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Sarah Otwey, Student Commissioner

Principal Counsel

Kimberly Smith Ward

MEMORANDUM

DATE: July 9, 2025

TO: Dr. Tuajuanda C. Jordan, President, St. Mary's College of Maryland

Dr. Jay A. Perman, Chancellor, USM Dr. Brad Phillips. Executive Director. MACC

Mr. Matt Power, President, MICUA

Dr. David Wilson, President, Morgan State University

College and University Chief Academic Officers

FROM: Emily A.A. Dow, Ph.D. Assistant Secretary of Ac

SUBJECT: Application for Re-approval of an Out-of-State Institution

The Maryland Higher Education Commission has received a renewal application from American University to continue to operate as an out-of-state institution under 13B.02.01 of the Code of Maryland Regulations until August 31, 2026, offering the following programs. These regulations differ in form and content from the in-state institution regulations.

American University

Maryland Institute College of Arts (MICA) 1300 W Mount Royal Ave Baltimore MD, 21217

Program Title	Award	Credits	Modality
Master of Art in Teaching	MAT	39-40	Classroom

Written objections or comments to this application should be forwarded to the Academic Program Mailbox (acadprop.mhec@maryland.gov), by **August 8, 2025**. Comments or objections must be accompanied by detailed information supporting the reasons for the comments and objections.

CC: Ellen Klene, Senior Director of Contract and Administration, American University

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Dr. Candace Caraco, Associate Vice Chancellor, Academic Affairs, USM Dr. Angela Sherman, Vice President for Academic Affairs, MICUA Ms. Jody Kallis, Legislative Director, MACC

File: OOS250009

MARYLAND HIGHER EDUCATION COMMISSION

Application for Renewal Approval for Out-of-State Degree-Granting
Institutions to Operate in Maryland

<u>Please Note</u>: A separate application form must be completed and submitted with all supporting documentation for each proposed location in Maryland. If an additional, new location is being proposed, an *Application for Initial Approval* must be submitted for that location.

PREVIOUSLY APPROVED LOCATION IN MARYLAND.

Please provide the complete mailing address. Maryland Institute College of Art (MICA), 1300 W Mount Royal Ave Baltimore, MD 21217

This is a renewal application for this location.

PROPOSED START DATE OF CONTINUED OPERATION: September 1, 2025

Applications must be submitted at least 5 months prior to the proposed start date.

NAME AND ADDRESS OF INSITUTION APPLYING FOR APPROVAL.

Name of Institution: American University

Web Address: www.american.edu

OPEID Code: 00143400

U.S. Department of Education, Office of Postsecondary Education, ID Code - Title IV eligibility.

Chief Executives Officer:

President Jonathan R. Alger

Mailing Address:

4400 Massachusetts Avenue, NW, Washington, DC 20016

Telephone:

202-885-1000

Email:

president@american.edu

Institutional Liaison: Name and title of the individual who will serve as liaison to the Maryland Higher Education Commission:

Name:

Ellen Klene

Title:

Senior Director of Contracts and Administration

Mailing Address:

4400 Massachusetts Avenue, NW, Washington, DC 20016

Telephone:

202-885-2046

Email:

eklene@american.edu

2/12/20/20	Jonathan R. Alger
Date	Print Name of Chief Executive Officer
n-14	100 00
Joseph	and R. Ulger
Signatu	re of Chief Executive Officer
Electronic applications are preferred	I for initial and renewal applications. You can send your application to
oosauthorization.mhec@maryland.go	<u>ov</u>
	All payments should be mailed to:
	ryland Higher Education Commission
	Director of Academic Affairs Institution Review
	6 N. Liberty St., 10th Floor
	Baltimore, Maryland 21201
A copy of these regulations can be four (mhec.maryland.gov) along with an ap	d on the Maryland Higher Education Commission's web site plication form.
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ĭ.	DURATION OF APPROVAL
the fifth year of operation in Maryland and	ed location in Maryland must be <u>renewed annually</u> . However, "during or after during any subsequent renewal cycle, an out-of- State institution may apply extended period of time up to 5 years." COMAR 13B.02.01.08C(1)
If the location for which you are applyi Extended Operation in Maryland for a	ng has been annually approved for at least five years, do you wish to seek period of time of up to 5 years?
Yes, we wish to seek ex	tended renewal for 5 years.
☐ Yes, we wish to seek ex	fended renewal for 5 years.

II. SUPPORTING DOCUMENTATION

Only a complete application can be acted upon. While separate application forms must be completed and submitted for each approved location, the following Supporting Documentation needs to be included only once for each entire package of applications. CHECK EACH ITEM AS ATTACHED.

Cover letter from the Chief Academic Officer addressed to the Secretary of Higher Education requesting renewal/extended renewal of the site and the approval of any new programs.
Catalogs and Other Institutional Publications. COMAR 13B.02.01.20A(1)
Submit a copy of the institution's home campus catalog or other publication (graduate and undergraduate as applicable) that contains information on: academic progress standards, curricular content of the proposed programs, student services information, credit for prior learning as well as credit for practica, clinical experience, internships, and cooperative work experiences.
THERE HAS NOT BEEN A CHANGE TO THE CATALOG AND ASSOCIATED DOCUMENTS WE SUBMITTED PREVIOUSLY.
Application Fee. (Must accompany all renewals) COMAR 13B.02.01.08B(2)
The institution shall submit a non-refundable application fee in the amount of (a) \$7,500 for up to two degree programs and (b) an additional \$850 for each degree program over two programs. The institution's check should be made payable to: Maryland Higher Education Commission. The application renewal fee will be waived for renewals of out-of-state institutions operating at Regional Maryland Higher Education Center.
The application fee has been mailed to your office.
Accreditation. (Must accompany all renewals) COMAR 13B.02.01.08B(4)(g)
Provide a copy of the most recent letter of approval (notification) from an organization recognized as an accrediting agency by the U.S. Department of Education. Along with your most recent notification of institutional accreditation, please provide evidence that you are in compliance with that organization's policies and procedures related to off-campus educational activities. If any of your proposed programs require <u>program accreditation</u> provide evidence of that accreditation.
Registration as an Out-of-State Corporation. (Must accompany all renewals) COMAR 13B.02.01.08B(4)(f)
To transact interstate business in Maryland, the institution must qualify with the State Department of Assessments and Taxation by making the certification required in the Corporations and Associations Article, §7-202, Annotated Code of Maryland. A public institution is not required to qualify as a foreign corporation. However, a business entity affiliated with a public institution or a private institution (profit or non-profit) must qualify as a foreign corporation. The Foreign Corporation Qualification Form may be obtained from the Maryland Department of Assessments and Taxation, Room 809, 301 West Preston Street, Baltimore, Maryland 21201 or on-line at:

https://dat.maryland.gov/Pages/default.aspx. Once qualified, the institution must provide a copy of the certificate of good standing issued by the State Department of Assessments and Taxation.

COMAR 13B.02.01.08B(4)(o)

Please provide a certificate for each approved location for indicating that the proposed facility has been inspected and is found in compliance with local and State ordinances pertaining to fire and safety.

Board of Trustees Resolution of Financial Solvency (Must accompany all renewals) COMAR 13B.02.01.08B(4)(e)

Please provide a resolution from your Board of Trustees addressed to the Secretary of Higher Education stating that your institution is financially solvent.

Advertisements COMAR 13B.02.01.07D(3)(p)

Please provide copies of the promotional materials including social media accounts, websites and printed materials.

THERE HAS NOT BEEN A CHANGE FROM OUR LAST SUBMISSION

Enrollment Data as Prescribed by the Secretary (Must accompany all renewals) COMAR 13B.02.01.08B(4)(q)

Please provide the information requested on the **Student Enrollment Data Form** found at the end of this application.

Faculty Compliance Report for each program (Must accompany all renewals) COMAR 13B.02.01.16C

At least 1/3 of the classes offered shall be taught by full-time faculty of the parent institution. Submit a Faculty Compliance Report¹ for each previously approved and newly proposed program.

Teach-out Plan (Must accompany all renewals) COMAR 13B.02.01.08B(4)(j)(iv)

The institution must provide a copy of its teach-out plan² allowing enrolled students to complete their programs if the institution decides to cease operation in Maryland. This plan may vary by program.

