

# **MARYLAND HIGHER EDUCATION COMMISSION**

## **MEETING BOOKLET**

Time: 1:00 PM  
June 26, 2019

Place: Maryland Higher Education Commission  
6 N. Liberty St., 7<sup>th</sup> Floor Board Room  
Baltimore, MD 21201

# Maryland Higher Education Commission

Anwer Hasan, Chairman

Sandra L. Jimenez, Vice-Chair

Senchal Dashiell Barrolle, Esq.

Vivian S. Boyd

John Holaday

Vera R. Jackson

Giavanna Tserkis, Student Commissioner

Ian MacFarlane

Donna M. Mitchell

Rizwan A. Siddiqi

John W. Yaeger

**James D. Fielder, Jr., Ph.D.**  
**Secretary**

**Lawrence J. Hogan, Jr.**  
**Governor**

**Boyd K. Rutherford**  
**Lt. Governor**



**Larry Hogan**  
Governor

**Boyd K. Rutherford**  
Lt. Governor

**Anwer Hasan**  
Chairperson

**James D. Fielder, Jr., Ph. D.**  
Secretary

## Maryland Higher Education Commission Meeting Agenda

**TIME:** 1:00 p.m.  
Wednesday  
June 26, 2019

**PLACE:** Maryland Higher Education Commission  
6 N. Liberty Street, 7<sup>th</sup> Floor Board Room  
Baltimore, MD 21201

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<b>Call to Order</b>		
<b>Commission Minutes Approval</b> .....	1	*
• May 22, 2019		
• June 6, 2019		
<b>Chairman’s and Secretary’s Remarks</b>		
<b>Commissioner Committee Updates</b>		
<b>Office of Student Financial Assistance – Donna Thomas</b>		
Proposed Approval of Amendments to COMAR Program Regulations – Cybersecurity Public Service Scholarship Program.....	7	*
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Collegiate Quarterly Report.....	15	
2018-2019 Student Advisory Council Annual Report.....	31	
<b>Office of Research and Policy Analysis – Barbara Schmertz</b>		
2019 Retention and Graduation Rates at Maryland Four-Year Institutions.....	35	
2019 Retention, Graduation and Transfer Rates at Maryland Community Colleges .....	37	
Review Meeting Regarding a Proposal of Goucher College to Implement a Bachelor of Professional Studies (B.P.S.) in Health Services Management		
<b>Adjournment</b>		



**Maryland Higher Education Commission**  
Meeting Minutes

May 22, 2019  
1:00 p.m.

The Maryland Higher Education Commission (MHEC) met on Wednesday, May 22, 2019 at 6 North Liberty Street, 7<sup>th</sup> Floor Board Room, Baltimore, MD 21201.

**Commission members present:**

Anwer Hasan, Chairman	Dr. Vera R. Jackson
Senchal D. Barrolle	Ian D. MacFarlane
Dr. Vivian S. Boyd	Donna M. Mitchell
John W. Holaday	Rizwan A. Siddiqi

**Commission members not present:**

Sandra L. Jimenez, Vice-Chair	Dr. John W. Yaeger
Giavanna Tserkis	

**Staff members present:**

Dr. James D. Fielder, Jr.	Dr. Emily A. Dow
Geoffrey Newman	Soma Kedia
Christine Wellons	Donna Thomas
Lee Towers	Jennifer Fischetti
Mary Logan	Bryson Barksdale
Jermal Butler	Trish Gordon-McCown
Alexia Van Orden	

**Call to Order**

The meeting was called to order by **Chairman Hasan** at approximately 1:02 p.m. A meeting quorum was established with eight of the eleven members present.

**Approval of Minutes – Action Item**

There was a motion by **Commissioner MacFarlane** and a second by **Commissioner Mitchell** for approval of the March 27, 2019 meeting minutes. The motion was approved unanimously.

There was a motion by **Commissioner Jackson** and a second by **Commissioner MacFarlane** for approval of the April 24, 2019 meeting minutes. The motion was approved unanimously.

**Chairman’s Remarks**

**Chairman Hasan** welcomed new Commissioner, Ms. Senchal Barrolle. **Commissioner Barrolle** provided the Commission a brief introduction. **Chairman Hasan** thanked outgoing Commissioner, Mr. Joel Packer. Many of the Commissioners made remarks and thanked Mr. Packer for his service to the Commission. A Governor's Citation was presented to Mr. Packer.

**Chairman Hasan** remarked on the success of the College Completion Summit which took place on April 25<sup>th</sup>. It was very well-attended and well-organized.

### **Secretary's Remarks**

**Chairman Hasan** recognized **Secretary Fielder** who thanked those who were able to attend the College Completion Summit. He received great feedback during the event, as well as afterwards.

**Secretary Fielder** informed everyone that Ms. Christine Wellons recently accepted a new position. Today is her last Commission meeting. Ms. Wellons remarked that it had been a pleasure to work with the Commissioners and everyone at MHEC.

**Secretary Fielder** shared a brief video summarizing the College Completion Summit.

### **Commissioner Committee Updates**

There were no Commissioner Committee updates.

### **Department of Finance & Administration – Proposed Regulations Regarding a Legal Representation Fund for Title IX Proceedings – Action Item**

**Chairman Hasan** recognized Mr. Geoffrey Newman who reported that the proposed regulations are intended to help create a legal representation fund for Title IX proceedings and enable attorneys to seek reimbursement from the fund. These regulations were previously approved by the Commission and appeared in the March 15, 2019 issue of the Maryland Register. The public comment period ended on April 15, 2019. Although no public comments were received during the public comment period, MHEC did receive comments from the Maryland Coalition Against Sexual Assault (MCASA). MHEC staff recommended only several non-substantive amendments to the regulations.

Mr. Newman recommended that the Commission approves for final adoption the regulations published in the Maryland Register on March 15, 2019, including the non-substantive amendments, regarding a legal representation fund for Title IX proceedings. **Commissioner Siddiqi** made a motion for approval and **Commissioner Mitchell** seconded the motion. **Commissioner Barrolle** recused herself from the discussion and abstained from voting on this item, since she has a prior working relationship with MCASA. All other Commissioners voted in favor of approving the regulations.

**Office of Finance Policy – Proposed Amendments to the Student Loan Debt Relief Tax Credit Regulations – Removal of the Notarization Requirement – Action Item**

**Chairman Hasan** recognized Ms. Mary Logan who explained that the proposed amendments to the Student Loan Debt Relief Tax Credit regulations would remove the requirement that applicants must have their applications notarized. The notarization requirement is unnecessary, as the applicants already sign their applications under penalty of perjury. Furthermore, removing the requirement will better allow MHEC to convert the application process from a paper process to a fully electronic process.

Ms. Logan recommended that the Commission approves for publication in the Maryland Register the regulations regarding the student loan tax credit and authorizes its Assistant Attorneys General to make non-substantive edits to the proposed regulations if necessary to conform to the stylistic requirements of the Joint Administrative, Executive, and Legislative Review Committee or the Division of State Documents. **Commissioner Boyd** made a motion for approval. **Commissioner MacFarlane** seconded the motion. **Chairman Hasan** asked if the COMAR reference should be included in the recommendation. **Commissioner MacFarlane** made a motion to approve, with the amendment to add the COMAR reference in the recommendation. **Commissioner Mitchell** seconded the motion. The motion was approved unanimously.

