## STATE ORCHESTRATED TRANSFER AGREEMENT
### Community College of Baltimore County
### And
## MARYLAND HIGHER EDUCATION COMMISSION

In order to serve the students impacted by the precipitous closure of ITT Educational Services, Inc. ("ITT"), which had locations in Hanover, Maryland and Owings Mills, Maryland, Community College of Baltimore County (CCBC), located in Baltimore County, Maryland, has entered into this *State Orchestrated Transfer Agreement* ("Agreement") with the Maryland Higher Education Commission ("MHEC").

### A. Qualifying ITT Students
This Agreement pertains only to the transfer of "Qualifying Students", i.e., those students who:
1. were enrolled in and attending ITT when ITT precipitously closed on September 6, 2016, or were enrolled during the 120 days prior to closing (March 10, 2016), or were on an approved Leave of Absence from ITT between the dates of March 10, 2016 and September 6, 2016; and
2. were enrolled in one of ITT's MHEC-approved programs.

### B. Duties of the Community College of Baltimore County
CCBC agrees to implement the transfer of Qualifying Students in accordance with the following requirements and protocols:

1. A Qualifying Student may transfer into a comparable program that [CCBC] is approved by MHEC to offer.

2. Comparable programs that [CCBC] is willing to accept credit for include:

| ITT Program of Study | [CCBC] Comparable Program of Study |
| --- | --- |
| Refer to the attachment | Refer to the attachment |
| | |
| | |

3. Comparable courses that [CCBC] is willing to transfer credits for include:

**INSERT PROGRAM NAME-**

| ITT Course | | | [CCBC] Comparable Course | | |
| --- | --- | --- | --- | --- | --- |
| Course Number | Course Name | Credits | Course Number | Course Name | Credits |
| | Refer to the attachment | | | | |

4. The Qualifying Student shall not pay. and [CCBC] shall not charge to the student, any tuition or fees in excess of the lesser of: (1) the remaining amount that the student would have paid to ITT to complete the program pursuant to the student's enrollment contract with ITT; or [CCBC]'s otherwise applicable tuition and fees. For example, if the student paid tuition in full to ITT, the student may be charged only the cost of books and materials to complete the program. If partial tuition was paid to ITT, the student may be charged no more than the lesser of the balance due to ITT, or [CCBC]'s otherwise applicable tuition and fees. If the student, or MHEC, does not provide to CCBC documentation that, in CCBC's determination, accurately reflects the amount paid to ITT, for the student's tuition and fees, then CCBC will charge its otherwise applicable tuition and fees to that student.

5. If additional books, materials, or industry test exams are required to complete the program, the Qualifying Student shall be given the choice of purchasing these through the [CCBC]. or through other sources.

6. [CCBC] must ensure that the Qualifying Student complete an enrollment agreement (CCBC application) before enrolling. This enrollment agreement (CCBC application) shall disclose the program for which the student will be enrolled. Upon review of the students ITT official transcript, the ITT courses for which the student receives credit from CCBC, in comparable programs, will be represented on the students CCBC transcript. The transfer of ITT credits to other programs at CCBC will be considered on a case by case basis. Upon registration, the student will receive a bill disclosing the tuition to be charged, which shall not exceed the maximum amount permitted under Paragraph 4, above.

7. [CCBC] shall enroll the Qualifying Student only in a program comparable to the one that the student was unable to complete at ITT, as stated under Paragraph 2.

8. [CCBC] shall designate. and shall provide to MHEC the contact information for, a staff person at [CCBC] who is responsible for the oversight of the transfer of Qualifying Students.

9. If the Qualifying Student is using federal Title 38 VA Education Benefits (GI Bill® Education Benefits). [CCBC] shall adhere to all applicable U.S. Department of Veterans Affairs' regulations, including the regulations governing the awarding prior credit, as regulated under Title 38, Code of Federal Regulations. Sections 21.4253(d)(3) and 21.4254(c)(4).

10. [CCBC] shall enroll a Qualifying Student who is using Title 38 VA Education Benefits (GI Bill® Education Benefits) only in a VA-qualified program or educational institution.

11. Regarding GI Benefits, [CCBC] understands that courses that were successfully completed by the Qualifying Student at ITT generally may not be certified again for VA purposes if the courses are repeated. However, if a student failed a course, or if a program requires a higher grade than the one achieved in a particular course for successful completion, then [CCBC] may be able to re-certify the course in accordance with applicable federal regulations.

12. "[CCBC] shall require each Qualifying Student to sign an acknowledgment that the student has been provided with information regarding the U.S. Department of Education's loan discharge policy by [CCBC]. [CCBC] will not advise ITT students regarding whether the student is eligible for loan discharge."

### C. Duties of Maryland Higher Education Commission

1. MHEC shall provide to [CCBC] the contact information of MHEC staff members who are coordinating the transfer options for ITT students, including the contact information of a staff person from whom to obtain Qualifying Students' transcripts.

2. MHEC shall provide to Qualifying Students information concerning the transfer opportunity with [CCBC].

### D. Termination

1. MHEC or [CCBC] may, at its sole discretion, terminate this Agreement upon delivering 30 days written notice to the other party.