Requirements and forms for a Faculty Compliance Report are available on the Out-of-State Degree Granting Institutions page of our website: mhec.maryland.gov

² A teach-out plan is an institution's written plan to ensure its students are treated fairly with regard to finishing their programs of study. Minimum requirements for a teach-out plan are available on the Out-of-State Degree Granting Institutions page of our website: mhec.maryland.gov

III. APPLICATION QUESTIONAIRE

This questionnaire, properly completed with supporting documentation, shall serve as an application for approval to operate in Maryland under the *Code of Maryland Regulations* (COMAR) 13B.02.01. <u>It must</u> be completed for each proposed location.

SECTION 1: Institutional Information

1. Administrative Staff. The out-of-State institution shall provide for an on-site administrative staff responsible for overall administrative operation of educational activities including counseling, advising, testing orientation, financial aid services, and maintenance of academic records. In addition to being responsible for the administration of the policies and procedures of the parent institution, the designated administrators are responsible for meeting the expectations set forth in this chapter [of the Regulatory Standards of the State of Maryland for Out-of-State Institutions]. The duties and size of the staff shall be adequate for the size of the educational activities offered. COMAR 13B.02.01.15

INSTRUCTIONS: Has any previously reported Administrative Staff information changed since your last approval at this location? Yes X No	
If yes, please enter the requested information in the spaces provided below, or create an attachme labeled (labeled "A-3: Administrative Staff Changes") to this application with any changes to the following questions:	

(a) How are you planning to meet the above standard on Administrative Staff?

THERE HAS NOT BEEN A CHANGE SINCE OUR LAST SUBMISSION

(b) Who will be assigned to carry-out each of these duties? Please include a curriculum vitae/resume for each administrator.

THERE HAS NOT BEEN A CHANGE SINCE OUR LAST SUBMISSION

2. <u>Library Resources</u>. Out-of-State Institutions offering programs or courses, or both, in Maryland, shall provide adequate and appropriate library resources within State boundaries and within reasonable distance of the instructional site. Usage statistics shall be kept to determine to what extent these resources are available and accessible. COMAR 13B.02.01.17A

INSTRUCTIONS: Has any previously reported library information changed since your last approval at this location? Yes No

If yes, please enter the requested information in the spaces provided below, or create an attachment (labeled "A-5: Library Changes") to this application with any changes to the following questions.

(a) How are you planning to meet this standard on Library Resources? Briefly describe the types of materials and titles that you will make available to your students and how they will access them. Will there be provision for technical assistance or IT/support for library resources?

THERE HAVE NOT BEEN ANY CHANGES SINCE OUR LAST SUBMISSION.

3. Student Services. COMAR 13B.02.01.18 concerns student services and activities. These shall realistically reflect the stated objectives, purposes, and philosophy of the out-of-State institution. Further, an out-of-State institution shall
ensure that all students have access to a well-developed program of counseling, testing, advisement, orientation, financial aid, career development, and placement. The institution may determine the specific organization of services,
as well as the resources and staffing provided, as long as provisions for these services are made. Student activities that
complement the instructional program are particularly encouraged. COMAR Section .18 also requires that the out-of- State institutions keep complete and accurate records of admission, enrollment, grades, scholarships, transfer of
credits, transcripts, graduates, and other essentials in accordance with standard practice. This includes the physical
security and confidentiality of such records. The Section requires as well, a published statement of student rights, privileges, and responsibilities and the school's adherence to its student grievance procedures.
(a) How do you plan to implement the requirements for Student Services cited above?
THERE HAVE NOT BEEN ANY CHANGES SINCE OUR LAST SUBMISSION.
(b) Regarding student records describe the security measures the institution takes to ensure the confidentiality, physical, and electronic security of your record-keeping system.
THERE HAVE NOT BEEN ANY CHANGES SINCE OUR LAST SUBMISSION.
(c) Does the institution have a published statement of rights, privileges, and responsibilities of students? Yes No
How will it make this available to its students at the proposed instructional site?
This document is made available on American University's website at
https://www.american.edu/academics/integrity/rights-and-responsibilities.cfm
If this statement is in the Catalog you submitted with the application, please indicate the page number: If not in the Catalog you submitted, please provide us with a copy of the statement.
PLEASE FIND COPY ATTACHED.
(d) Does the institution have a published student grievance procedure?
If this procedure is in the Catalog you submitted with the application, please indicate the page number
If your policy is on your website or electronically, please provide a link and a copy of the student grievance policy.
If not in the Catalog you submitted, please provide us with a copy of the grievance procedure and the name of the administrator (name, title, contact information).
This document is made available on American University's website at https://catalog.american.edu/content.php?catoid=22&navoid=3933
PLEASE FIND COPY ATTACHED.
4. <u>Facilities</u> . (See COMAR 13B.02.01.19).
INSTRUCTIONS: Has any previously reported Facilities information changed since your last approval at this location? Yes X No
If yes to either question, please enter the requested information in the spaces provided below, or
create an attachment (labeled "A-7; Facilities") to this application with any changes to the following questions.
(a) Has a specific facility been inspected and approved for use as a classroom/laboratory space and been found in
compliance with local and State ordinance pertaining to fire and safety? Yes No

- (1) If yes, please provide a copy of the Certificate of Compliance.
- (2) If no, the Certificate of Compliance must be submitted at least 30 days prior to the start of classes.
- (b) Describe any special instructional facilities and equipment (computers, audio-visual equipment, etc.) that will be used and available to students in this location.

THERE HAVE NOT BEEN ANY CHANGES SINCE OUR LAST SUBMISSION.

(c) Describe what provisions are being made for periodic repair and maintenance of buildings and grounds. What measures are being taken for campus security and fire protection? If dangerous or toxic materials are being handled, what provisions are being made for safe storage, handling and disposal?

THERE HAVE NOT BEEN ANY CHANGES SINCE OUR LAST SUBMISSION.

(d) Describe the office (and conference) space available to full and part-time faculty and administrators.

THERE HAVE NOT BEEN ANY CHANGES SINCE OUR LAST SUBMISSION.

- 5. <u>Distance Education</u>. COMAR 13B.02.01.03(8). "Distance education" means education that uses one or more of the following technologies to deliver instruction to students who are separated from the instructor, and to support regular and substantive interaction between the students and the instructor synchronously or asynchronously:
 - (a) Internet;
 - (b) One-way and two-way transmissions through open broadcasts, closed circuit, cable, microwave, broadband lines, fiber optics, satellite or wireless communication devices;
 - (c) Audio conferencing; and
 - (d) Video cassette, DVDs, and CD-ROMs, if the cassette, DVDs, and CD-ROMs are used in a course in conjunction with a technology listed in (a) (c).

An institution operating in Maryland and delivering instruction in Maryland by distance education shall provide evidence to the Secretary of compliance with the standards of good practice found in COMAR 13B.02.01.21.

INSTRUCTIONS. Is the institution providing distance education as defined above? Yes X
No If yes, please contact the staff at the Maryland Higher Education Commission for a copy of the
Standards of Good Practice and provide evidence of compliance as an attachment (labeled "A-8:
Distance Education") to this application

SECTION 2: Program Information

CURRENTLY OFFERED PROGRAMS.

1. Programs.

INSTRUCTIONS. Please enter the requested information on your CURRENTLY OFFERED PROGRAMS in the spaces provided below, or create an attachment (labeled "A-I: Current Programs") to this application with the required information.

Provide a list of your <u>currently offered programs at this location</u>. For each program provide the following information: (1) the full title of the program; (2) the degree or certificate to be awarded; (3) the mode of instructional delivery; (4) the number of credit hours (semester or quarter); and (5) whether they are offered at the parent campus.

Program Title	Degree	Mode of Instruction	Total Credit Hours	Offered on Main Campus Yes / No
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Example: Organizational Management	M.S.	Classroom	36 sem	Yes
Example: Business Administration	B.S.B	Distance Ed.	120 sem	Yes
Masters of Art in Teaching	MAT	Classroom	39-40 Hours	Yes
				<u> </u>

NEW PROGRAMS

2. Programs

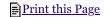
INSTRUCTIONS.	Is the institution proposing any new programs at this location?	Yes X No
	(Including any new Areas of Concentration)	
If yes, please enter	the requested information in the spaces provided below, or creater	ate an attachment
(labeled "A-1: New	Programs") to this information with your responses to the follo	wing for each new
program:		

Provide a list of the new programs at this location. For each new program provide the following information: (1) the full title of the program; (2) the degree or certificate to be awarded; (3) the mode of instructional delivery; (4) the number of credit hours (semester or quarter); and (5) whether they are offered at the parent campus.