**Office of Student Financial Assistance – Proposed Approval of Amendments to COMAR Program Regulations – Maryland Community College Promise Scholarship – Action Item**

**Chairman Hasan** recognized Ms. Donna Thomas who shared that the proposed amendments were for the Maryland Community College Promise Scholarship program regulations which were approved for final adoption on February 19, 2019 by the Commission. These amendments are clarifying in nature and include the deadline dates for the application process for the 2019-2020 application cycle and for the subsequent years. Ms. Thomas recommended that the Commission approve for publication in the Maryland Register the proposed amendments to the regulations dated May 22, 2019 for the Maryland Community College Promise Scholarship Program, and authorize MHEC’s attorneys to approve non-substantive revisions as necessary to conform the proposed regulations to the stylistic and formatting requirements of AELR and of the Division of State Documents. **Commissioner Siddiqi** made a motion for approval and **Commissioner Mitchell** seconded the motion. The motion was approved unanimously.

**Department of Academic Affairs – Proposed Approval of Bylaws of the MHEC Faculty Advisory Council – Action Item**

**Chairman Hasan** recognized Dr. Emily Dow who reported that the Faculty Advisory Council voted at their May 14, 2019 meeting to adopt the proposed changes and requests the Maryland Higher Education Commission to approve the adoption of these bylaws. The changes would allow one (1) representative from each campus to serve on the Faculty Advisory Council. Additional changes include revisions to the duties of officers and voting procedures. Dr. Dow recommended that the Commission approve the adoption of the proposed bylaws of the Maryland Higher Education Faculty Advisory Council. **Commissioner Boyd** made a motion for

approval and **Commissioner MacFarlane** seconded the motion. The motion was approved unanimously.

**Department of Academic Affairs – Proposed Approval of Bylaws of the MHEC Student Advisory Council – Action Item**

**Chairman Hasan** recognized Dr. Emily Dow who shared that the Student Advisory Council voted at their May 11, 2019 meeting to adopt the proposed changes and requests the Maryland Higher Education Commission to approve the adoption of these bylaws. The changes provide clarification on representation, duties of officers, and elections. There are also several non-substantive grammatical changes as well. Dr. Dow recommended that the Commission approve the adoption of the proposed bylaws of the Maryland Higher Education Student Advisory Council. **Commissioner MacFarlane** made a motion for approval. **Commissioner Mitchell** seconded the motion. The motion was approved unanimously.

**Office of Research and Policy Analysis – Proposed Approval of Bylaws of the Maryland Fire-Rescue Education Training Commission – Action Item**

**Chairman Hasan** recognized Ms. Alexia Van Orden who reported that the Maryland Fire-Rescue Education Training Commission (MFRETC) has developed bylaws governing its organization and activities. They have been modeled after MHEC’s bylaws and have been reviewed by agency counsel for legal sufficiency. The MFRETC voted at its March 22, 2019 meeting to adopt the bylaws and requests that the Maryland Higher Education Commission approve the adoption of these bylaws. Ms. Van Orden recommended that the Commission approve the adoption of the proposed bylaws of the Maryland Fire-Rescue Education Training Commission. **Commissioner Siddiqi** made a motion for approval. **Commissioner MacFarlane** seconded the motion. The motion was approved unanimously.

**Adjournment**

The meeting adjourned at approximately 1:44 p.m.



**Maryland Higher Education Commission**  
Meeting Minutes

June 6, 2019  
1:00 p.m.

The Maryland Higher Education Commission (MHEC) met on Thursday, June 6, 2019 via conference call.

**Commission members present:**

Anwer Hasan, Chairman	Dr. Vera R. Jackson
Sandra L. Jimenez, Vice-Chair	Donna M. Mitchell
Senchal D. Barrolle	Dr. John W. Yaeger
Dr. Vivian S. Boyd	

**Commission members not present:**

John W. Holaday	Rizwan A. Siddiqi
Ian D. MacFarlane	Giavanna Tserkis

**Staff members present:**

Dr. James D. Fielder, Jr.	Dr. Barbara Schmertz
Dr. Emily A. Dow	Ms. Christine Wellons

**Call to Order**

The meeting was called to order by **Chairman Hasan** at approximately 1:05 p.m. A meeting quorum was established with seven of the eleven members present.

**Office of Research & Policy Analysis – Report on Enrollment Projections 2019-2028:  
Maryland Public Colleges and Universities – Action Item**

**Chairman Hasan** recognized Dr. Emily Dow who provided some background information on this report. In spite of the staff transition (with the departure of Dr. Jon Enriquez as Director of Research & Policy Analysis and Dr. Barbara Schmertz stepping up as Acting Director), MHEC wants to continue to ensure the timely delivery of these reports, which must be approved before the end of the fiscal year, so that the information can be used by the institutions. The goal next year is to prepare enrollment projections internally, rather than hire a contractor to do the work.

**Chairman Hasan** recognized Dr. Schmertz who gave a summary of the report. These projections are useful in higher education policy discussions at the state level, including facilities planning and funding priorities, among others. Different, but similar methodologies, were used to project credit enrollments at community colleges and public four-year institutions. Also, a

third method was used to project noncredit continuing education enrollments at community colleges.

Dr. Schmertz presented a few highlights from the report. The total headcount credit enrollment at Maryland public colleges and universities is projected to be 305,237 in Fall 2019, an increase of 1% (4,495 students) over Fall 2018 actual enrollment. The total headcount credit enrollment at Maryland public colleges and universities is projected to be 370,263 in Fall 2028, an increase of 23% (69,521 students) over Fall 2018.

Furthermore, Dr. Schmertz stated that the number of full-time undergraduate students at community colleges is projected to grow at a higher rate than the number of part-time students. On the other hand, at public four-year institutions, undergraduate enrollment is projected to shift slightly in the direction of part-time students.

Dr. Schmertz recommended that the Maryland Higher Education Commission accept the 2019-2028 enrollment projections and approve their distribution to the public, the campuses, and interested state agencies. **Commissioner Yaeger** made a motion for approval. **Commissioner Mitchell** seconded the motion. **Chairman Hasan** commented that the information for future reports should be presented in a matrix format, rather than a narrative one. Dr. Schmertz responded that, ideally, the report would be presented at an actual meeting where a Power Point presentation would display the information. The motion was approved unanimously.

### **Adjournment**

The meeting adjourned at approximately 1:28 p.m.



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**Anwer Hasan**  
Chairperson

**James D. Fielder, Jr., Ph. D.**  
Secretary

## MEMORANDUM

**DATE:** June 26, 2019

**TO:** Maryland Higher Education Commissioners

**FROM:** Donna Thomas, Director, and Office of Student Financial Assistance

**SUBJECT:** Proposed Approval of Amendments to COMAR Program Regulations—  
Cybersecurity Public Service Scholarship Program

The purpose of this memorandum is to request approval to publish proposed amendments to the Cybersecurity Public Service Scholarship Program COMAR regulations 13B.08.20.

