



Maryland Higher Education Commission  
 Office of Student Financial Aid  
 6 N. Liberty Street, Ground Suite  
 Baltimore, MD 21201  
 (410) 767-3300; (800) 974-0203  
 TTY for the Deaf – (800) 735-2258  
 MHEC.MARYLAND.GOV

**VERIFICATION OF  
 NON-FILING FORM**  
 Guaranteed Access Grant  
 2024-2025 Academic Year

**FOR PRIORITY CONSIDERATION RETURN THIS FORM TO MHEC BY MARCH 15, 2024**

Student Last Name: \_\_\_\_\_ Student First Name: \_\_\_\_\_ MI: \_\_\_\_\_

MHEC ID#:

Last 4 digits of Student SSN:

When you completed the 2024-2025 Free Application for Federal Student Aid (FAFSA) you indicated on the application that you, your spouse, and/or parent(s) did **“NOT FILE”** a 2022 IRS Tax Return. Therefore, you, your spouse, and/or parent must complete this Non-filing form in lieu of submitting the IRS Non Tax filing statement. Please confirm your status below, (√) check the appropriate statement and submit W-2(s) or 1099 forms for each employer if required.

**SECTION A: DEPENDENT STUDENTS (STUDENT & PARENT MUST SIGN)**

I, the student, certify that I did not work in 2022, and the IRS has no record of a filed Form 1040 for the tax year 2022.

I, the student, certify that I did work in 2022, but I was not required to file a tax return for the 2022 year.

I, the parent of \_\_\_\_\_, certify that I did not work in 2022, and the IRS has no record of a filed Form 1040 for the tax year 2022.

I, the parent of \_\_\_\_\_, certify that I did work in 2022, and the IRS has no record of a filed Form 1040 for the tax year 2022.

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**SECTION B: INDEPENDENT STUDENTS (SPOUSE MUST SIGN IF MARRIED)**

I, the student or my spouse (if applicable), certify that I (or spouse if applicable) did not work in 2022, and the IRS has no record of a filed Form 1040 for the tax year 2022.

I, the student or my spouse (if applicable), certify that I or my spouse (if applicable) did work in 2022, but was not required to file a tax return for the 2022 year.

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Spouse's Signature (if applicable): \_\_\_\_\_ Date: \_\_\_\_\_

**MDCAPS SECURE DOCUMENT UPLOAD**  
 SUBMIT THIS FORM AND ALL REQUIRED DOCUMENTS TO MHEC ONLINE THROUGH YOUR MDCAPS ACCOUNT. SELECT **“ELECTRONIC FILE UPLOAD”** FROM THE HOMEPAGE AND FOLLOW THE PROMPTS TO BEGIN THE UPLOAD PROCESS.  
**ALL DOCUMENTS MUST BE RETURNED TO MHEC FOR PRIORITY CONSIDERATION BY MARCH 15, 2024.**