Program Title	Degree	Mode of Instruction	Total Credit Hours	Offered on Main Campus Yes / No
Example: Organizational Management	M.S.	Classroom	36 sem	Yes
Example: Business Administration	B.S.B	Distance Ed.	120 sem	Yes
There are no new programs				

For each new program complete an <u>Out-of-State New Program and Sub Mod Cover Sheet with all</u> required signatures and an Out-of-State New Program Application with required documentation.

Teaching (MAT)



Offered by the <u>School of Education</u>, the Teaching (MAT) is designed for students with little or no previous background or preparation in education who wish to acquire teaching certification in special education: multi-categorical special education, learning disabilities, early childhood, elementary, secondary education, or English for speakers of other languages.

Admission to the Program

In addition to meeting the minimum university requirements for graduate study, at admission, a review of the applicant's undergraduate transcript will be conducted for alignment to any licensure specializations with required prerequisite coursework. Based on this evaluation, students may be required to take additional coursework.

Applicants whose first and primary language is not English are required to submit results of the Test of English as a Foreign Language (TOEFL), the International English Language Testing System (IELTS) or the Duolingo English Test, unless they hold a degree from a U.S.-accredited institution before enrollment at SOE. The minimum TOEFL score for full admissions consideration is 100 on the Internet-based test (iBT) or 600 on the paper-based test (PBT). The minimum IELTS score is 7.0. The minimum Duolingo score is 120.

Degree Requirements

- Early Childhood Education Specialization:
 - 33 credit hours of approved graduate work
 - o Capstone Experience:
 - Licensure Specialization:
 - Candidates must, over two semesters, successfully complete a practicum (15 hours/week) and student teaching (40 hours/week) field placement. Evaluation of practicum and student teaching will include observations from AU clinical faculty and local K-12 teachers
 - Option to waive credit hours: Students who are fulltime classroom teachers may be permitted to waive a total of 3 credit hours of practicum (EDU-697 Practicum Field Experience with Seminar (1-3)) and/or student teaching (EDU-699 Student Teaching Seminar in Professional Practice (2-6)) without replacement. The waiving of credit hours and the specific number of credit hours to be waived are determined and approved by the program director and the SOE Dean upon admission to the program. The total credits waived cannot exceed 3 credits
 - Students' undergraduate transcripts will be evaluated individually; based on this evaluation, students
 may be required to take additional graduate work
 - Completion of Praxis Core or equivalency exam as set by the District of Columbia; completion recommended by the end of the student's first semester. Please see <u>american.edu/soe/admissions</u> for exams and passing scores
 - Completion of Praxis Content Knowledge Exam prior to graduation
 - Non-Licensure Specialization:
 - Candidates must, over two semesters, successfully complete a practicum (15 hours/week) or independent study. Evaluation of practicum includes observations from AU clinical faculty and local K-12 teachers
 - Option to waive credit hours: Students who are fulltime classroom teachers may be permitted to waive a total of 3 credit hours of practicum (EDU-697 Practicum Field Experience with Seminar (1-3)) and/or independent study (EDU-690 Independent Study Project in Education (1-6)) without replacement. The waiving of credit hours and the specific number of credit hours to be waived are

determined and approved by the program director and the SOE Dean upon admission to the program. The total credits waived cannot exceed 3 credits

- Elementary Education Specialization:
 - 33 credit hours of approved graduate work
 - Capstone Experience:
 - Licensure Specialization:
 - Candidates must, over two semesters, successfully complete a practicum (15 hours/week) and student teaching (40 hours/week) field placement. Evaluation of practicum and student teaching will include observations from AU clinical faculty and local K-12 teachers
 - Option to waive credit hours: Students who are fulltime classroom teachers may be permitted to waive a total of 3 credit hours of practicum (EDU-697 Practicum Field Experience with Seminar (1-3)) and/or student teaching (EDU-699 Student Teaching Seminar in Professional Practice (2-6)) without replacement. The waiving of credit hours and the specific number of credit hours to be waived are determined and approved by the program director and the SOE Dean upon admission to the program. The total credits waived cannot exceed 3 credits
 - Students' undergraduate transcripts will be evaluated individually; based on this evaluation, students may be required to take additional graduate work
 - Completion of Praxis Core or equivalency exam as set by the District of Columbia; completion recommended by the end of the student's first semester. Please see <u>american.edu/soe/admissions</u> for exams and passing scores
 - Completion of Praxis Content Knowledge Exam prior to graduation
 - Non-Licensure Specialization:
 - Candidates must, over two semesters, successfully complete a practicum (15 hours/week) or independent study. Evaluation of practicum includes observations from AU clinical faculty and local K-12 teachers
 - Option to waive credit hours: Students who are fulltime classroom teachers may be permitted to waive a total of 3 credit hours of practicum (EDU-697 Practicum Field Experience with Seminar (1-3)) and/or independent study (EDU-690 Independent Study Project in Education (1-6)) without replacement. The waiving of credit hours and the specific number of credit hours to be waived are determined and approved by the program director and the SOE Dean upon admission to the program. The total credits waived cannot exceed 3 credits
- English for Speakers of Other Languages Specialization:
 - o 36 credit hours of approved graduate work
 - Capstone Experience:
 - Licensure Specialization:
 - Candidates must, over two semesters, successfully complete a practicum (15 hours/week) and student teaching (40 hours/week) field placement. Evaluation of practicum and student teaching will include observations from AU clinical faculty and local K-12 teachers
 - Option to waive credit hours: Students who are fulltime classroom teachers may be permitted to waive a total of 3 credit hours of practicum (EDU-697 Practicum Field Experience with Seminar (1-3)) and/or student teaching (EDU-699 Student Teaching Seminar in Professional Practice (2-6)) without replacement. The waiving of credit hours and the specific number of credit hours to be waived are determined and approved by the program director and the SOE Dean upon admission to the program. The total credits waived cannot exceed 3 credits
 - Students' undergraduate transcripts will be evaluated individually; based on this evaluation, students
 may be required to take additional graduate work
 - Completion of Praxis Core or equivalency exam as set by the District of Columbia; completion recommended by the end of the student's first semester. Please see <u>american.edu/soe/admissions</u> for exams and passing scores
 - Completion of Praxis Content Knowledge Exam prior to graduation
 - Non-Licensure Specialization:
 - Candidates must, over two semesters, successfully complete a practicum (15 hours/week) or independent study. Evaluation of practicum includes observations from AU clinical faculty and local K-12 teachers

- Option to waive credit hours: Students who are fulltime classroom teachers may be permitted to waive a total of 3 credit hours of practicum (EDU-697 Practicum Field Experience with Seminar (1-3)) and/or independent study (EDU-690 Independent Study Project in Education (1-6)) without replacement. The waiving of credit hours and the specific number of credit hours to be waived are determined and approved by the program director and the SOE Dean upon admission to the program. The total credits waived cannot exceed 3 credits
- Secondary Education [Biology, Chemistry, English, Mathematics, Physics, or Social Studies] Specialization:
 - 30 credit hours of approved graduate work
 - Capstone Experience:
 - Licensure Specialization:
 - Candidates must, over two semesters, successfully complete a practicum (15 hours/week) and student teaching (40 hours/week) field placement. Evaluation of practicum and student teaching will include observations from AU clinical faculty and local K-12 teachers
 - Students' undergraduate transcripts will be evaluated individually; based on this evaluation, students
 may be required to take additional graduate work
 - Completion of Praxis Core or equivalency exam as set by the District of Columbia, completion
 recommended by the end of the student's first semester. Please see <u>american.edu/soe/admissions</u> for
 exams and passing scores
 - Completion of Praxis Content Knowledge Exam prior to graduation
 - Non-Licensure Specialization:
 - Candidates must, over two semesters, successfully complete a practicum (15 hours/week) or independent study. Evaluation of practicum includes observations from AU clinical faculty and local K-12 teachers
- Special Education: Learning Disabilities Specialization:
 - 30 credit hours of approved graduate work
 - Capstone Experience:
 - Licensure Specialization:
 - Candidates must, over two semesters, successfully complete a practicum (15 hours/week) and student teaching (40 hours/week) field placement. Evaluation of practicum and student teaching will include observations from AU clinical faculty and local K-12 teachers
 - Completion of Praxis Core or equivalency exam as set by the District of Columbia, completion
 recommended by the end of the student's first semester. Please see <u>american.edu/soe/admissions</u> for
 exams and passing scores
 - Completion of Praxis Content Knowledge Exam prior to graduation
 - Non-Licensure Specialization: 3 credit hours from the following:
 - EDU-690 Independent Study Project in Education (1-6)
 - <u>EDU-792 Special Education: Learning Disabilities Student Teaching Seminar in Professional Practice</u>
 (1-9)
- Special Education: Multi-Categorical Specialization:
 - 30 credit hours of approved graduate work
 - Capstone Experience:
 - Licensure Specialization:
 - Candidates must, over two semesters, successfully complete a practicum (15 hours/week) and student teaching (40 hours/week) field placement. Evaluation of practicum and student teaching will include observations from AU clinical faculty and local K-12 teachers
 - Completion of Praxis Core or equivalency exam as set by the District of Columbia, completion recommended by the end of the student's first semester. Please see <u>american.edu/soe/admissions</u> for exams and passing scores
 - Completion of Praxis Content Knowledge Exam prior to graduation
 - Non-Licensure Specialization: 3 credit hours from the following:
 - EDU-690 Independent Study Project in Education (1-6)
 - EDU-792 Special Education: Learning Disabilities Student Teaching Seminar in Professional Practice (1-9)