The Commission previously approved the final adoption of the Maryland Community College Promise Scholarship on January 23, 2019, however clarifying amendments have been made to the regulations as follows:

- *Clarify the definition of full-time enrollment as 9 credits per semester in a graduate certificate, graduate degree, or doctoral degree program.*

**RECOMMENDATION:** It is recommended that the Commission approve for publication in the Maryland Register the enclosed proposed amendments to the regulations dated June 26, 2019 for the Cybersecurity Public Service Scholarship Program, and authorize MHEC's attorneys to approve non-substantive revisions as necessary to conform the proposed regulations to the stylistic and formatting requirements of AELR and of the Division of State Documents.

# Title 13B MARYLAND HIGHER EDUCATION COMMISSION

## Subtitle 08 FINANCIAL AID

### Chapter 20 Cybersecurity Public Service Scholarship Program

Authority: Education Article, §§11-105(u), 18-204(c), 18-3406, Annotated Code of Maryland

#### **.01 Program Established.**

There is a Cybersecurity Public Service Scholarship Program, which is administered by the Office pursuant to Education Article, Title 18, Subtitle 34, Annotated Code of Maryland.

#### **.02 Definitions.**

A. In this chapter, the following terms have the meanings indicated.

B. Terms Defined.

- (1) "Commission" means the Maryland Higher Education Commission.
- (2) "Cybersecurity program" means a credit-bearing degree or certificate program that:
  - (a) Is approved by the Commission under Education Article, §11-206, Annotated Code of Maryland; and
  - (b) Has been identified by the Secretary as directly relevant to cybersecurity.
- (3) "Director" means the executive director of the Office.
- (4) "Education expenses" mean:
  - (a) Tuition;
  - (b) Mandatory fees; and
  - (c) Costs of room and board.
- (5) "Eligible institution" means a public or private nonprofit institution of higher education that operates in the State under Education §§ 11-201, 11-201.1, Annotated Code of Maryland.
- (6) "Extenuating circumstances" mean a documented disability, including pregnancy, or a documented extended illness, that prevents a recipient from fulfilling a scholarship requirement.
- (7) "Full-time" means enrollment at an eligible institution in:
  - (1) at least 12 credits per semester in a certificate or undergraduate degree program; or
  - (2) at least 9 credits per semester in a graduate certificate, graduate degree, or doctoral degree programs.
- (8) "Office" means the Office of Student Financial Assistance within the Maryland Higher Education Commission.
- (9) "Secretary" means the Secretary of Higher Education.
- (10) "Scholarship" means a Cybersecurity Public Service Scholarship under this chapter.

#### **.03 Student Eligibility.**

A. Subject to the State budget, the Office annually shall determine a student's eligibility to receive a scholarship.

B. An applicant is eligible for a scholarship if the applicant:

- (1) Is enrolled full-time at an eligible institution in a cybersecurity program;
- (2) Is within 2 years of graduation from the cybersecurity program;
- (3) Has maintained a cumulative grade point average of at least 3.0 of a 4.0 scale;
- (4) Has not received a federal CyberCorps Scholarship for Service, regardless of whether the applicant has applied for a federal CyberCorps Scholarship for Service;
- (5) Either:
  - (a) Attends a public eligible institution, and has been determined eligible for in-State tuition by the institution;or
  - (b) Attends a private nonprofit eligible institution, and would qualify for in-State tuition under the provisions of Education Article, Title 15, Annotated Code of Maryland; and
- (6) Timely files an application and any required supporting documentation with the Office.

#### **.04 Application Process.**

A. A student shall apply annually to the Office to be eligible for a scholarship in the form prescribed by the Office.

B. Time of Submission. An application and required documentation received by the Office after July 1 is untimely and shall not be considered.

D. An applicant must submit the following required documentation:

- (1) Copy of the applicant's official college or university transcript;
  - (2) Proof from the eligible institution that the applicant is 2 years from graduation in a cybersecurity program;
- and
- (3) Certification from the institution that the applicant has not received or applied for a Federal Cybercorps Scholarship for Service.

E. For the 2018-2019 award year only, applicants shall apply and submit all required documentation to the Office by February 1, 2019.

**.05 Scholarship Renewal.**

A. Subject to regulation .06, an applicant shall be eligible to renew a scholarship for a subsequent year if the applicant:

- (1) Timely submits an application under regulation .04; and
- (2) Continues to meet the requirements of regulation .03.

B. A recipient may receive a scholarship for a maximum of 2 years.

**.06 Amount of Scholarship.**

A. An annual scholarship shall be in the amount prescribed by the Director, which shall not exceed the recipient's education expenses.

B. Priority of Scholarship Awards. Priority for scholarships shall be given to prior year recipients who remain eligible under this chapter.

**.07 Selection of Recipients.**

A. Eligible applicants shall be ranked on the basis of cumulative grade point average.

B. Grades for credits earned for an applicant attending a public or private nonprofit institution 2 years prior to graduation shall be used to calculate the cumulative grade point average.

C. Awards shall be made to applicants based on cumulative grade point average ranked highest to lowest. Awards shall be issued until the total funds appropriated for the program have been depleted.

D. Recipients shall be notified through the Maryland College Aid Processing System (MDCAPS) of the scholarship awards.

E. A recipient shall accept the award online through MDCAPS by the date specified in the award notice, or the award shall be forfeited.

F. Eligible applicants who do not receive an award shall be notified and placed on a waiting list and considered if funds become available.

**.08 Verification and Payment.**

A. Verification.

(a) The Office shall verify that the applicant:

- (1) Meets the grade point average requirement;
- (2) Is 2 years from graduating in a cybersecurity program; and
- (3) Is not a recipient of a Federal CyberCorps Scholarship for Service award.

B. Payment.

(a) Eligible institutions shall certify on billing rosters provided by the Office that the recipient is:

- (1) Eligible for in-state tuition;
- (2) Maintaining a grade point average of at least a 3.0 on a 4.0 scale;
- (3) Enrolled full-time in a cybersecurity program;
- (4) Maintaining satisfactory academic progress toward a degree; and
- (5) Maintaining the standards of the institution.

**.09 Scholarship Conditions and Service Requirement.**

A. Full-Time Employment. For purposes of this regulation, "full-time employment" means employment for at least 35 hours per week.

B. Use of Scholarship. A scholarship shall be used solely for education expenses to attend an eligible institution.

C. As a precondition of receiving a scholarship, a recipient shall provide a promissory note and shall enter into a written agreement with the Commission, in the form and manner prescribed by the Office, requiring the recipient to:

- (1) Earn credit as a full-time student;
- (2) Complete the cybersecurity program for which the recipient received the scholarship; and
- (3) Perform the service obligation described in paragraph D.

D. Service Obligation. For each year that the recipient receives a scholarship, the recipient shall:

- (1) Maintain full-time employment in the State for at least 1 year in a unit of State government in the cybersecurity field; or
- (2) Teach full-time in the State for at least 1 year in a public high school in an education program that is directly relevant to cybersecurity.

**.10 Conversion of Scholarship to Loan.**

A. Except as provided in paragraph C, if the recipient breaches the terms or conditions of the agreement or note under regulation .09, including the failure to perform the service obligation, the scholarship shall convert to a student loan payable to the State.

