

MARYLAND HIGHER EDUCATION COMMISSION

MEETING BOOKLET

Time: 1:00 PM
Wednesday, May 24, 2023

Place: Video Teleconference
(Google Meet)

Maryland Higher Education Commission

Mary Pat Seurkamp, Ph.D., Chair

Charles McDaniels, Jr., Vice Chair

Senchal D. Barrolle, Esq.

Vivian S. Boyd, Ph.D.

Lewis R. Brown, Ed.D.

James E. Coleman

Judge Barbara Kerr Howe

James B. Sellinger, Sr.

Ray Serrano, Ph.D.

Rebecca Taber Staehelin

Craig A. Williams, Ph.D.

Sade Davis, Student Commissioner

Sanjay Rai, Ph.D.
Acting Secretary

Wes Moore
Governor

Aruna Miller
Lt. Governor



Wes Moore
Governor

Aruna Miller
Lt. Governor

Mary Pat Seurkamp, Ph.D.
Chair

Sanjay Rai, Ph.D.
Acting Secretary

Maryland Higher Education Commission Meeting Agenda

TIME: 1:00 p.m.
Wednesday
May 24, 2023

PLACE: Video Teleconference
(Google Meet)

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Call to Order		
Chair’s and Secretary’s Remarks		
Public Comments		
Commissioner Committee Updates		
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Department of Academic Affairs – Dr. Emily Dow		
• Academic Program Review – Dr. Emily Dow		
Office of Research and Policy Analysis – Dr. Barbara Schmertz		
• Maryland Higher Education Commission Maryland Public Colleges and Universities Enrollment Projections 2023 to 2032 – Dr. Yuxin Lin.....	9	*
Adjournment		

The next Commission meeting is on Wednesday, June 28, 2023 @ 1:00 p.m.



Wes Moore
Governor

Aruna Miller
Lt. Governor

Mary Pat Seurkamp, Ph.D.
Chair

Sanjay Rai, Ph.D.
Acting Secretary

MEMORANDUM

DATE: May 24, 2023

TO: Maryland Higher Education Commissioners

FROM: Raza Kahn, Ph.D., Chair, Faculty Advisory Council

SUBJECT: 2022-2023 Faculty Advisory Council Annual Report

Presented below is a summative report of the activities of the 2022-2023 Faculty Advisory Council.

2022-2023 Faculty Advisory Council **Annual Report to the Maryland Higher Education Commission**

During the 2022-2023 academic year, the Faculty Advisory Council (Council) met seven times. Unlike previous years, discussions primarily centered on supporting the development of a guidance document regarding learning objectives and course equivalencies. While the Council intended to have a final draft prepared by the end of the academic year for the Secretary and Commission's consideration, unexpected delays have required the Council to continue this work into the fall of 2023.

At the request of Dr. Emily Dow, Assistant Secretary for Academic Affairs, the Council was charged with providing input regarding course design, specifically the development and evaluation of course learning objectives. This work was motivated by recent regulatory changes that align with the implementation of the Transfer with Success Act. The regulatory changes created a new standard regarding course equivalencies: when 70% of the learning objectives are deemed equivalent between two courses, a receiving public institution must accept that course for transfer. The Council was asked to provide guidance regarding the development of learning objectives and determining course equivalencies. The guidance is currently being drafted. An outline of that guidance is provided below.

- Introduction
- An Overview: The 70% Equivalency Rule
- Course Learning Objectives are Different from Course Outcomes
- How to Write a Good Learning Objective
- Core Course Learning Objectives and Course Descriptions
- Frequently Asked Questions Regarding the 70% Equivalency Rule
- The Value of Articulation Agreements and Program Transfer Agreements
- Syllabus Template

- Other Resources

The Council will continue to develop the guidance document at the September and October meetings, with the goal to provide a final draft for the Secretary and Commission’s consideration before the end of the calendar year.

The Council also discussed MHEC’s Blueprint implementation plan, the recent surge in Chat GPT and classroom/learning implications, legislative changes in light of the 2023 session, and provided input on an upcoming MHEC report on intrusive advising.