Course Requirements

Complete one of the following specializations:

Note: The director must approve all coursework of the MAT program. Evaluation of field performance may involve videotaping of classroom teaching.

Early Childhood Education (33 credit hours)

Required (24 credit hours)

- EDU-609 Effective Teaching for Diverse Students (3)
- EDU-619 Children's Literature: A Critical Literacy Perspective (3)
- EDU-623 Topics in Neuroscience of Growing and Learning (1) (3 credit hours required)
- EDU-625 Community and Family Partnerships in the Early Childhood Setting (3)
- EDU-630 Historical, Social, and Political Foundations of U.S. Educational Systems (3)
- EDU-655 Curriculum, Instruction, and Assessment in the ECE Setting I (3)
- EDU-656 Curriculum, Instruction, and Assessment in the ECE Setting II (3)
- EDU-671 Foundations of Reading: Diagnosis and Remediation (3)

Special Education (3 credit hours)

Complete 3 credit hours from the following:

- EDU-643 Foundations of Special Education for Exceptional Children (3)
- EDU-665 Overview of All Exceptionalities: The Arts in Special Education (3)

Capstone (6 credit hours)

Complete one of the following specializations:

Licensure

Complete 6 credit hours from the following:

- EDU-697 Practicum Field Experience with Seminar (1-3)
- EDU-699 Student Teaching Seminar in Professional Practice (2-6)

Non-Licensure

Complete 6 credit hours from the following:

- EDU-690 Independent Study Project in Education (1-6)
- EDU-697 Practicum Field Experience with Seminar (1-3)

Elementary Education (33 credit hours)

Required (6 credit hours)

- EDU-630 Historical, Social, and Political Foundations of U.S. Educational Systems (3)
- EDU-671 Foundations of Reading: Diagnosis and Remediation (3)

Special Education (3 credit hours)

Complete 3 credit hours from the following:

- <u>EDU-643 Foundations of Special Education for Exceptional Children (3)</u>
- EDU-665 Overview of All Exceptionalities: The Arts in Special Education (3)

Foundation (6 credits)

Complete 6 credit hours from the following in consultation with program advisor:

- EDU-609 Effective Teaching for Diverse Students (3)
- EDU-619 Children's Literature: A Critical Literacy Perspective (3)
- EDU-620 Theories of Educational Psychology and Human Development (3)

Methods (12 credits)

- EDU-601 Teaching Literacy in the Elementary School (3)
- EDU-603 Teaching Mathematics in the Elementary School (3)
- EDU-604 Teaching Science in the Elementary School (3)
- EDU-608 Teaching Social Studies in the Elementary School (3)

Capstone (6 credit hours)

Complete one of the following specializations:

Licensure

Complete 6 credit hours from the following:

- EDU-697 Practicum Field Experience with Seminar (1-3)
- EDU-699 Student Teaching Seminar in Professional Practice (2-6)

Non-Licensure

Complete 6 credit hours from the following:

- EDU-690 Independent Study Project in Education (1-6)
- EDU-697 Practicum Field Experience with Seminar (1-3)

English for Speakers of Other Languages (36 credit hours)

Required (24 credit hours)

- EDU-620 Theories of Educational Psychology and Human Development (3)
- EDU-630 Historical, Social, and Political Foundations of U.S. Educational Systems (3)
- TESL-600 Principles of Linguistics (3)
- TESL-601 English Language Teaching I (3)
- TESL-602 English Language Teaching II (3)
- TESL-623 Second Language Acquisition (3)
- TESL-624 Reading and Writing in the ESL/EFL Classroom (3)
- TESL-631 Language Assessment (3)

Special Education (3 credit hours)

Complete 3 credit hours from the following:

- EDU-643 Foundations of Special Education for Exceptional Children (3)
- EDU-665 Overview of All Exceptionalities: The Arts in Special Education (3)

Methods (3 credit hours)

Complete 3 credit hours from the following:

- EDU-609 Effective Teaching for Diverse Students (3)
- EDU-663 Principles of Effective Methods and Instruction (3)

Capstone (6 credit hours)

Complete one of the following specializations:

Licensure

Complete 6 credit hours from the following:

- EDU-697 Practicum Field Experience with Seminar (1-3)
- EDU-699 Student Teaching Seminar in Professional Practice (2-6)

Non-Licensure

Complete 6 credit hours from the following:

- EDU-690 Independent Study Project in Education (1-6)
- EDU-697 Practicum Field Experience with Seminar (1-3)

Secondary Education [Biology, Chemistry, English, Mathematics, Physics, or Social Studies] (30 credit hours)

Required (18 credit hours)

- EDU-617 Reading, Writing, and Literature across the Curriculum (3).
- EDU-620 Theories of Educational Psychology and Human Development (3)
- EDU-630 Historical, Social, and Political Foundations of U.S. Educational Systems (3)
- EDU-663 Principles of Effective Methods and Instruction (3)
- <u>EDU-688 Methods, Materials, and Management in Secondary Education I (3)</u> (or other approved methods course)
- <u>EDU-689 Methods, Materials, and Management in Secondary Education II (3)</u> (or other approved methods course)

Special Education (3 credit hours)

Complete 3 credit hours from the following:

- EDU-643 Foundations of Special Education for Exceptional Children (3)
- EDU-665 Overview of All Exceptionalities: The Arts in Special Education (3)

Elective (3 credit hours)

Complete 3 credit hours from the following, or other education-focused course approved by School of Education Program Director:

- EDU-619 Children's Literature: A Critical Literacy Perspective (3)
- EDU-634 Education and Public Policy (3)
- EDU-636 Education Law and Policy (3)
- EDU-654 Creating and Sustaining Equitable Learning Environments (3)

Capstone (6 credit hours)

Complete one of the following specializations:

Licensure

Complete 6 credit hours from the following:

- EDU-697 Practicum Field Experience with Seminar (1-3)
- EDU-699 Student Teaching Seminar in Professional Practice (2-6)

Non-Licensure

Complete 6 credit hours from the following:

- EDU-690 Independent Study Project in Education (1-6)
- EDU-697 Practicum Field Experience with Seminar (1-3)

Special Education: Learning Disabilities (30 credit hours)

Required (24 credit hours)

- EDU-605 Methods of Psychoeducational Assessment for Learning Disabilities and Emotional Disturbance (3)
- EDU-606 Theories and Methods in Diagnostic and Prescriptive Mathematics (3)
- EDU-607 Learning and the Brain (3)
- EDU-644 Language Development and Remediation (3)
- EDU-645 Learning, Attention, and Social-Emotional Disabilities (3)
- EDU-646 Learning Disabilities (3)
- EDU-654 Creating and Sustaining Equitable Learning Environments (3)
- EDU-671 Foundations of Reading: Diagnosis and Remediation (3)

Special Education (3 credit hours)

Complete 3 credit hours from the following:

- EDU-643 Foundations of Special Education for Exceptional Children (3)
- EDU-665 Overview of All Exceptionalities: The Arts in Special Education (3)

Capstone (3 credit hours)

Complete one of the following specializations:

Licensure

Complete 3 credit hours from the following:

• EDU-792 Special Education: Learning Disabilities Student Teaching Seminar in Professional Practice (1-9)