B. Interest on the loan shall be charged at an interest rate equal to the interest rate established by the United States Department of Education for the Federal Stafford Loan on the first day of July of each year.

C. Interest may not accrue prior to notification to the Office of a recipient's graduation or termination from an institution of higher education.

D. Repayment may be prorated if the recipient partially fulfills the service obligation.

E. Except as otherwise provided in this regulation, repayment shall be made to the State within 6 years after the repayment period begins, and shall follow a repayment schedule established by the Office.

**.11 Deferment of the Service Obligation and Repayment.**

A. Recipients shall seek eligible employment aggressively within the State.

B. A recipient may request that the service obligation be deferred during the time the recipient is:

(1) Enrolled full-time (12 or more credits per semester) or part-time (6-11 credits per semester) in an undergraduate course of study, at any post-secondary institution in the;

(2) On a temporary leave of absence, approved by the employer in the required employment field, for a period not to exceed 12 months;

(3) Temporarily disabled in a manner that substantially impairs the recipient's ability to perform the service obligation, for a period not to exceed 3 years;

(4) Unable to maintain employment, for a period not to exceed 12 months, because the recipient must care for a spouse or child who is disabled;

(5) Assigned military duty outside of the State, not to exceed 3 years, without filing an appeal; or

(6) Married to a spouse assigned military duty outside of the State, not to exceed 3 years, without filing an appeal.

C. A recipient's deferment request shall include satisfactory supporting documentation, consisting of the following, as appropriate:

(1) Certification by the institution that the recipient has returned to a full-time or part-time course of study at an institution of post-secondary education in the State;

(2) Certification by the employer that the recipient is on a temporary approved leave of absence;

(3) A sworn affidavit by a qualified physician that the recipient is temporarily disabled in a manner that substantially impairs the recipient's ability to perform the service obligation;

(4) A sworn affidavit by a qualified physician that the recipient is unable to maintain employment because the recipient must care for a spouse or child who is disabled; or

(5) A copy of military orders.

D. The Office shall review all documentation, determine if the deferment conditions have been met and, if so, determine the deferment period.

E. During the period of an approved deferment, a recipient need not make scholarship repayments and interest does not accrue.

F. The Office shall, on a case-by-case basis, review appeals from individuals assigned military duty outside the State, and from the spouse of an individual assigned military duty outside the State, that exceed the 3-year deferral limit. Appeals shall be in writing and include a copy of the military orders, and the Director shall determine if an appeal is granted.

**.12 Waiver of the Service Obligation and Repayment.**

A. The Office shall waive a recipient's service and repayment obligations if it determines:

(1) On the basis of a sworn affidavit of 2 qualified physicians, that the recipient is permanently unable to fulfill the service obligation, on a full-time or part-time basis, because of a permanent impairment; or

(2) On the basis of a death certificate, or other evidence of death that is conclusive under State law that the recipient has died.

**.13 Determinations of the Office**

Decisions of the Office under this chapter regarding whether to grant an award and whether to grant an appeal are final and not subject to additional review.



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 Chairperson

**James D. Fielder, Jr., Ph. D.**  
 Secretary

**MEMORANDUM**

**DATE:** June 26, 2019

**TO:** Commissioners, Maryland Higher Education Commission

**FROM:** Dr. Emily A. A. Dow, Assistant Secretary for Academic Affairs

**STAFF:** Dr. Ashley Wallace, Associate Director, Career & Workforce Education

**SUBJECT:** Report on Private Career Schools: Secretary Actions for Quarter 1  
 (January 1, 2019 to March 31, 2019)

Below is a summary of actions by the Secretary of Higher Education from January 1, 2019 to March 31, 2019.

**I. APPROVAL OF NEW SCHOOLS**

1. Vaughan Home Care Services, Inc. d/b/a The Panacea Institute (2/13/2019),  
 Program: CNA/GNA – 125 clock hours

**II. NEW PROGRAMS REVIEWED AND APPROVED**

N/A

**III. APPROVAL OF CHANGES OF LOCATION**

1. BEAT - Beauty Expert Artistry Training, 3 McHenry Avenue; Pikesville, Maryland 21208, (2/11/2019) Moved from 2429 St. Paul Street; Baltimore, Maryland 21218
2. Shawntay's School of Creative Nails, 7002 D, Reisterstown Road, Pikesville, Maryland 21215, (3/25/2019) Moved from 31 Allegheny Avenue, Towson, Maryland 21204

**IV. APPROVAL OF NAME CHANGE**

1. Baltimore Studio of Hair Design, Inc. to The Baltimore Studio of Hair Design School of Cosmetology, 318 North Howard Street; Baltimore, Maryland 21201, (2/19/2019)

**V. APPROVAL OF CHANGE OF OWNERSHIP**

1. Hair Academy II-Hillcrest Heights, 3705 Branch Avenue, Suite #1010; Hillcrest Heights, Maryland 20748 (1/7/2019)
2. Hair Academy-New Carrollton, 8435 Annapolis Road; New Carrollton, Maryland 20784 (1/18/2019)

3. Potomac Massage Training Institute, 8380 Colesville Road, Suite 600; Silver Spring, Maryland 20910 (2/4/2019)

**VI. APPROVAL OF CHANGE OF DIRECTOR**

1. Central Maryland School of Massage, 5340 Spectrum Drive, Suite H, Frederick Maryland 21703 (3/3/2019)
2. American Red Cross Chesapeake Region, 4800 Mt. Hope Drive, Baltimore, Maryland 21215 (3/8/2019)

**VII. APPROVAL OF SEPARATE CLASSROOMS**

1. Metropolitan Real Estate Academy, Wyndham Destinations; 250 Mariner Passage, Suite 201; Oxon Hill, MD 20745, (1/30/2019)
2. Metropolitan Real Estate Academy; 175 Admiral Cochrane Drive, Suite #111; Annapolis, MD 21401, (2/25/2019)

**VIII. "OTHER BUSINESS"**

1. Health Focus, Inc., 4900 Bel Air Road; Baltimore, Maryland 21206, (January 3, 2019), Patient Care Technician; Restorative Care Aide
2. Kirks Institute for Advanced Real Estate Studies; 910 Bestgate Road, Suite E; Annapolis, Maryland 21401, (March 25, 2019), Broker Training
3. Tristar Academy, Inc., 2441 Crain Highway; Waldorf, Maryland 20601, (March 28, 2019), Broker Training

**IX. CERTIFICATE RENEWALS**

1. Hair Academy-New Carrollton (1/7/2019)
2. Hair Academy-Hillcrest Heights (1/7/2019)
3. American Red Cross Chesapeake Region (1/15/2019)
4. Potomac Massage Training Institute (2/4/2019)
5. Career Academy of Real Estate (2/6/2019)
6. BEAT- Beauty Expert Artistry Training (2/11/2019)
7. The Baltimore Studio of Hair Design School of Cosmetology (2/19/2019)
8. American Red Cross (3/5/2019)
9. Shawntay's School of Creative Nails (3/25/2019)
10. Central Maryland of Massage (4/1/2019)

**X. OTHER ACTIONS**

N/A

**XI. CEASE AND DESIST ORDERS**

1. Hands-On Dental Assistant Training, 12730 Twinbrook Parkway; Rockville, Maryland 20852 (Date of Notice: 2/5/2019), The owner advertised and offered training programs on the business website without having obtained prior approval.