A summary of Council leadership, meeting dates, membership, and attendance for the 2022-23 academic year is provided below. Also provided below are the meeting dates for next year (2023-24).

	<u>Chair</u>	<u>Council Leadership</u>	<u>Secretary</u>
	Chair-Elect		
2022-23	Raza Kahn Carroll Community College	Patricia Westerman Towson University	Joe Healey Frederick Community College
2023-24	Patricia Westerman Towson University	Raenita Fenner Loyola University Maryland	Joe Healey Frederick Community College

2022-2023 Meeting Dates
(Tuesdays, 1:30-3:30pm, virtual meeting)

September 20, 2022	January 23, 2023* (1:00-2:30pm)
October 18, 2022	April 18, 2023
November 15, 2022	May 16, 2023
December 13, 2022	

2022-2023 Membership List and Attendance
*new representatives this year

		9/20	10/18	11/15	12/13	1/23	4/18	5/16
Allegany College of Maryland	Melody Gaschler	X		X	X		X	X
Baltimore City Community College	Laura Pope					X	X	
Bowie State University	Diarra Robertson	X	X		X	X	X	X
Carroll Community College	Raza Khan	X	X	X	X	X	X	X
Cecil College	Candace Vogelsong	X	X	X	X		X	X
College of Southern Maryland	Sarah Merranko	X		X	X	X		X
Coppin State University	Atma Sahu	X	X	X	X	X	X	X
Frederick Community College	Joe Healey	X	X	X	X	X		X
Frostburg State University	Doris Santamaria-Makang	X	X	X	X	X		X
Harford Community College	Brian Lazarus	X	X	X	X	X	X	X

Hood College	Alan Goldenbach	X	X	X	X		X	X
Howard Community College	Kathy Lilly*	X	X		X	X	X	X
Loyola University Maryland	Raenita Fenner	X	P		X	X	X	X
Montgomery College	Kathryn Klose*	X		X			X	
Notre Dame of Maryland University	Angelo Letizia*	X	X	X	X		X	X
Prince George's Community College	Teresa L. Bridger	X	X	X	X	X	X	X
Salisbury University	Jennifer Nyland	X	X	X	X	X	X	X
St. John's College	Emily Langston*	X						
St. Mary's College of Maryland	Walter Hill	X	X	X	X	X	X	
Stevenson University	Neal Miller	X	X	X		X		
Towson University	Patricia Westerman	X	X	X	X	X	X	X
University of Baltimore	Bridal Pearson	X		X	X	X	X	X
University of Maryland Baltimore	Fadia Shaya	X	X	X		X	X	X
University of Maryland Center for Environmental Science	K. Halimeda Killbourne	X	X	X	X	X	X	X
University of Maryland Eastern Shore	William B. Talley	X	X	X		X	X	
University of Maryland Global Campus	Erica Ellsworth*	-	-	-	-	X	X	X
University of Maryland, Baltimore County	Jane Lincove*	X	X	X	X	X	X	
University of Maryland, College Park	Doug Roberts*	-	-	X	X		X	X
Wor-Wic Community College	Laura Paddack	X	X	X	X		X	X
Part-time faculty member (Howard Community College)	Kathryn Jones	X	X	X	X	X	X	X

2023-2024 Meeting Dates
(Tuesdays, 1:30-3:30pm, virtual meeting)

September 19, 2023
October 17, 2023
November 14, 2023
December 12, 2023

January 16, 2024
April 16, 2024
May 14, 2023

RECOMMENDATION: This is for information purposes only.



Wes Moore
Governor

Aruna Miller
Lt. Governor

Mary Pat Seurkamp, Ph.D.
Chair

Sanjay Rai, Ph.D.
Acting Secretary

MEMORANDUM

DATE: May 24, 2023

TO: Commissioners, Maryland Higher Education Commission

FROM: Steven Berit, Chair, Student Advisory Council

SUBJECT: 2022-2023 Student Advisory Council Annual Report

Presented below is a summative report of the activities of the 2022-2023 Student Advisory Council. Recommended goals for the 2023-2024 cohort are also presented.