Non-Licensure

Complete 3 credit hours from the following:

- EDU-690 Independent Study Project in Education (1-6)
- EDU-792 Special Education: Learning Disabilities Student Teaching Seminar in Professional Practice (1-9)

Special Education: Multi-Categorical (30 credit hours)

Required (24 credit hours)

- EDU-605 Methods of Psychoeducational Assessment for Learning Disabilities and Emotional Disturbance (3)
- EDU-606 Theories and Methods in Diagnostic and Prescriptive Mathematics (3)
- EDU-616 Eligibility Determination, Planning, and Instruction in Special Education (3)
- EDU-618 Instructional Design for Low Incidence Disabilities (3)
- EDU-644 Language Development and Remediation (3)
- EDU-645 Learning, Attention, and Social-Emotional Disabilities (3)
- EDU-654 Creating and Sustaining Equitable Learning Environments (3)
- EDU-671 Foundations of Reading: Diagnosis and Remediation (3)

Special Education (3 credit hours)

• EDU-643 Foundations of Special Education for Exceptional Children (3)

• EDU-665 Overview of All Exceptionalities: The Arts in Special Education (3)

Capstone (3 credit hours)

Licensure

Complete 3 credit hours from the following:

• EDU-792 Special Education: Learning Disabilities Student Teaching Seminar in Professional Practice (1-9)

Non-Licensure

Complete 3 credit hours from the following:

- EDU-690 Independent Study Project in Education (1-6)
- EDU-792 Special Education: Learning Disabilities Student Teaching Seminar in Professional Practice (1-9)

Online Teaching (MAT)

In the online Teaching (MAT) program for elementary education, special education: learning disabilities specializations, and multi-categorical special education, teacher candidates are engaged in creative and innovative teaching, rigorous research, and professional service with the goal of being prepared to teach the next generation of students. As reflective practitioners, teacher candidates translate the theory of pedagogical knowledge and instructional methods into everyday practice. Practical experience is an integral part of the program. Admission, degree, and course requirements are the same as for the on-campus program. Courses are offered in the traditional fifteen-week semester. Students are expected to take two courses each semester and complete the program within twenty months.

Ongoing Assessment of Academic and Professional Performance

Students must be admitted to the Teaching (MAT) program before enrolling in methods courses (<u>EDU-601</u>, <u>EDU-603</u>, <u>EDU-604</u>, <u>EDU-608</u>, <u>EDU-605</u>, <u>EDU-688/EDU-689</u>, or <u>TESL-601/TESL-602</u>). To enroll in <u>EDU-699 Student Teaching Seminar in Professional Practice (2-6)</u> or <u>EDU-690 Independent Study Project in Education (1-6)</u>, students must receive a positive evaluation from the Teacher Education Committee based on established criteria, a grade of B- or better in <u>EDU-630 Foundations of Education (3)</u> and grades of B or better in methods courses and <u>EDU-697 Practicum Field Experience with Seminar (1-2)</u>.

Combined Bachelor's Degree and Teaching (MAT)

American University offers students the opportunity to earn both undergraduate and graduate degrees through its combined bachelor's/master's programs. See <u>Admission to a Combined Bachelor's / Master's Program</u> and <u>Combined Bachelor's and Master's Degrees</u> for more information.

In addition to meeting the minimum university requirements for combined bachelor's/master's programs:

- Applicants must have a grade point average of 3.00 or higher in major and minor courses
- Undergraduate students may apply up to 9 credit hours of approved graduate-level coursework for 30 and 33 credit
 hour MAT programs and up to 12 credit hours of approved graduate-level coursework for 36 credit hour MAT
 programs to satisfy the requirements of both degrees
- Combined Bachelor's Degree and Online Teaching (MAT) is prohibited

Teaching (MAT) and International Peace and Conflict Resolution (MA)

For approved dual degree program, see Teaching (MAT) and International Peace and Conflict Resolution (MA).

Print this Page



STATEMENT OF ACCREDITATION STATUS

The Statement of Accreditation Status (SAS) is the official statement of the Middle States Commission on Higher Education (MSCHE) about each institution's current accreditation status and scope of accreditation. The SAS also provides a brief history of the actions taken by the Commission.

Institution: AMERICAN UNIVERSITY

Washington, DC

Address: 4400 Massachusetts Ave. N. W.

Washington, DC 20016

Phone: (202) 885-6000

URL: www.american.edu

Accreditation Liaison Officer (ALO): Ms. Robin Beads

Commission Staff Liaison: Ryan Hartnett, Vice President

Accreditation Summary

For more information, see the Commission's Accreditation Actions Policy and Procedures.

Phase: Accredited

Status: Accreditation Reaffirmed

Accreditation Granted: 1928

Last Reaffirmation: 2024

Next Self-Study Evaluation: 2031-2032

Alternative Delivery Methods

The following represents approved alternative delivery methods included in the scope of the institution's accreditation:

Distance Education

Approved to offer programs by this delivery method

Correspondence Education

Not approved for this delivery method

Credential Levels

Approved Credential Levels

The following represents credential levels included in the scope of the institution's accreditation:

• Postsecondary award (< 1 year)

Included within the scope

• Postsecondary award (1-2 years)

Included within the scope

• Associate's Degree or Equivalent

Included within the scope

• Bachelor's Degree or Equivalent

Included within the scope

• Post-baccalaureate Certificate

Included within the scope

• Master's Degree or Equivalent

Included within the scope

• Doctor's Degree - Professional Practice

Included within the scope

• Doctor's Degree- Research/Scholarship

Included within the scope

Locations

The following represents branch campuses, additional locations, and other instructional sites that are included within the scope of the institution's accreditation:

Location	Туре
American University 4400 Massachusetts Ave. N. W. Washington, DC 20016	Main Campus
Uplift Heights Primary School 2202 Calypso Street Dallas,, TX 75212	Additional Location
Airlie Conference Center 6809 Airlie Road Warrenton, VA 20817	Other Instructional Site
Jackson-Reed High School 3950 Chesapeake Street, NW Washington, DC 20016	Other Instructional Site
Maryland Institute College of Art (MICA) 1300 W Mount Royal Avenue Baltimore, MD 21217	Other Instructional Site
The Lab School of Washington's Foxhall Campus 1550 Foxhall Road NW Washington, DC 20007	Other Instructional Site
The Lab School of Washington's Reservoir Campus 4759 Reservoir Road, NW Washington, DC 20007	Other Instructional Site
University of Dallas 1845 East Northgate Drive Irving, TX 75062	Other Instructional Site

Location	Туре
University of Dallas 1845 East Northgate Drive Irving, TX 75062	Other Instructional Site

Definitions: For definitions of branch campus, additional locations, or other instructional sites, see the Commission's Substantive Change Policy and Procedures.

Accreditation Actions

The following represents the MSCHE accreditation actions taken in the last ten (10) years. For more information, see the Commission's Accreditation Actions Policy and Procedures and the Substantive Change Policy and Procedures.

December 19, 2024

To acknowledge receipt of the substantive change request. To note the institution's decision to close the additional location at 2500 Hillen Road, Baltimore, MD 21218 that ceased operations effective December 12, 2023. To remove the additional location from the institution's scope of accreditation. To note that the Commission reserves the right to rescind this action if any developments reveal additional information that might have affected the Commission's decision. The next evaluation visit is scheduled for 2031-2032.

November 21, 2024

To acknowledge receipt of the supplemental information report requested by the Commission action of April 29, 2024. The next evaluation visit is scheduled for 2031-2032.

June 27, 2024

To acknowledge receipt of the self-study report. To note the on-site evaluation visit by the Commission's representatives to the main campus at 4400 Massachusetts Avenue NW, Washington, DC 20016 on April 14-17, 2024. To note the following additional location was visited: 2202 Calypso Street, Dallas, TX 75212. To reaffirm accreditation. The next evaluation visit is scheduled for 2031-2032.

April 29, 2024

Staff acted on behalf of the Commission to request a supplemental information report, due May 27, 2024, that provides additional information on Standard II: Ethics and Integrity and Standard VI: Planning, Resources, and Institutional Improvement. To note the evaluation visit has occurred and will be acted upon by the Commission at the June meeting.

January 4, 2024

To acknowledge receipt of the substantive change request. To note the institution's decision to close the additional location at 3950 Chesapeake St. N.W. Washington, D.C. 20016 that ceased operations effective May 9, 2017. To remove the additional location from the institution's scope of accreditation. To note that the Commission reserves the right to rescind this action if any developments reveal additional information that might have affected the Commission's decision. The next evaluation visit is scheduled for 2023-2024.