2. Maryland Global University, 8561 Fenton Street, Suite 210; Silver Spring, Maryland 20910 (Date of Notice: 3/6/19), The use of "University" in the business name was a violation because the business entity had never been granted approval to operate as a school. In addition, the organization advertised and offered both certificate and degree program offerings to the general public.

## **XII. NOTICES OF DEFICIENCIES**

1. Alleen's Beauty School, (1/16/2019), New School Applicant sat before the Private Career School Advisory Council (PCSAC) in October 2018 but a school denial was recommended to the Secretary

2. Hands-On Dental Assistant Training, (2/5/2019), New School Applicant sat before the Private Career School Advisory Council (PCSAC) in October 2018 but a school denial was recommended to the Secretary

## **XIII. PROGRAM APPROVAL WITHDRAWN**

N/A

## **XIV. SCHOOL APPROVAL WITHDRAWN**

N/A

## **XV. WORKFORCE DEVELOPMENT SEQUENCE SCHOLARSHIP**

1. Ann Arundel Community College
  - a. 4 sequences approved (January 30, 2019)
2. Carroll Community College
  - a. 10 sequences approved; 2 sequences denied (February 4, 2019)
3. Cecil College
4. Chesapeake College
  - a. 8 sequences approved (January 7, 2019)
5. College of Southern Maryland
  - a. 5 sequences approved (January 30, 2019)
  - b. 1 sequence approved (February 14, 2019)
6. Community College of Baltimore County
  - a. 10 sequences approved (January 8, 2019)
  - b. 7 sequences approved (January 31, 2019)
  - c. 6 sequences approved (February 28, 2019)
  - d. 4 sequences approved (March 21, 2019)
7. Frederick Community College
  - a. 10 sequences approved (January 8, 2019)
8. Garrett College

- a. 5 sequences approved (February 27, 2019)
- 9. Hagerstown Community College
  - a. 8 sequences approved (January 9, 2019)
- 10. Harford Community College
  - a. 6 sequences approved (January 9, 2019)
- 11. Howard Community College
  - a. 5 sequences approved (February 4, 2019)
  - b. 2 sequences approved (February 28, 2019)
- 12. Montgomery College
  - a. 8 sequences approved (January 30, 2019)
- 13. Prince George's Community College
  - a. 10 sequences approved (January 30, 2019)
  - b. 6 sequences approved; 1 sequence denied (February 28, 2019)
- 14. Wor-Wic Community College
  - a. 9 sequences approved (February 14, 2019)



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**Anwer Hasan**  
Chairperson

**James D. Fielder, Jr., Ph. D.**  
Secretary

**MEMORANDUM**

**DATE:** June 20, 2019

**TO:** Commissioners, Maryland Higher Education Commission

**FROM:** Dr. Emily A. A. Dow, Assistant Secretary for Academic Affairs

**STAFF:** Karen King-Sheridan, Associate Director, Collegiate Affairs  
Jermal Butler, Administrative Specialist

**SUBJECT:** Report on Institutions of Higher Education Program Review: Secretary Actions for Quarter 1 (January 1, 2019 to March 31, 2019)

During the current reporting period, the Secretary of Higher Education acted on a total of 107 academic program proposals requiring review under Code of Maryland Regulations (COMAR) 13B.02.01 and COMAR 13B.02.03, and they are outlined immediately below.

<b>Actions by In-State Institutions (ISI)</b>	<b>Number of Actions</b>	<b>Segment</b>
<b>I. Programs Objected to</b>	0	at independent colleges and universities
	1	at public four-year colleges and universities
	0	at public community colleges
<b>II. New Degree Programs</b>	9	at independent colleges and universities
	12	at public four-year colleges and universities
	10	at public community colleges
<b>III. New Certificate Programs</b>	1	at independent colleges and universities
	0	at public four-year colleges and universities
	3	at public community colleges
<b>IV. New Areas of Concentration</b>	2	at independent colleges and universities
	1	at public four-year colleges and universities
	4	at public community colleges
<b>V. Substantial Modifications to Existing Program</b>	2	at independent colleges and universities
	10	at public four-year colleges and universities
	6	at public community colleges

<b>VI. Non-substantial Modifications to Existing Program</b>	3	at independent colleges and universities
	17	at public four-year colleges and universities
	22	at public community colleges
<b>VII. Withdrawn Proposals</b>	0	at independent colleges and universities
	0	at public four-year colleges and universities
	0	at public community colleges
<b>VIII. Institutional Program Partnerships</b>	1	at independent colleges and universities
	4	at public four-year colleges and universities
	0	at public community colleges
<b>IX. Proposals Not Approved or Recommended</b>	0	at independent colleges and universities
	0	at public four-year colleges and universities
	0	at public community colleges
<b>Quarter 1 Total Actions by ISI</b> <i>objections not included in this total</i>	<b>107</b>	

<b>X. Actions by Out-of-State Institutions (OOS)</b>	<b>Number of Actions</b>	<b>Segment</b>
<b>Programs Objected to</b>	0	at out-of-state institutions
<b>New Programs</b>	0	
<b>Renewal Programs*</b>	0	
<b>Conditionally Authorized Programs</b>	0	
<b>New Areas of Concentration</b>	0	
<b>Suspended</b>	0	
<b>Discontinued</b>	0	
<b>Proposals Withdrawn</b>	0	
<b>Proposals Not Approved/Recommended</b>	0	
<b>Quarter 1 Total Actions by OOS</b> <i>objections not included in this total</i>	<b>0*</b>	

\*Renewal applications were due March 31, 2019; therefore, no Out-of-State actions were acted on during Quarter 1.

<b>Quarter 1 Total Actions by ISI and OOS</b> <i>objections not included in this total</i>	<b>107</b>
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**I. PROGRAM OBJECTIONS - 1**

Code of Maryland Regulations (COMAR) 13B.02.03.27B requires the Commission to circulate program proposals for thirty days for comment or objections from in-state institutions.

The Secretary or an institution may file an objection to implementation of a proposed program if the objection is based on:

- a. Inconsistency of the proposed program with the institution’s approved mission;
- b. Not meeting a regional or Statewide need consistent with the State Plan;
- c. Unreasonable program duplication which would cause demonstrable harm to another institution; or
- d. Violation of the State’s equal educational opportunity obligations under State and federal law.

What follows is a summary of all in-state and out-of-state objections the Commission has received to programs submitted for review, upon which the Secretary has issued a decision between January 1, 2019 to March 31, 2019.