2022-2023 Student Advisory Council Annual Report to the Maryland Higher Education Commission

2022-2023 Meeting Dates and Discussion Topics

September 17, 2022	Welcome/orientation
October 1, 2022	Council Elections; Planning
October 22, 2022	OPEGA Discussion; Election Day Recommendation; Maryland State Financial Aid Application
November 19, 2022	Civic Engagement Post-election Debrief; Mental Health
December 3, 2022	Transfer
January 28, 2023	Centering Student Voices
April 22, 2023	Legislative Updates; ADA Accessibility
May 6, 2023	Report Drafting

All meetings were held virtually. The January 20, 2023 meeting was cancelled.

2022-2023 Leadership

Steven Berit (University of Maryland, College Park), Executive Chair
Stephen Hook (Washington College), Vice Chairperson
Vacant, Secretary
Emily A. A. Dow (MHEC), Advisor

2022-2023 Membership and Attendance

		9/17	10/1	10/22	11/19	12/3	1/28	4/22	5/6
Anne Arundel Community College	KyAnna Peterson			X					
Bowie State University	Michael McGee; Stacia D'souza	P	X	X	X	X	X	X	X
Carroll Community College	Olivia Mason	X		X	X		X	X	X
Cecil College	Perla Gonzalez	X		X	X	X		X	
Frederick Community College	Alexandra Alward				P				
Frostburg State University	Rachel Michalski		X	X	X	X	X		
Morgan State University	Jason Nunley, Jr.; Jazmin Lovett	X	X	X	X			X	
Prince George's Community College	Sadichhya Shahi	X			X	X		X	
Salisbury University	Luke Zolenski	X	X	X		X	X	X	X
St. John's College	Benjamin Maier		X						
Towson University	Kamryn Brown	X	X	X	X		X	X	
University of Baltimore	Frank Vermeiren; Julea Seliavski	X	X	X	X	X		X	X
University of Maryland Global Campus	Barbara Archer	X							
University of Maryland, Baltimore County	Haleemat Adekoya; Musa Jafri	X	X	X	X	X	X	X	X
University of Maryland, College Park	Steven Berit (Chair)	X	X	X	X	X	X	X	X
Washington College	Stephen Hook (Vice Chair)	X	X	X	X	X	X	X	X
Wor-Wic Community College	Reginald Oliver	X		X	X	X	X	X	X
Student Commissioner	Sade Davis (PGCC)	X	X	X	X		X	X	X

Accomplishments

1. The Council made the following recommendation to the Commission on October 26, 2022: *As the representatives of the Maryland student voice to the Commission, we again recommend that our institutions defer student classes, assignments, and activities this November 8th to remove the barriers that obstruct voting and exemplary student citizenship and provide accommodations to out-of-state students.* The Council also discussed the need to prepare a similar recommendation earlier for future elections (see “planning for next year” for additional information).
2. The Council discussed various civic engagement initiatives endorsed by campuses. Council members noted that some, but not all, campuses have a centralized office or department regarding civic engagement. These centralized offices offer programs related to civic engagement efforts beyond voting, e.g., community building, event planning, discussion programs, student engagement via clubs, etc. Council members recognize that these opportunities may help students who feel isolated become connected with the campus community. Council members recognize that these opportunities can ultimately help improve student mental health and positively impact retention initiatives.