To rescind the substantive change action of January 3, 2023 to include within the institution's scope of accreditation the establishment of an additional location at 4701 North Charles Street, Baltimore, MD 21210. To note that the institution decided not to implement the substantive change. The action to rescind a substantive change request is not an adverse action; therefore, it is not subject to appeal. The next evaluation visit is scheduled for 2023-2024.

April 27, 2023

To acknowledge receipt of the substantive change request. To include the reclassification of the additional location at 1845 East Northgate Drive, Irving, TX 75062 to an other instructional site within the institution's scope of accreditation. To require immediate notification when the change is implemented. To note that the Commission may rescind this action if the requested substantive change is not implemented within one calendar year from the date of this action. The next evaluation visit is scheduled for 2023-2024.

April 27, 2023

To acknowledge receipt of the substantive change request. To rescind the substantive change action of February 17, 2022, for inclusion of the additional location at 1305 North Center Street, Arlington, TX 76011 in the institution's scope of accreditation because the change was not implemented within one calendar year. The action to rescind a substantive change request is not an adverse action, therefore, it is not subject to appeal.

January 3, 2023

To acknowledge receipt of the substantive change request. To include the additional location at 4701 North Charles Street, Baltimore, MD 21210 within the institution's scope of accreditation. To note that written evidence of necessary approvals has been provided. To require immediate notification when instruction commences at the additional location. To note that the Commission reserves the right to rescind approval of this substantive change if the requested substantive change is not implemented within one calendar year from the date of this action. The next evaluation visit is scheduled for 2023-2024.

February 17, 2022

To acknowledge receipt of the substantive change request. To include the additional location at 1305 North Center Street, Arlington, Texas 76011 within the institution's scope of accreditation. To require written evidence of approvals from the Texas Higher Education Coordinating Board. To require immediate notification when instruction commences at the additional location. To note that the Commission may rescind this action if instruction does not commence within one calendar year from the date of this action. The next evaluation visit is scheduled for 2023-2024.

February 17, 2022

To acknowledge receipt of the substantive change request. To include the additional location 1845 E. Northgate Drive, Irving, Texas 75062 within the institution's scope of accreditation. To require written evidence of approvals from the Texas Higher Education Coordinating Board. To require immediate notification when instruction commences at the additional location. To note that the Commission may rescind this action if instruction does not commence within one calendar year from the date of this action.

February 17, 2022

To acknowledge receipt of the substantive change request. To include the additional location at 2500 Hillen Road, Baltimore, MD 21218 within the institution's scope of accreditation. To note that the Commission reserves the right to rescind this action if any developments reveal additional information that might have affected the Commission's decision and/or the requested substantive change is not implemented within one calendar year from the date of this action. To require immediate notification when instruction commences at the additional location.

February 17, 2022

To acknowledge receipt of the substantive change request. To include the additional location at 2202 Calypso Street, Dallas, Texas 75212 within the institution's scope of accreditation. To require written evidence of approvals from the Texas Higher Education Coordinating Board. To require immediate notification when instruction commences at the additional location. To note that the Commission may rescind this action if instruction does not commence within one calendar year from the date of this action.

March 4, 2021

To note that the Mid-Point Peer Review has been conducted and no further evidence is required at this time. The next evaluation visit is scheduled for 2023-2024.

October 29, 2020

To acknowledge receipt of the substantive change request. To note the institution's decision to close the additional location at Corciano, Italy that has ceased operations. To remove the additional location from the institution's scope of accreditation. To note that the Commission reserves the right to rescind approval of this substantive change if any developments reveal additional information that might have affected the Commission's decision and/or the requested substantive change is not implemented within one calendar year from the date of this action. The next evaluation visit is scheduled for 2023-2024.

To acknowledge receipt of the substantive change request. To note the institution's decision to close the additional location at 4121 Wilson Blvd, Arlington, VA 22203 that has ceased operations. To remove the additional location from the institution's scope of accreditation. To note that the Commission reserves the right to rescind approval of this substantive change if any developments reveal additional information that might have affected the Commission's decision and/or the requested substantive change is not implemented within one calendar year from the date of this action.

October 29, 2020

To acknowledge receipt of the substantive change request. To note the institution's decision to close the additional location at 8250 Jones Branch Drive, McLean, VA 22102 that has ceased operations. To remove the additional location from the institution's scope of accreditation. To note that the Commission reserves the right to rescind approval of this substantive change if any developments reveal additional information that might have affected the Commission's decision and/or the requested substantive change is not implemented within one calendar year from the date of this action.

August 28, 2017

To acknowledge receipt of the substantive change request. To include the contractual arrangement with Ritsumeikan University, College of International Relations,56-1 Toji-in, Kitamachi, Kita-ku Kyoto, 603-8577 Japan. The next evaluation visit is scheduled for 2023-2024.

June 26, 2014

To reaffirm accreditation and to commend the institution for the quality of its self-study report and process. The Periodic Review Report is due June 1, 2019.

July 1, 2013

To acknowledge receipt of the substantive change request. To approve the reclassification of the instructional site at Freddie Mac, 8250 Jones Branch Drive, McLean, VA 22102 as an additional location and to include the location within the scope of the institution's accreditation. The next evaluation visit is scheduled for 2013-2014.

Information about the Middle States Commission on Higher Education

The Middle States Commission on Higher Education (MSCHE) is a global institutional accreditor recognized since 1952 by the United States Secretary of Education. As an institutional accreditor and member of the regulatory triad, MSCHE assures students and the public of the educational quality for its over 500 institutions of higher education.

MSCHE accreditation applies to an institution as a whole rather than the specific programs within an institution. MSCHE does not approve or accredit individual programs. Each institution is regularly and consistently evaluated and monitored in accordance with the Commission's policies and procedures.

An institution maintains its accreditation unless it is voluntarily surrendered, whether through institutional closure or otherwise, or it is denied or withdrawn by the Commission. For more information, visit msche.org.

THE AMERICAN UNIVERSITY: F00622050

Department ID Number: F00622050		
Business Name:		
THE AMERICAN UNIVERSITY		
Principal Office: 🚺		
MASSACHUSETTS & NEBRASKA AVES.		
WASHINGTON DC 20016		
Resident Agent: 1		
CSC-LAWYERS INCORPORATING SERVICE		
COMPANY		
7 ST. PAUL STREET		
SUITE 820		
BALTIMORE MD 21202-2264		
Status:		
INCORPORATED		
Good Standing:		
THIS BUSINESS IS IN GOOD STANDING		
Business Type:		
FOREIGN CORPORATION		
Business Code:		
04 ORDINARY BUSINESS - NON-STOCK		
Date of Formation/ Registration:		
04/08/1976		
State of Formation:		
DC		
Stock Status:		
NONSTOCK		
Close Status: N/A		
n/n		

STATE OF MARYLAND Department of Assessments and Taxation

I, DANIEL K. PHILLIPS OF THE STATE DEPARTMENT OF ASSESSMENTS AND TAXATION OF THE STATE OF MARYLAND, DO HEREBY CERTIFY THAT THE DEPARTMENT, BY LAWS OF THE STATE, IS THE CUSTODIAN OF THE RECORDS OF THIS STATE RELATING TO THE FORFEITURE OR SUSPENSION OF CORPORATE CHARTERS, OR THE RIGHTS OF CORPORATIONS TO TRANSACT BUSINESS IN THIS STATE AND THAT I AM THE PROPER OFFICER TO EXECUTE THIS CERTIFICATE.

I FURTHER CERTIFY THAT THE AMERICAN UNIVERSITY (F00622050), QUALIFIED APRIL 08, 1976, IS A CORPORATION DULY INCORPORATED AND EXISTING UNDER AND BY VIRTUE OF THE LAWS OF THE STATE OF DISTRICT OF COLUMBIA AND THE CORPORATION HAS FILED ALL ANNUAL REPORTS REQUIRED, HAS NO OUTSTANDING LATE FILING PENALTIES ON THOSE REPORTS, AND HAS A RESIDENT AGENT. THEREFORE, THE CORPORATION IS AT THE TIME OF THIS CERTIFICATE IN GOOD STANDING WITH THIS DEPARTMENT AND DULY AUTHORIZED TO EXERCISE ALL THE POWERS RECITED IN ITS CHARTER OR CERTIFICATE OF INCORPORATION, AND TO TRANSACT INTERSTATE, INTRASTATE AND FOREIGN BUSINESS IN MARYLAND.

