CCJS 105 Introduction to Criminology	CCJS 110	CCJS 100	3	
◆ CCJS 340 Law Enforcement Administration (3)	CCJS 215	CCJS 340*	3	
◆ CCJS 497 Correctional Administration (3)				3UL
◆ CCJS 345 Introduction to Security Management (3)				3UL
♦ CCJS 350 Juvenile Delinquency (3) or any upper-level CCJS course				3UL
◆ CCJS 230 Criminal Law in Action (3)	CCJS 221	CCJS 230	3	
◆ CCJS 360 Victimology (3) or any upper-level CCJS course				3UL
◆ CCJS 380 Ethical Behavior in Criminal Justice (3)				3UL
◆ CCJS 341 Criminal Investigation (3)				3UL
◆ CCJS 352 Drugs and Crime (3) or any upper-level CCJS course				3UL
CAPSTONE COURSE FOR MAJOR		Credits:	0	3
◆ CCJS 495 Issues in Criminal Justice (3)	MUST BE TAKEN AT UMUC			3UL
ELECTIVES/MINOR		Credits:	23	23
Choose any electives to meet degree requirements. Note minimum requirements for upper-level coursework.	CCJS 201 or 230	CCJS or CCJS 201	3	
See requirements of individual minor.	POLI 101	GVPT 101	3	
Students who complete their undergraduate degree at UMUC	Health Foundation	Elective	2	
with a major in Criminal Justice can reduce the total	CCJS Electives	Electives	6	
coursework for the graduate degree by up to 6 credits. Please see a UMUC advisor or visit UMUC's website for more	CCJS 242	ccis	3	
information.	CCJS 244	ccjs	3	
	CCJS or Behavioral & Social Science Elective	Elective	3	
Upper-Level Electives at UMUC				18UL
Any Electives at UMUC				5
Total Minimum Credits Needed for Graduation: 120	Т	otal Credits:	60	60

2017-2018

# MONTGOMERY COLLEGE AAS IN CRIMINAL JUSTICE TO UNIVERSITY OF MARYLAND UNIVERSITY COLLEGE BS IN INVESTIGATIVE FORENSICS TRANSFER GUIDE

CHECKLIST FOR FULFILLMENT OF DEGREE REQUIREMENTS	S See catalog for overview of all requirements.
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- 30 credits at UMUC, including at least half of the major and minor and 15 upperlevel credits.
  45 upper-level credits, including half the credit for the major and for the minor.
- All required courses <u>and minimum number or crowned</u>
   Prerequisites for major and minor courses, if needed. All required courses and minimum number of credits for major and minor.

- All General Education Requirements.
- Grade of C or better in all courses for the major and minor. Grade of C- or better for WRTG 101

- Overall GPA of at least 2.0.
  At least half the credit for the major earned through graded coursework.

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	Total 120 cr	-diha	

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UMUC DEGREE REQUIREMENTS	MC COURSES	UMUC EQUIVALENCY	CREDITS FROM MC	CREDITS NEEDED AT UMUC
COMMUNICATIONS		Credits:	9	3
WRTG 101 (3)	ENGL 102 or ENGL 103	WRTG 101	3	
WRTG 100A (3) Or other 3-credit WRTG course except 288, 388, 486A, 486B, COMM 390 and 492. ENGL 102 and JOUR 201 apply	ENGL 101	WRTG	3	
COMM 202 (3) Or other communication, writing, or speech	COMM 108 or 112	SPCH 100 or SPCH	3	
WRTG 393 (3) Upper-level advanced writing and related requirement for major				3UL
ARTS AND HUMANITIES		Credits:	3	3
HUMN 100 (3) Or other arts/humanities	Arts or Humanities Distribution	Arts & Humanities	3	
HIST 365 (3) Or other upper-level art/humanities				3UL
BEHAVIORAL AND SOCIAL SCIENCES		Credits:	3	3
CCJS 461 (3) Related requirement for major and behavioral/social science				3UL
BEHS 103 (3) Or other behavioral/social science	SOCY 100	SOCY 100	3	
BIOLOGICAL AND PHYSICAL SCIENCES		Credits:	4	3
BIOL 103 (4) Or other biological/physical science with related lab	Natural Sciences Distribution with Lab	Lab Science	4	
NSCI 100 (3) Or other 3-credit biological/physical science				3
MATHEMATICS		Credits:	3	0
MATH 106 (3) or other approved math GenEd course (MATH 106, MATH 107, or more advanced MATH or STAT). STAT 200 must be completed within maior courses and not within GenEds	MATH 110 Recom'd Mathematics Foundation	MATH 106	3	
INTERDISCIPLINARY OR EMERGING ISSUES		Credits:	0	7
LIBS 150 (1)				1
IFSM 201 or CMST 301 (3)				3
CMIS 111 (3) Or another computing course appropriate to the academic major				3

Courses placed in the ELECTIVES/MINOR section may meet degree requirements depending on which course the student takes from the list of courses offered for the associate's degree. Any credit applied to the associate's degree must also meet UMUC's transfer credit policy

UMUC Investigative Forensics p. 1

Legend/Notes

♦ required course for the major or minor

\* course meets content requirement but not upper-level minimum

UL – UL stands for upper-level junior/senior courses and denotes the minimum upper-level credit that must be taken at UMUC for graduation ^only 21 credits of vocational technical are permitted for transfer at UMUC

UMUC DEGREE REQUIREMENTS	MC COURSES	UMUC EQUIVALENCY	CREDITS FROM MC	CREDITS NEEDED AT UMUC
INVESTIGATIVE FORENSICS MAJOR		Credits:	6	29
◆ CCJS 101 Introduction to Investigative Forensics (3)				3
◆ STAT 200 Introduction to Statistics (3)	MATH 117 Recom'd Elective	STAT 200	3	
◆ CCJS 234 Criminal Procedure and Evidence (3)	CCJS 222 Recom'd CCJS Elective	CCJS 234	3	
◆ CCJS 301 Criminalistics I: The Comparative Disciplines (4)				4UL
◆ CCJS 302 Criminalistics II: The Specific Disciplines (4)				4UL
◆ CCJS 342 Crime Scene Investigation (3)				3UL
◆ CCJS 390 Cybercrime & Security (3)				3UL
◆ CCJS 420 Medical & Legal Investigation of Death (3)				3UL
◆ CCJS 421 Principals of Digital Analysis (3)				3UL
◆ CCJS 440 Fingerprint Analysis (3)				3UL
◆ CCJS 441 Firearms and Toolmarks Analysis (3)				3UL
ELECTIVES/MINOR		Credits:	32	12
Choose any electives to meet degree requirements. Note minimum requirements for upper-level coursework.	CCJS 110	CCJS 100	3	
minimum requirements for upper-level coursework.	CCJS 201 or 230	CCJS or CCJS 201	3	
	CCJS 221	CCJS 230	3	
	PSYC 102	PSYC 100	3	
	CCJS 215	CCJS 340*	3	
	POLI 101	GVPT 170	3	
	CCJS Elective	CCJS	3	
	Elective	Elective	2	
	CCJS 242	CCJS	3	
	CCJS 244	CCJS	3	
	CCJS or Behavioral & Social Science Elective	CCJS or CCJS or Elective	3	
Unner Level Fleetives et LIMLIC				10111
Upper-Level Electives at UMUC  Any Electives at UMUC				10UL 2
Total Minimum Credits Needed for Graduation: 120	-	otal Credits:	60	60

UMUC Investigative Forensics p. 2