<b>Proposing Institution</b>	<b>Program Proposed</b>	<b>Objecting Institution</b>	<b>Objection Rationale</b>	<b>Action</b>	<b>Rationale for Action</b>	<b>Action Date</b>
<b>University of Maryland, Baltimore</b>	Health Science (BS)	Coppin State University*	Unreasonable program duplication	Approved	Determined not unreasonably duplicative	02/14/19

*\*Coppin State University withdrew objection.*

**II. NEW DEGREE PROGRAMS APPROVED/RECOMMENDED - 31**

**Independent Four-Year Colleges and Universities - 9**

<b>Institution</b>	<b>Degree Level</b>	<b>Program Title</b>	<b>Action Date</b>
Capitol Technology University	MS	Aviation	01/02/19
Capitol Technology University	Doc	Aviation	02/08/19
Capitol Technology University	Doc	Manufacturing	02/11/19
Capitol Technology University	Doc	Construction Science	03/14/19
Capitol Technology University	Doc	Occupational Health and Safety	03/29/19
Johns Hopkins University	Doc	Interdisciplinary Humanistic Studies	01/24/19
Johns Hopkins University	MS	Toxicology for Human Risk Assessment	03/14/19
Johns Hopkins University	MS	Anatomy Education	03/14/19
Mount St. Mary's University	BA	Conflict, Peace, and Social Justice	02/01/19

**Public Four-Year Colleges and Universities - 12**

<b>Institution</b>	<b>Degree Level</b>	<b>Program Title</b>	<b>Action Date</b>
Frostburg State University	MS	Athletic Training	03/01/19
Frostburg State University	BS	Exercise and Sport Science/Master of Science in Athletic Training	03/11/19
Towson University	MS	M.Ed Gifted and Creative Education	01/31/19
University of Baltimore	MS	Cyber security Management	03/01/19
University of Baltimore	MS	Cyber security Management	03/01/19
University of Maryland, Baltimore	BS	Health Science – Physician Assistant Program with AACC	02/14/19
University of Maryland, Baltimore	MS	Clinical Dental Hygiene Leader	03/29/19
University of Maryland, Baltimore County	BS	Middle Grades STEM	02/08/19
University of Maryland, College Park	BS	Neuroscience	02/22/19
University of Maryland, College Park	BA	Human Development	02/22/19
University of Maryland, College Park	BS	Philosophy, Politics, and Economics	02/22/19

University of Maryland, College Park	BS	Embedded Systems and Internet of Things	02/25/19
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**Community Colleges - 10**

<b>Institution</b>	<b>Degree Level</b>	<b>Program Title</b>	<b>Action Date</b>
Anne Arundel Community College	LDC	Interprofessional Health	02/14/19
Carroll Community College	AAS	Digital Design and Fabrication	01/03/19
Carroll Community College	LDC	Digital Design and Fabrication	01/03/19
Carroll Community College	LDC	Solidworks	01/03/19
Carroll Community College	AS	Engineering	03/01/19
Cecil College	AS	Geosciences	01/22/19
Chesapeake College	AAS	Surgical Technology	03/06/19
College of Southern Maryland	AAS	Software Development	03/14/19
Frederick Community College	AAS	Physical Therapist Assistant	03/29/19
Wor-Wic Community College	AS	STEM with A.o.Cs. In Bio, Chem, Pre-Pharm, Engineering, Math, & Physics	03/01/19

### III. NEW CERTIFICATE PROGRAMS APPROVED/RECOMMENDED - 4

#### Independent Four-Year Colleges and Universities - 1

Institution	Degree Level	Program Title	Action Date
Notre Dame of Maryland University	PBC	English Literature	01/31/19

#### Public Four-Year Colleges and Universities - 0

#### Community Colleges - 3

Institution	Degree Level	Program Title	Action Date
Chesapeake College	LDC	Addiction Counseling	03/06/19
Wor-Wic Community College	DTC	Corrections Technology Certificate	02/25/19
Wor-Wic Community College	LDC	Computed Tomography	03/06/19



**IV. NEW AREAS OF CONCENTRATION APPROVED/RECOMMENDED - 7**

**Independent Four-Year Colleges and Universities - 2**

<b>Institution</b>	<b>Degree Level</b>	<b>Program Title</b>	<b>Concentration</b>	<b>Action Date</b>
Johns Hopkins University	MS	Marketing	Marketing Analytics	02/07/19
Washington College	BA	Communication and Media Studies	Film Studies	03/06/19

**Public Four-Year Colleges and Universities - 1**

<b>Institution</b>	<b>Degree Level</b>	<b>Program Title</b>	<b>Concentration</b>	<b>Action Date</b>
Frostburg State University	MS	Nursing	Nursing Leadership and Management	03/25/19

**Community Colleges - 4**

<b>Institution</b>	<b>Degree Level</b>	<b>Program Title</b>	<b>Concentration</b>	<b>Action Date</b>
Baltimore City Community College	AS	Arts and Sciences	Actuarial Science	02/08/19
Chesapeake College	AA	Arts and Sciences	Agriculture	03/06/19
Wor-Wic Community College	AAS	Business Management	Social Media	03/01/19
Wor-Wic Community College	AA	General Studies	Communication Studies	03/01/19

**V. SUBSTANTIAL MODIFICATIONS APPROVED/RECOMMENDED - 18**

**Independent Four-Year Colleges and Universities - 2**

<b>Institution</b>	<b>Degree Level</b>	<b>Program Title</b>	<b>Substantial Modification</b>	<b>Action Date</b>
Capitol Technology University	BS	Cyber and Information Security	Change Program Title	03/14/19
Capitol Technology University	MS	Cyber and Information Security	Change Program Title	03/14/19

**Public Four-Year Colleges and Universities - 10**

<b>Institution</b>	<b>Degree Level</b>	<b>Program Title</b>	<b>Substantial Modification</b>	<b>Action Date</b>
Frostburg State University	MS	Recreation and Parks Management	Substantial Change to Degree Program	01/14/19
Frostburg State University	MS	Nursing	Substantial Change to Degree Program	03/15/19
Frostburg State University	MS	Nursing Leadership and Management A.o.C.	Substantial Change to Degree Program	03/25/19
Salisbury University	BS	Community Health at USM Hagerstown	Substantial Change to Degree Program	01/03/19
Salisbury University	MS	Applied Health Physiology at Universities at Shady Grove	Substantial Change to Degree Program	01/09/19
Salisbury University	BS	Nursing to BSN	Change Program Title	01/09/19
Salisbury University	MS	Nursing to MSN	Change Program Title	01/09/19
University of Maryland, Baltimore	MS	Health and Social Innovation	Substantial Change to Degree Program	02/14/19
University of Maryland, College Park	PBC	MSDE Administrator I	Change Program Title	03/25/19
University of Maryland, University College		Institutional Name Change to University of Maryland Global Campus	Change of Institutional Name	03/01/19

**Community Colleges - 6**

<b>Institution</b>	<b>Degree Level</b>	<b>Program Title</b>	<b>Substantial Modification</b>	<b>Action Date</b>
Cecil College	AA	Art and Design	Change Program Title	01/15/19
Cecil College	AA	Secondary Education	Substantial Change to Degree Program	03/21/19
Community College of Baltimore County	AAS	Massage Therapy	Substantial Change to Degree Program	02/14/19

Frederick Community College	LDC	Bioprocessing Technology	Change Program Title	02/11/19
Frederick Community College	AAS	Bioprocessing Technology	Change Program Title	02/15/19
Prince George's Community College	AAS	Nuclear Medicine Technology	Substantial Change to Degree Program MOD	03/25/19