3. The Council had an open discussion with representatives from the Office of Program Evaluation and Government Accountability (OPEGA) regarding student financial aid programs. The Council welcomes the opportunity to speak with representatives from OPEGA in the future to help inform statewide policy for financial aid programs.
4. The Council was provided an overview of financial aid opportunities offered by MHEC, and discussed the Maryland State Financial Aid Application (MSFAA). The MSFAA is available to applicants who are ineligible to receive federal aid using the Free Application for Federal Student Aid (FAFSA). The Council recognized that some of the challenges in ensuring students are aware of the MSFAA starts in high school. Council members discussed the need for MHEC to collaborate with high school counselors to ensure students are aware of these opportunities.
5. The Council discussed communication strategies with Dr. Dow on how to inform students of the recent regulatory changes regarding transfer. Council members invited transfer students to the discussion to help inform the challenges, barriers, and successes for transfer students. The Council suggests that future discussions regarding transfer should include students who plan to transfer between colleges and students that have already transferred between colleges (see “planning for next year” – item 4).
6. The Council discussed that all colleges are “communities in recovery,” and that no campus experience is or has been the same. Council members recognized that there is an overall lack of mental health resource access across the State for students enrolled in colleges and universities. The Council notes the need to uplift and raise student voices through the new Mental Health Advisory Council (established by legislation, [HB573](#), Chapter 402 of the Acts of 2023). The Council recognizes that Commissioner Davis testified to the General Assembly to ensure student representation was included on the Mental Health Advisory Council; HB573 was amended in light of her testimony. The Council looks forward to regular updates next year on the discussions and recommendations from the Mental Health Advisory Council (see “planning for next year” - item 3c for additional information).
7. The Council discussed how students are involved in decision-making on their campus and how students are able (or not able) to communicate with campus leadership and engage within a shared governance structure. Some campus representatives noted that their student governance is expected to be involved and engaged with overall campus governance structures (e.g. Board of Trustees, University System of Maryland structures); some campus representatives noted that this is not as explicit on their campus. The Council suggests further study of active student participation (through campus policy) in campus-specific governance structures to help inform a formal recommendation for next year (see “planning for next year” – item 5).
8. The Council discussed ADA accessibility challenges on their campuses. Specifically, Council members noted that campuses have older buildings that are not ADA compliant to current code. The Council is concerned about ensuring ADA compliance with current

code and not the code that was in place at the time the building was built. The Council also recognized that disability goes beyond physical and learning disabilities and includes neurodiversity when considering accessibility concerns and compliance. The Council would welcome a speaker from the Maryland Department of Disabilities to discuss initiatives and considered coordinated efforts on Maryland's campuses to support students (see "planning for next year" - item 6).

9. Several Council members noted their direct involvement with various legislative bills during the 2023 Maryland General Assembly Session. Council members discussed bills that did and did not pass. The Council is interested in various updates regarding the implementation of specific bills (see "planning for next year" – item 3).
10. The Council discussed moving the monthly meeting to a Friday afternoon to garner more participation. The Council agreed that Saturday mornings are often better for scheduling purposes. The Council recommended reaching out to representatives with low attendance to better understand barriers in attending Saturday or monthly meetings.
11. The Council eliminated the standing agenda item regarding COVID-19 and had as-needed discussions.

Planning for Next Year

The Student Advisory Council offers recommendations for next year:

1. Prepare a recommendation regarding academic scheduling considerations for the November 2024 election (suggested deadline October 2023). Even though there is no statewide election scheduled for the 2023-24 academic year, the recommendation should be prepared to help campuses plan for the 2024-25 academic year. The recommendation may include additional topics beyond voting to include general civic engagement and volunteering on Election Day. Past recommendations (2022 and 2020) should be reviewed for historical information.
2. Incarcerated Individuals: Invite a speaker from the Maryland Correctional Enterprises to inform the Council on practices regarding employment for individuals who are incarcerated. Discuss 2023 Maryland legislation (e.g., the REAP Act, [HB416](#)) regarding educational opportunities for incarcerated individuals and the expansion of the Pell Grant to incarcerated individuals.
3. Legislative Updates
 - a. Request an update regarding the implementation of [HB384](#) (Chapter 749 of the Acts of 2023) and ensure students are able to access "official transcripts." Consider a recommendation regarding language changes to ensure appropriate student protections are in place (suggested deadline December 2023). The Council notes that current statutory language states "transcript" and not "official transcript."