IN WITNESS WHEREOF, I HAVE HEREUNTO SUBSCRIBED MY SIGNATURE AND AFFIXED THE SEAL OF THE STATE DEPARTMENT OF ASSESSMENTS AND TAXATION OF MARYLAND AT BALTIMORE ON THIS JANUARY 15, 2025.

Daniel K. Phillips

Director



700 East Pratt Street, 2nd Flr, Ste 2700, Baltimore, Maryland 21202 Telephone Baltimore Metro (410) 767-1344 / Outside Baltimore Metro (888) 246-5941 MRS (Maryland Relay Service) (800) 735-2258 TT/Voice

Online Certificate Authentication Code: sTRAhq4gvUubXmsaBDnE7A To verify the Authentication Code, visit http://dat.maryland.gov/verify

CITY OF BALTIMORE

FIRE DEPARTMENT - FIRE PREVENTION BUREAU 410 E. LEXINGTON STREET, BALTIMORE, MD. 21202

PAYMENT MUST BE ACCOMPANIED BY THE BOTTOM PORTION OF THIS NOTICE PLEASE READ BACK OF FORM BEFORE MAKING PAYMENT

60 - DAY NOTICE

ERIK K. (MICA)
20 MCMECHEN STREET
BALTIMORE, MARYLAND 21217

05/27/24

PERMIT NUMBER	EXPIRATION DATE	RENEWAL FEE	BUSINESS LOCATION
224671	08/20/2024	300.00	1401 W MOUNT ROYAL AVE #4TH FL

FIRE PERMIT DETAILS:

PUBLIC ASSEMBLY/CAPACITY - DECKER LIBRARY - 1ST FLOOR: 75 BASEMENT: 162

PINKARD GALLERY - 175

CONTACT: ERIK K. (MICA)

SEQ 628010-9

FIRE PERMIT FEE CODES:

F105.6.34B

This is notification that the Fire Prevention Permit listed above will be expiring in 60 days. If it is your intent to continue the activities for which the permit was originally issued, a renewal inspection shall be required as per Part VIII, Chapter1, Section 105.1.1 of the Building, Fire and related codes of Baltimore City.

PAYMENT MUST BE ACCOMPANIED WITH THE BOTTOM PORTION OF THIS NOTICE

AND MAILED TO: P.O. BOX 17119, BALTIMORE, MD 21297

IF PAYMENT HAS ALREADY BEEN SENT, PLEASE DISREGARD THIS NOTICE

FRDP10 05/17

KEEP THIS PORTION FOR YOUR RECORDS

PERMIT NUMBER	EXPIRATION DATE
224671	08/20/2024

BALTIMORE CITY FIRE DEPARTMENT FIRE PREVENTION BUREAU

410 E. LEXINGTON STREET, BALTIMORE, MD. 21202

MAIL PAYMENTS TO: P.O. BOX 17119, BALTIMORE, MD 21297

RENEWAL FEE DUE:

300.00

P.O. BOX 17119 BALTIMORE, MD 21297 ERIK K. (MICA)
20 MCMECHEN STREET
BALTIMORE, MARYLAND 21217

MD.INST. COLLEGE ART-BUNTING 1401 W MOUNT ROYAL AVE #4TH FL 21217

AMERICAN UNIVERSITY Washington, D.C.

BOARD OF TRUSTEES

November 10, 2022

Resolution of Financial Solvency for the Secretary of Higher Education of the State of Maryland

Resolution

WHEREAS, American University is a nonprofit institution of higher education chartered by a Special Act of the United States Congress and located in Washington, D.C;

WHEREAS, American University's mission is to advance knowledge, foster intellectual curiosity, build community, and empower lives of purpose, service, and leadership consistent with the purposes of higher education;

WHEREAS, American University seeks to continue operating in the State of Maryland; and

THEREFORE, BE IT RESOLVED, that the Board of Trustees has assumed and will continue to assume, responsibility for determining matters of policy, and have supervised, and will continue to supervise, the operations and finances of the organization; and

BE IT FURTHER RESOLVED, in order to meet the aforesaid requirements of the Secretary of Higher Education for the State of Maryland and for the purpose of obtaining approval from the Secretary of Higher Education for the State of Maryland to offer higher education programs in the State of Maryland, the Board of Trustees having reviewed and considered the University's current and projected financial position have reasonable grounds to form the opinion that as of the date of this Resolution the University is solvent and will be able to pay its debts as and when they become due and payable.

Approved by the Board of Trustees Finance and Investment Committee on November 10, 2022

Filed by:

Traevena L. Byrd Secretary, Board of Trustees

Out-of-State Degree Granting Institutions Operating in Maryland Student Enrollment Data Form

Institution: American University

Location: Baltimore, MD

Unduplicated Headcount at this location for the past academic year: September 1, 2023 to May 31, 2024

Email: flake@american.edu Person Completing the Student Enrollment Data Form: Sherita Flake Telephone: 202.885.8218

County/Ingicolistion	Full Time	Dort Timo	Full Timo	Dart Timo	TOTAL Engolmont
County) and isolation		T dit-time	Lun-Tunic		
	Undergraduates	Undergraduates	Graduates		
Allegany	0	0	0	0	0
Anne Arundel	0	0	0	0	0
Baltimore County	0	0	0	1	1
Baltimore City	0	0	∞	6	17
Calvert	0	0	0	0	0
Caroline	0		0	0	0
Carroll	0	0	0	0	0
Cecil	0	0	0	0	0
Charles	0		0	0	0
Dorchester	0	0	0	0	0
Frederick	0	0	0	0	0
Garrett	0	0	0	0	0
Harford	0	0	0	0	0
Howard	0	0	0	0	0
Kent	0	0	0	0	0
Montgomery	0	0	0		1
Prince George's	0	0	1	0	1
Queen Anne's	0	0	0	0	0
St. Mary's	0	0	0	0	0
Somerset	0	0	0	0	0
Talbot	0	0	0	0	0
Washington	0	0	0	0	0
Wicomico	0	0	0	0	0
Worchester	0	0	0	0	0
Non-Maryland Residents	0	0	9	11	17
TOTALS	0	0	15	22	37

Out-of-State Degree Granting Institutions Operating in Maryland Student Enrollment Data Form

Institution: American University

Please provide for each program at this location, the Total Student Enrollment and Number of Graduates for the past academic year, September 1, 2023 to May 31, 2024, Duplicate this form as necessary. Location: Baltimore, MD

Date Completed: 8/20/24

Individual Course or Program Major and Award	Full-C Undergr	Full-Time Undergraduates	Part- Undergi	Part-Time Undergraduates	Full-Time Graduates	Fime nates	Part-Time	Part-Time Graduates	TOTAL Enrollment
	Enroll	Grad	Enroll	Grad	Enroll	Grad	Enroll Grad Enroll Grad Enroll Grad Enroll	Grad	
Teaching: Elementary and	0	0	0	0	6	0	16	16	25
Special Ed (MAT) [Urban									
ו פמכנופו ז]									
Teaching: Secondary Lang	0	0	0	0	S	0	9	9	11
Arts/Spec Ed (MAT) [Urban									
Teachers]									
Teaching: Secondary Math/Spec Ed (MAT)	0			0	1	0	0	0	1
[

Undeclared/No Major	0	0	0	0	0
Total					37



MARYLAND HIGHER EDUCATION COMMISSION

Faculty Compliance Report for Out-of-State Degree Granting Institutions Operating in Maryland

American University - This report was submitted to MHEC as required on September 1, 2024

Program Title (complete a separate form for each approved program (for each approved site, if applicable)

Commission authorization is by academic program; therefore, each program is reviewed independently to determine compliance with COMAR 13B.02.01.16.

of credits

53

100 Total # of courses required in Program List Full-time Faculty (add rows as necessary) Total # of credits required in program