**MARYLAND HIGHER EDUCATION COMMISSION**

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**VI. NON-SUBSTANTIAL MODIFICATIONS APPROVED/RECOMMENDED - 42**

**Independent Four-Year Colleges and Universities – 3**

<b>Institution</b>	<b>Degree Level</b>	<b>Program Title</b>	<b>Non-substantial Modification</b>	<b>Action Date</b>
Hood College	MS	Institutional Approval to offer Distance Education Programs	Institutional Application to Offer Distance Education	01/09/19
Hood College	MS	Cybersecurity	Change Program Modality	01/10/19
Hood College	MS	Information Technology	Change Program Modality	01/10/19

**Public Four-Year Colleges and Universities - 17**

<b>Institution</b>	<b>Degree Level</b>	<b>Program Title</b>	<b>Non-substantial Modification</b>	<b>Action Date</b>
Bowie State University	BA	History	Code Change	01/31/19
Towson University	MS	Supply Chain Management	Code Change	01/07/19
Towson University	PBC	Supply Chain Management	Code Change	01/07/19
Towson University	MS	Instructional Technology	Change Program Modality	01/09/19
Towson University	Doc	Instructional Technology	Change Program Modality	01/09/19
Towson University	BS	Business Systems and Processes	Code Change	01/09/19
Towson University	PBC	Integrated STEM Instructional Leadership	Suspend Program	03/25/19
University of Baltimore	Doc	Information and Interaction Design	Code Change	01/15/19
University of Baltimore	MS	Interaction Design & Information Architecture	Code Change	01/15/19
University of Baltimore	PBC	User Experience (UX) Design	Code Change	01/15/19
University of Baltimore	MS	Applied Psychology	Code Change	01/15/19
University of Baltimore	BS	Information Systems Technology Management	Code Change	01/15/19
University of Maryland, Baltimore	BS	RN-to BSN	Change Program Modality	03/13/19
University of Maryland, Baltimore	PBC	Teaching in Nursing and Health Professions	Change Program Modality	03/13/19
University of Maryland, College Park	Doc	Information Studies	Code Change	01/15/19

University of Maryland, College Park	MS	Supply Chain Management	Change Program Modality	03/29/19
University of Maryland, Eastern Shore	MS	Physician Assistant	Reactivate Program	03/25/19

**Community Colleges - 22**

Institution	Degree Level	Program Title	Non-substantial Modification	Action Date
Anne Arundel Community College	LDC	Paramedic	Non-Substantial Program Change	03/25/19
Anne Arundel Community College	AAS	Paramedic	Non-Substantial Program Change	03/25/19
Carroll Community College	AAS	Technical and Professional Studies	Discontinued Program	02/22/19
Cecil College	AAT	Secondary Education - Chemistry	Suspend Program	01/03/19
Cecil College	AAT	Secondary Education - Math	Suspend Program	01/03/19
Cecil College	AAT	Secondary Education - English	Suspend Program	01/03/19
Cecil College	AAT	Secondary Education - Physics	Suspend Program	01/03/19
Cecil College	AA	English A.o.C.	Suspend Program	01/15/19
Cecil College	AA	History A.o.C.	Suspend Program	01/15/19
Cecil College	AA	Philosophy A.o.C.	Suspend Program	01/15/19
Cecil College	AA	Sociology A.o.C.	Suspend Program	01/15/19
Cecil College	AAS	Criminal Justice	Non-Substantial Program Change	02/08/19
Garrett College	LDC	Graphic/Web Design	Discontinued Program	01/25/19
Garrett College	LDC	Business Management	Discontinued Program	01/25/19
Garrett College	LDC	Computer Applications for Business	Discontinued Program	01/25/19
Garrett College	LDC	Computer Info Tech: Repair/Network TCH	Discontinued Program	01/25/19
Garrett College	LDC	Computer Info Tech: Network Admin	Discontinued Program	01/25/19
Wor-Wic Community College	AA	Institutional Approval to offer Distance Education Programs	Institutional Application to Offer Distance Education	01/04/19
Wor-Wic Community College	AA	General Studies	Change Program Modality	01/04/19
Wor-Wic Community College	AAS	Chemical Dependency Counseling	Change Program Modality	01/04/19
Wor-Wic Community College	LDC	Chemical Dependency Counseling	Change Program Modality	01/04/19

Wor-Wic Community College	AS	Biology Transfer	Suspend Program	03/11/19
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**VII. WITHDRAWN PROPOSAL - 0**

**Independent Four-Year Colleges and Universities - 0**

**Public Four-Year Colleges and Universities - 0**

**Community Colleges - 0**

**VIII. INSTITUTIONAL PROGRAM PARTNERSHIPS - 5**

**Independent Four-Year Colleges and Universities - 1**

<b>Institution</b>	<b>Degree Level</b>	<b>Program Title</b>	<b>Partnership</b>	<b>Action Date</b>
Mount St. Mary's University	MS	M.Ed. Instructional Leadership w/ Carver Center for Professional Growth and Development	Closed Site	01/03/19

**Public Four-Year Colleges and Universities - 4**

<b>Institution</b>	<b>Degree Level</b>	<b>Program Title</b>	<b>Partnership</b>	<b>Action Date</b>
Towson University	MS	Transformational Educational Leadership - Closed Site w/ Calvert Co. Public Schools	Program at Regional Higher Education Center	02/15/19
Towson University	MS	Transformational Educational Leadership - Closed Site w/ Charles Co. Public Schools	Program at Regional Higher Education Center	02/15/19
Towson University	MS	Transformational Educational Leadership - Closed Site w/ St. Mary's Co. Public Schools	Program at Regional Higher Education Center	02/15/19
Towson University	MS	Human Resource Development - Closed Site w/ Harford Co. Public Schools	Closed Site	03/25/19

**Community Colleges - 0**



**IX. PROPOSALS NOT APPROVED/ RECOMMENDED - 0**

**Independent Four-Year Colleges and Universities - 0**

**Public Four-Year Colleges and Universities - 0**

**Community Colleges - 0**

**X. OUT-OF STATE INSTITUTIONS (OOS) – 0\***

**(OOS Approved New and Renewal Programs)**

**(OOS Conditionally Authorized Programs) - 0**

**(OOS New Areas of Concentration) - 0**

**(OOS Suspended or Discontinued Programs) - 0**

**(OOS Proposals Withdrawn) - 0**

*\*Renewal applications were due March 31, 2019; therefore, no Out-of-State actions were acted on during Quarter 1.*



Larry Hogan  
Governor

Boyd K. Rutherford  
Lt. Governor

Anwer Hasan  
Chairperson

James D. Fielder, Jr., Ph. D.  
Secretary

## MEMORANDUM

**DATE:** June 26, 2019  
**TO:** Commissioners, Maryland Higher Education Commission  
**FROM:** Dr. Emily A. A. Dow, Assistant Secretary for Academic Affairs  
**SUBJECT:** 2018-2019 Student Advisory Council Annual Report

Presented below is a summative report of the activities of the 2018-2019 Student Advisory Council. Recommended goals for the 2019-2020 cohort are also presented.