- b. Consider implementation challenges on individual campuses to implement religious accommodations as required by recent legislation ([HB923](#); see also [HB912](#)).
 - c. Request regular updates regarding the Mental Health Advisory Council ([HB573](#)), including a summary of student representatives. Consider a plan to ensure a coordinated voice between the Student Advisory Council and the Mental Health Advisory Council.
 - d. Consider a recommendation on how the Commission could involve the Student Advisory Council during legislative session. For example, a coordinated visit to the General Assembly during the 2024 Session (suggested deadline December 2023).
4. Request regular updates regarding the implementation of recent regulatory changes regarding transfer, including any outreach and communication initiatives.
 5. Consider further study of governance structures. Specifically, the extent to which there is active student participation (through campus policy) in campus-specific governance structures.
 6. Invite a speaker from Maryland Department of Disabilities to discuss coordinated efforts regarding student engagement with the Maryland Access Program (suggested deadline December 2023 if there are recommendations for legislation).
 7. Council members should actively consider inviting relevant parties and representatives to specific discussions to ensure their voice is heard and their input is included in any potential recommendation.
 8. Continue to request a coordinated effort with the Faculty Advisory Council on relevant topics and issues.

2023-2024 Meeting Dates

September 16, 2023	January 20, 2024
September 30, 2023	January 27, 2024
October 21, 2023	April 20, 2024
November 18, 2023	May 11, 2024
December 2, 2023	

RECOMMENDATION: This is for information purposes only.



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Mary Pat Seurkamp, Ph.D.
Chair

Sanjay Rai, Ph.D.
Acting Secretary

MEMORANDUM

DATE: May 19, 2023

TO: Maryland Higher Education Commission

FROM: Barbara Schmertz

STAFF: Yuxin Lin

SUBJECT: Maryland Higher Education Commission Maryland Public Colleges and Universities Enrollment Projections 2023 to 2032

The Maryland Higher Education Commission (MHEC) has prepared enrollment projections for Maryland public colleges and universities through Fall 2032. The projections include headcount projections for each institution, with separate analyses for full- and part-time undergraduates and, as applicable, full- and part-time graduate/professional students. Full-time equivalent (FTE) and full-time day equivalent (FTDE) projections were calculated by applying a mathematical formula to the headcount figures. Projections have also been developed for state-funding-eligible FTE noncredit continuing education enrollments at the community colleges.

These projections reflect the *potential* enrollment in Maryland, disaggregated by segment, institution, and specific subpopulations.

These projections provide perspective to higher education policy discussions at the state level, including facilities planning, tuition and fees issues, articulation, and funding priorities. The Department of Budget and Management and the General Assembly use the Commission's forecasts as the State's official enrollment projections.

The Commission used separate but similar methodologies for projecting (a) credit enrollments at the community colleges and (b) public four-year institutions. A third method was applied to produce the projections of noncredit continuing education enrollments at the community colleges. The projections involve the application of regression models based on a series of assumptions on the factors that may have an impact on enrollment.

For FY 2023, MHEC enrollment projections forecast that the statewide potential credit enrollment will rise to 325,453 by Fall 2032, a 21.4% increase over 10 years. Public four-year institutions will experience a 14.0% increase in undergraduate enrollment and a 26.8% increase in graduate enrollment, and community colleges are estimated to observe a 29.7% increase in the next 10 years.

Starting in FY 2022, MHEC refined the projection model slightly to remedy the possible overestimation of the projections that existed in past projections¹. Comparing the Fall 2022 *projected* enrollment (from the FY 2022 projections) to the *actual* Fall 2022 enrollment, the enrollment projections have an overall high accuracy in predicting enrollment of public four-year institutions. Last year, the projections forecasted a Fall 2022 credit enrollment of 173,989 for public four-year institutions, and the actual enrollment was 173,258, per the agency’s official enrollment collection². This is a difference of 0.42%. However, the FY 2022 enrollment projections still overestimate the credit enrollment for community colleges due to the lagged response of the projection model to the persisting decline in the number of community college students. The Fall 2022 *actual* enrollment for community colleges was 94,834. This is 19.6% lower than the *projected* Fall 2022 enrollment of 117,974.