			# of courses taught in taught in	in taught in	
Faculty Name	Course Categories	Degree and Institution from CV	program	program	
Rebecca Stoyanova	Education	M.S. Education Johns Hopkins University		6	12
Gillian DiMuzio	Education	M.S. Reading and Literacy Towson University		9	13
Dr. Emily Yanisko	Education	Ph.D. Teaching and Learning University of Maryland		3	2
Shawn Simon	Education	M.S. Instructional Technology Towson University		3	က
Partrice LaHair	Education	M.A. Teaching (Secondary English) Johns Hopkins Univers	بع	9	15
Mora Owens	Education	M.S. Early Childhood Education Wheelock College		3	9
Desmond Rudd	Education	Ed.D. Education Policy and Leadership American Universi	:=	12	18
Catrish Griffin	Education	M.S Secondary Science and Mathematics Education		2	12
Total courses taught by FULL- time faculty as defined by COMAR 13B.02.02.03)	13B.02.02.03)			47	
List Part-time Faculty (add rows as necessary)					
Dr. Shereen Holmes	Education	Ph.D Education Leadership Arkansas University		1	7
Eulanda Seals	Education	M.S Curriculum and Instruction Texas A&T		2	2
Simone Davis	Education	M.Ed. Educational Administration Angelo State University	ב	1	3
D'Anya Brezzell	Education	MS in Mathematics Learning & Teaching Drexel Universit	t	1	3
Dr. Calago Hipps	Education	Doctoral Degree		1	8
Total courses taught by PART- time faculty				9	

% of courses taught by FULL-TIME faculty:
 * (# of courses taught by FULL-TIME faculty / total number of courses in program; this MUST exceed 33%)



SCHOOL OF EDUCATION

American University / Urban Teachers Teach Out Program

In the event that the partnership between American University and Urban Teachers is dissolved, AU will enact the following teach-out plan. Since the MAT: Urban Teachers degree is 6 semesters, we would offer American University courses to all current students for the remaining semesters of the cohort. If, after this time, there are still students that need coursework done, we will work with students on an individual basis to provide online course options to finish the MAT.

Students' Rights and Responsibilities

Students are responsible for knowing their rights and responsibilities as defined by the *Academic Integrity Code*. By registering as a student at American University, all students acknowledge their awareness of the *Academic Integrity Code* each semester at the time they acknowledge their awareness of university registration policies.

Following are the responsibilities and rights identified by the code.

Each student is responsible for:

- Pursuing conscientiously the academic objectives which he or she has set.
- Conforming to the regulations of the university and the school or college in which the student is enrolled, and of the classes in which he or she is registered.
- Knowing the requirements for their particular courses regarding such issues as collaborative work, use
 of study aids, or take home examinations.
- Completing all examinations, tests, written papers and other assignments according to the standards set forth in the Academic Integrity Code.
- Learning the conventions of documentation and acknowledgment of sources required in academic discourse.
- Reporting suspected violations through the faculty member in whose course the alleged violation occurred, if the student wishes to bring forth a charge.

Each student charged with a code violation has the right to:

- Prompt, written notification of any charge brought against the student.
- An impartial review of any charge throughout the adjudication process.
- A preliminary meeting, where the student will be presented with the charge made and the evidence submitted by the faculty member, advised of the procedures including her or his right to a hearing before the code review panel, and given the opportunity to respond.
- Call relevant witnesses to a code review hearing and ask questions of witnesses.
- The standard of proof of "clear and convincing evidence" for any instance of academic dishonesty.

- Appeal to the provost in cases concerning notation to the permanent record (penalties (e) (g) in .03.C).
- Inspect her or his records of violations of the code.

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AMERICAN UNIVERSITY WASHINGTON, D.C.

University Policy: Student Academic Grade Grievances Policy

Policy Category: Academic

Subject: The Policy on Student Academic Grade Grievances provides a formal process for students to grieve a final grade in an undergraduate or graduate course.

Office Responsible for Review of this Policy: Office of the Provost

Supplemental Documents: N/A

Related University Policies: Title IX Sexual Harassment Policy, Discrimination and Non-Title IX Sexual Misconduct Policy

I. SCOPE

The Policy on Student Academic Grade Grievances provides a formal process for students to grieve a final grade in an undergraduate or graduate course.

II. POLICY STATEMENT

The purpose of this policy is to provide the American University community with the process for submitting an academic grade grievance. This policy applies only to final course grades. Grades on individual assignments and exams may not be grieved until a final course grade is assigned and only if they impacted the final course grade.

Judgment regarding a student's academic performance in a course is solely the instructor of record's responsibility; disagreement with the instructor's professional judgment about the quality of academic work is not a basis for a grievance.

Students may grieve a grade only if:

- a. an instructor fails to enter a course grade by 10 (ten) business days after the last day of the semester in which the course was taken; or
- b. there was an error in calculation which had a material impact on the final course grade; or
- c. the instructor failed to comply with the syllabus or posted revisions to the syllabus, or other written and established course requirements, or the University discrimination policies, which had a material impact on the final course grade.

Only complaints based on the above criteria are grievable.

III. DEFINITIONS

Instructor unavailable to grade: Instructors are required to evaluate all work and assign grades for each student in their course. If an instructor is unavailable to evaluate a student's work due to illness, death, or other emergency, or has failed to respond in a reasonable time to the Chair's/Division Director's request to enter an outstanding grade, the instructor will be considered unavailable to grade. A determination that an instructor is unavailable should only be made in extraordinary circumstances.

Department Chair or Division Director: The Chair of the department or the Director of the division in which the course or program is offered, or the Dean's designee in the academic unit in which the course is offered

Dean: The Dean of the academic unit in which the course or program is offered. The Dean may choose to appoint the unit's undergraduate or graduate Associate Dean as his or her designee.

IV. POLICY

A. Resolution Process

- i. If a student disputes a course grade, the student must notify the instructor of record within ten (10) business days from the posting of the course grade. Both parties are encouraged to resolve the issue in an informal manner. Instructors must correct grades if they have made an error in calculation.
- ii. If no informal resolution can be reached (which includes a situation where the instructor is unavailable for a discussion), the student may seek the review of the Department Chair or Division Director within the school or college that the course is offered. Such review must be sought no later than five (5) business days after attempts at informal resolution have failed. The student's written grievance must fully describe the nature of the complaint and the informal resolution efforts, and should include any relevant evidence or documentation.
- iii. Upon receipt of the grievance, the Chair/Director will, within ten (10) business days of receipt, notify the instructor of the grievance, consult with the student and the instructor, review any relevant evidence related to the course grade, and enter judgement on the merits of the grade grievance.
 - 1. If the student alleges that the final course grade resulted from a violation of the University's discrimination policies, the Chair/Director will immediately refer the case to the Assistant Vice President for Equity and Title IX Officer who will review the case in accordance with either the University's Title IX Sexual Harassment Policy and/or Discrimination and Non-Title IX Sexual Misconduct Policy, whichever is applicable.

- 2. If the instructor has not entered a course grade within ten (10) business days of the end of the semester in which the course was offered, the Chair/Director will direct the instructor to enter a course grade.
 - i If the instructor is unavailable to evaluate the student's work, as defined in Section II, the Chair/Director will consult the academic unit's Associate Dean and designate an instructor within the same department/division to act as the instructor of record and evaluate and grade the student's work. The Associate Dean will provide any necessary documentation to the Office of the Registrar to facilitate the change in instructor of record.
- 3. If the Chair/Director determines there is no grievable basis, as described in Section I, for the complaint, then the Chair/Director may dismiss the case. The dismissal shall be issued in writing to the student and the instructor.
 - i The student may appeal such a dismissal to the Dean; such an appeal must be in writing and transmitted to the Dean within five (5) business days of the Chair's/Director's written dismissal.
 - ii If, after review of the record, the Dean determines that the complaint is grievable, the Dean will determine the corrective action to be taken, including but not limited to recalculating the grade, and shall issue the decision in writing to the instructor, Chair/Director, and the student. If the Dean determines that the complaint is not grievable, the Dean shall issue the decision in writing to the student, Chair/Director, and instructor. In either case, the Dean's decision is final.
- 4. If the Chair/Director determines that there is evidence that the grade was computed in error or did not comply with the syllabus or a posted revision to the syllabus, other written and established course requirements, and/or university policy, the Chair/Director will issue a written recommendation for corrective actions, including but not limited to recalculating the grade.
 - i If the student and instructor agree to the proposed corrective action, the process is concluded. The Chair/Director is responsible for ensuring that the corrective action is implemented.
 - ii If either the student or instructor disagree with the Chair's/Director's recommendation for corrective action, either party may appeal in writing to the Dean within five (5) business days of the Chair's/Director's written recommendation.
 - iii The Dean will review all submitted statements and evidence, including the Chair's/Director's recommendation. The Dean may require corrective action or determine that no corrective action is warranted. The Dean's