



**Maryland Higher Education Commission**  
 Office of Student Financial Aid  
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 MHEC.MARYLAND.GOV

**PROGRAM OF STUDY**  
 Appeal Criteria / Required Documentation  
**2025-26 Academic Year**

The Maryland Higher Education Commission understands that students may experience circumstances that result in them failing to meet certain requirements for consideration or reinstatement of State grant and scholarship programs. Therefore, the Office of Student Financial Assistance (OSFA) has developed an appeal process for certain allowable programs and circumstances that allows students to request (re)consideration of a State award

**Appeal Process**

1. Students determine if they meet the criteria to submit an appeal based off the program and allowable appeals under that program.
2. Student gathers all required documentation for the appeal.
3. Student completes the 2025-26 MHEC Grant and Scholarship Appeal Request Form, uploading all required documentation, by the published deadline.
4. OSFA staff will review the appeal and make a determination within 45 business days, unless the student is informed otherwise.

**Important Reminders**

- Appeals must be submitted through the Appeal Request Form and will not be accepted by any other means.
- It is the student’s responsibility to ensure they have provided all required documentation for their appeal. Incomplete appeal requests will be denied.
- It is the student’s responsibility to submit their appeal by the published deadline. Late appeals requests will be denied.

<b>2025-26 Program of Study Appeal Information</b>	
<b>Eligible Programs</b>	Teaching Fellows for Maryland Scholarship
<b>Appeal Opens</b>	April 1, 2025
<b>Appeal Closes</b>	August 1, 2025
<b>Allowable Reasons for Appeal</b>	<b>Required Documentation</b>
<b>Academic program requires 5 years to complete</b>	<ul style="list-style-type: none"> <li>• Letter explaining student’s circumstance for the appeal</li> <li>• Letter from academic advisor with documentation that the academic program requires 5 years to complete</li> <li>• Copy of most recent transcript</li> </ul>