### **2018-2019 Student Advisory Council** Annual Report to the Maryland Higher Education Commission

#### **2018-2019 Meeting Dates**

- September 15, 2018 (MHEC)
- October 20, 2018 (Mount St. Mary's University)
- December 1, 2018 (Cecil College)
- January 26, 2019 (Harford Community College)
- April 20, 2019 (Prince George's Community College)
- May 11, 2019 (Frederick Community College)
- June 15, 2019 (MHEC)

#### **2018-2019 Leadership**

- Brea Purdie, Executive Chair
- Kyle Dineen, Vice Chairperson
- Demetrius Keller, Secretary
- Emily A. A. Dow, Advisor (Assistant Secretary for Academic Affairs)

#### **2018-2019 Membership**

Allegany College of Maryland:	Sully Koroh
Anne Arundel Community College:	Morgan Mitchell
Cecil College:	Blake Griffith
Frederick Community College:	Kyle Dineen
Harford Community College:	Justin Higgins
Howard Community College:	Rachel Abe
Prince George's Community College:	Edward Tatchim
Wor Wic Community College:	Cory Davis
Bowie State University:	Demetrius Keller
Frostburg University:	Tenney Brandon
University of Baltimore:	Frank Vermeiren

University of Maryland Baltimore County:  
University of Maryland College Park:  
Mount St. Mary's University:

Cameron Walkup  
Ishaan Parikh  
Brea Purdie

## **Accomplishments**

1. Discussion of Financial Aid: Donna Thomas, Director, MHEC Office of Student Financial Assistance, attended the October meeting and led a discussion of statewide financial aid opportunities. Members of the Student Advisory Council provided valuable insight regarding their personal knowledge and awareness of various State scholarships. The information discussed is being used to make improvements to existing mechanisms MHEC uses for State scholarships and grants.
2. General Outreach: The Student Advisory Council discussed the need for student-members to coordinate outreach and educational events on their campuses regarding statewide opportunities, particularly around financial aid but may include additional topics such as transfer. Several student-members were able to coordinate outreach events in the 2018-2019 academic year with support from MHEC staff. The Student Advisory Council recommends that this become a more regular initiative. (See Recommendations 3 and 4 below.)
3. Changes to Bylaws: Several changes to the bylaws were discussed and voted on. These changes were presented to the Commission for final adoption on May 22, 2019, and were approved. The changes presented provide clarification on representation, duties of officers, and elections. A specific noteworthy addition to the bylaws is the submission of this summative report to the Commission on an annual basis. There are several non-substantive grammatical changes as well.
4. FASFA Video: At the May meeting, Rhonda Wardlaw, Director of Communications, joined the Student Advisory Council to film a brief video regarding the FASFA. The Student Advisory Council intended to film a second video regarding MDCAPS, but time did not allow. The MDCAPS video will be filmed at the October 5, 2019 meeting. These videos will be used for general public dissemination and are intended to expand awareness of the process to access State financial aid.
5. As part of standard business, the Student Advisory Council was briefed on legislative changes after the close of the 2019 session. Additionally, members of the Student Advisory Council, in partnership with MHEC staff, participated in interviews for the 2019-2020 Student Commissioner (12 interviews were conducted, and a recommendation was made to the Governor's Office at the beginning of June). Student-members also participated on other MHEC councils or workgroups, such as the Financial Aid Advisory Council and the Student Transfer Advisory Council. Lastly, several student-members

attended the 2019 College Completion Summit (April 25, 2019) and provided feedback to MHEC during the planning process.

### **Recommended Goals for the 2019-2020 Cohort**

The 2019-2020 Student Advisory Council encourages the 2019-2020 advisory council to set goals and recommends the following for consideration:

1. All goals should align with the 2017-2021 Maryland State Plan for Postsecondary Education. The Student Advisory Council should consider the strategies presented in the State Plan to inform the goals established for the 2019-2020 academic year.
2. Goals for the 2019-2020 academic year should be set by the 2<sup>nd</sup> meeting, to be most productive.
3. The 2018-2019 Student Advisory Council suggests that the 2019-2020 advisory council work closely with financial aid offices at member institutions to promote all MHEC's financial aid opportunities. This partnership should be started as soon as possible so that MHEC's outreach team and student-members can plan appropriately for effective ways to reach out to campus membership.
4. A second suggested goal is to organize an end-of-year celebration or conference with constituent groups from each respective institution with the intent of disseminating information acquired throughout the year and highlight the activities of MHEC to a broader audience. In addition to a learning event, this event should include networking opportunities between various stakeholders and the Student Advisory Council.

### **2019-2020 Meeting Dates**

- September 21, 2019 (MHEC)
- October 5, 2019 (University of Baltimore)
- October 26, 2019
- November 16, 2019
- January 25, 2020
- April 18, 2020
- May 2, 2020
- May 16, 2020 (if needed)





Larry Hogan  
Governor

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Anwer Hasan  
Chairperson

James D. Fielder, Jr., Ph. D.  
Secretary

## MEMORANDUM

**DATE:** June 26, 2019

**TO:** Maryland Higher Education Commission

**FROM:** Barbara Schmertz

**STAFF:** Sarahita Wyatt-Paige

**SUBJECT:** 2019 Retention and Graduation Rates at Maryland Four-Year Institutions

**SUMMARY:** This annual report presents the retention and graduation rates of first-time, full-time undergraduate students entering Maryland's public four-year colleges and universities.

Of the 13,566 students who enrolled as first-time, full-time students at public four-year institutions in fall 2012, 68.8% graduated in six years. This is the highest six-year graduation rate since the Maryland Higher Education Commission began reporting these data.

Among the 15,675 students in the 2017 cohort, 83.2% returned to their original campus for a second year. This represents a slight increase (0.2 percentage points) over that of the 2016 cohort and is the second year in a row of an increased retention rate.

Graduation rates for African American and Asian students were the highest on record, while rates for Hispanic students dropped slightly by 1.6 percentage points. However, persistent gaps between genders and racial and ethnic groups remain.

**RECOMMENDATION:** This item is for information only.











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Governor

**Boyd K. Rutherford**  
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**Anwer Hasan**  
Chairperson

**James D. Fielder, Jr., Ph. D.**  
Secretary

## Maryland Higher Education Commission 2019 Meeting Dates

The Maryland Higher Education Commission (MHEC) is Maryland's higher education coordinating board responsible for the management of statewide financial aid programs and the establishment of statewide policies for public and private colleges and career schools to support students' postsecondary pursuits.

### Meeting Dates and Locations

January 23, 2019	June 26, 2019
February 27, 2019	September 25, 2019 9:30am to 3:30pm
March 27, 2019	October 23, 2019
April 24, 2019	November 20, 2019 *Please note date change*
May 22, 2019	December 11, 2019 *Please note date change*

**All Commission Meetings will be held on the 4<sup>th</sup> Wednesday of Each Month from 1:00pm to 4:00pm at the Maryland Higher Education Commission in the 7<sup>th</sup> Floor Board Room located at 6 N. Liberty Street, Baltimore, MD 21201 unless otherwise noted.**

**Dates and Times Subject to Change**

<http://www.mhec.maryland.gov/About/Pages/Meetings.aspx>