When conducting a comparison of results for future years (e.g., Fall 2023 enrollment projections) between the 2023-2032 projections and the 2022-2031 projections, the findings show mixed results for public four-year institutions and community colleges. The 2023-2032 projections produced relatively higher values for public four-year institutions but negligibly lower values for community colleges than the 2022-2031 projections did.

For example, the previously projected potential Fall 2023 enrollment for public four-year institutions is 174,637 according to last year’s projection (the 2022-2031 projections), while this year’s projections predict that the Fall 2023 enrollment will be 193,787, 11.0% *higher* than last year’s projection. In contrast, the 2022-2031 projections for community colleges predict an enrollment of 118,534, and this year’s 2023-2032 projections predict the Fall 2023 enrollment will be 118,240, 0.25% *lower* than last year’s projection.

These variations are tied to the interactions of the model variables. For public four-year institutions, the higher projections are attributed to the growth in statewide population projections conducted by the Maryland Department of Planning (MDP)³. The statewide population projections serve as the base for the MHEC enrollment projections. These optimistic population projections, when used in the MHEC model, produce increasing enrollment projections for both public four-year institutions and community colleges. However, public four-year institutions and community colleges’ historical enrollment patterns also play an important role in the projection. The decline in community college enrollment over more than 10 years “flattens” the effect of the predicted growth in the state population, as estimated by MDP.

¹ For more details about the model adjustment, please see Enrollment Projection 2022-2031 report here <https://mhec.maryland.gov/publications/Documents/Research/AnnualReports/MHEC2022-2031EnrollmentProjectionsReport.pdf>

² The Enrollment Information System (EIS) is a unit record collection provided by each public and state-aided institution in the state. The collection, which reflects enrollment at the time of census or freeze date, may slightly underreport the actual number of students enrolled in a given fall due to the nature and timing of the collection.

³ The 2020 Census data for age and sex was not yet available in Spring 2023 when FY 2023 enrollment projections were calculated by MHEC. Upon request by MHEC, the Maryland Department of Planning provided MHEC a preliminary population projection for 2023-2032, which distributes the population projections for Maryland’s jurisdictions by age and gender based on 2010 Census data. These were released by MDP for MHEC’s use; the Department will release official population projections later this year.

Conversely, the enrollment at the public four-year colleges and universities was relatively stable over the past decade, which does not change the effect of the predicted growth in the state's population.

In the coming year, MHEC will monitor the data collected by the agency and data used for the model in an effort to plan for the 2024 reporting cycle. We will keep you abreast of any relevant findings.

RECOMMENDATION: It is recommended that the Maryland Higher Education Commission accept the 2023-2032 enrollment projections and approve their distribution to the public, the campuses, and interested state agencies.



Wes Moore
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Mary Pat Seurkamp, Ph.D.
Chair

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Maryland Higher Education Commission 2023 Meeting Dates

The Maryland Higher Education Commission (MHEC) is Maryland’s higher education coordinating board responsible for the management of statewide financial aid programs and the establishment of statewide policies for public and private colleges and career schools to support students’ postsecondary pursuits.

Meeting Dates and Locations

January 17, 2023 *Please note date change.*	July 26, 2023 (if needed)
February 22, 2023	August 23, 2023 (if needed)
March 22, 2023	September 27, 2023 10:00am to 4:00pm
April 26, 2023	October 25, 2023
May 24, 2023	November 15, 2023 *Please note date change.*
June 28, 2023	December 13, 2023 *Please note date change.*

All Commission meetings will be held on the 4th Wednesday of each month from 1:00pm to 4:00pm, with certain exceptions. Meetings in 2023 will be conducted via video teleconference (Google Meet), unless otherwise noted.

Dates and times are subject to change.

<http://www.mhec.maryland.gov/About/Pages/Meetings.aspx>