2. Upon any termination, Sections B, G, I, and J shall survive the termination of this Agreement and remain in full force and effect.

### E. Amendment

1. This Agreement constitutes the entire understanding of MHEC and [CCBC] with respect to their rights and obligations in carrying out the terms of the Agreement, and supersedes any prior or contemporaneous agreements or understandings.

2. This Agreement may be modified only by written amendment executed by both parties.

### F. Indemnification

Not Applicable.

### G. Term of Agreement

This Agreement is for a term commencing on the date that this Agreement has been executed by both parties (the "Effective Date"), and shall terminate upon: (1) either party delivering notice to the other pursuant to the terms of Section D of this Agreement; or (2) the program completion of all Qualifying Students at [CCBC].

### H. Governing Law

This Agreement shall be governed by the laws of the State of Maryland.

### I. Counterparts.

This Agreement may be executed in counterparts, each of which shall be deemed to be an original, but all of which, taken together, shall constitute one and the same agreement.

### J. Representations and Warranties of the Parties

Both parties to this Agreement represent and warrant that the following shall be true and correct as of the Effective Date of this Agreement, and shall continue to be true and correct during the Term of this Agreement:

1. The parties are and shall remain in compliance with all applicable federal, state, and local statutes, laws, ordinances, and regulations relating to this Agreement, as amended from time to time.

2. Each party has taken all action necessary for the approval and execution of this Agreement, and execution by the persons signing on behalf of each party is duly authorized and has been made with complete and full authority to commit the party to all terms and conditions of this Agreement, which shall constitute valid, binding obligations of each party.
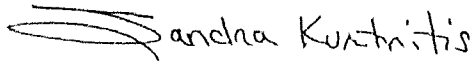
IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized representatives.

Community College of Baltimore County

· By: Sandra L. Kurtinitis, Ph.D.
    President
    Community College of Baltimore County

_____
Signature

_____
November 3, 2016
Date

MARYLAND HIGHER EDUCATION COMMISSION

By: James D. Fielder, Jr., Ph.D.

Secretary
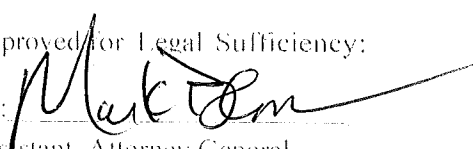Maryland Higher Education Commission

_____
Signature

_____
11-7-2016
Date

Approved for Legal Sufficiency:

By: _____
Assistant Attorney General
Maryland Higher Education Commission

Date:

| CCBC Program Number | CCBC Program Name | Required Degree Credits | Number of Potential Credits Satisfied by ITT Courses* | CCBC Courses | CCBC Course Credits | ITT Equivalent | ITT quarter-hour credits per course unless otherwise noted |
|---|---|---|---|---|---|---|---|
| 182 | Computer Engineering | 64 | 26 | CSIT 111 | 3 | PT 1420 or SD 1230 | 4.5 |
| | | | | ENGL 101 | 3 | EN 1320 | 4.5 |
| | | | | Math 251 | 4 | MA 3310 and MA 3410 | 4.5 |
| | | | | Social and Behavioral Science | 6 | any two from the following: ES 2550, ES 2560, PS 1350, PY 2750, PY 3150, PY 3155, ES 2555, SP 2750 | 4.5 |
| | | | | | | SD 1420 AND SD 2620 OR SD2720 | 4.5 |
| | | | | CSIT 210 | 4 | | 4.5 |
| | | | | ENSC 114 | 3 | ET 1210 | 4.5 |
| | | | | ENSC 115 | 3 | ET 1310 | 4.5 |
| | | | | Total | 26 | | |
| 132 | Computer Science | 60 | 54 to 56 | CSIT 111 | 3 | PT 1420 or SD 1230 | 4.5 |
| | | | | ENGL 101 | 3 | EN 1320 | 4.5 |
| | | | | Math 251 | 4 | MA 3310 and MA 3410 | 4.5 |
| | | | | Arts & Humanities Course | 6 | any two from the following: EN 3220, HU 4646, 4645, 4640, 3440, 2740, AR 1440, CO 2520, EG 363 | each course 4.5 with exception of HU 4645 which is 6 |
| | | | | Social and Behavioral Science | 6 | any two of the following: ES 2550, ES 2560, PS 1350, PY 2750, PY 3150, PY 3155, ES 2555, SP 2750, |  |
| | | | | Biological and Physical Science (one must include lab) | 7 to 8 | any one of these to satify 3-credit, non-lab requirement: PH 2530, SC 4730, SC 1130, GE 150 + GE 254 | |
| | | | | | | SD 1420 AND SD 2620 OR SD2720 | 4.5 |
| | | | | CSIT 210 | 4 | | 4.5 |
| | | | | CSIT 214 | 4 | ET 2560 AND ET 4560 | 4.5 |
| | | | | | | PM 3110 AND EC 311 OR | 4.5 |
| | | | | | | SD 3410 OR | 4.5 |
| | | | | | | PM 3225 AND | 4.5 |
| | | | | CSIT 241 | 4 | PM 3140 | 4.5 |
| | | | | ENGL 102 | 3 | EN 1420 OR EN 3220 OR GE 361 OR HU 1440 | each course 4.5 with exception of GE 361 which is 4 |
| | | | | Math 153 | 3 to 4 | MA 3110 OR MA 3110 & BU 3315 | 4.5 |
| | | | | Math 165 | 4 | MA 1310 | 4.5 |
| | | | | DCOM 142 | 3 | NT 1430 | 4.5 |
| | | | | Total | 54 to 56 | | |
| 132, P185 | Computer Science with Information Systems Management Option | 60 | 56 to 57 | CSIT 111 | 3 | PT 1420 or SD 1230 | 4.5 |
| | | | | ECON 201 | 3 | ES 2560 | 4.5 |
| | | | | ECON 202 | 3 | ES 2550 | 4.5 |
| | | | | ENGL 101 | 3 | EN 1320 | 4.5 |
| | | | | Math 251 | 4 | MA 3310 and MA 3410 | 4.5 |
| | | | | Arts and Humanities | 6 | any two from the following: EN 3220, HU 4646, 4645, 4640, 3440, 2740, AR 1440, CO 2520, EG 363 + GE 364 | each course 4.5 with exception of HU 4645 which is 6 |
| | | | | Biological and Physical Science (one must include lab) | 7 to 8 | any one of these to satify 3-credit, non-lab requirement: PH 2530, SC 4730, SC 1130, GE 150 + GE 254 | 4.5 |
| | | | | ACCT 101 | 3 | AC 1220 AND AC 1320 | 4.5 |
| | | | | ACCT 102 | 3 | AC 1420 AND AC 2620 | 4.5 |
| | | | | | | SD 1420 AND SD 2620 OR SD2720 | 4.5 |
| | | | | CSIT 210 | 4 | | 4.5 |
| | | | | CSIT 142 | 3 | SD 4555 AND BU 1410 | 4.5 |
| | | | | CSIT 214 | 4 | ET 2560 AND ET 4560 | 4.5 |
| | | | | ENGL 102 | 3 | EN 1420 OR EN 3220 OR GE 361 OR HU 1440 | each course 4.5 with exception of GE 361 which is 4 |
| | | | | Math 153 | 3 to 4 | MA 3110 OR MA 3110 & BU 3315 | 4.5 |
| | | | | DCOM 142 | 3 | NT 1430 | 4.5 |
| | | | | Total | 56 to 57 | | |
| 340 | Computer Aided Design for Architecture and Engineering | 60 | 44 to 45 | ENGL 101 | 3 | EN 1320 | 4.5 |
| | | | | Biological and Physical Sciences | 3 to 4 | any one of these: PH 2530, SC 4730, SC 1130, GE 150 + GE 254 | 4.5 |
| | | | | Social and Behavioral Sciences | 3 | any one of these: ES 2550, ES 2560, PS 1350, PY 2750, PY 3150, PY 3155, ES 2555, SP 2750, SS 3150 | 4.5 |
| | | | | CADD 101 | 3 | DT 1230 | 4.5 |
| | | | | CADD 103 | 3 | DT 1110 | 4.5 |
| | | | | CADD 141 | 3 | DT 2630 | 4.5 |
| | | | | CADD 151 | 3 | DT 1210 | 4.5 |
| | | | | CADD 202 | 3 | DT 1320 | 4.5 |
| | | | | ENGL 239 | 3 | BU 2620 | 4.5 |
| | | | | CADD 242 | 3 | DT 1430 | 4.5 |
| | | | | CSIT 111 | 3 | PT 1420 OR SD 1230 | 4.5 |
| | | | | CSIT 212 | 4 | SD 3320 AND SD 4550 OR SD 4650 | 4.5 |
| | | | | CSIT 214 | 4 | ET 2560 AND ET 4560 | 4.5 |
| | | | | DCOM 142 | 3 | NT 1430 | 4.5 |
| | | | | Total | 44 to 45 | | |

| CCBC Program Number | CCBC Program Name | Required Degree Credits | Number of Potential Credits Satisfied by ITT Courses* | CCBC Courses | CCBC Course Credits | ITT Equivalent | ITT quarter-hour credits per course unless otherwise noted |
|---|---|---|---|---|---|---|---|
| 568 | Information Systems Security | 60 | 31 to 33 | CSIT 111 | 3 | PT 1420 OR SD 1230 | 4.5 |
| | | | | ENGL 101 | 3 | EN 1320 | 4.5 |
| | | | | Arts and Humanities | 3 | any one of these: EN 3220, HU 4646, 4645, 4640, 3440, 2740, AR 1440, CO 2520, EG 363 + GE 364 | each course 4.5 with exception of HU 4645 which is 6 |
| | | | | Biological and Physical Sciences | 3 to 4 | any one of these: PH 2530, SC 4730, SC 1130, GE 150 + GE 254 | 4.5 |
| | | | | Mathematics | 3 to 4 | combo of MA 1310, MA 3310 AND 3410, MA 3110, MA 3110 AND BU 3315, FN 2640 | 4.5 |
| | | | | Social and Behavioral Sciences | 3 | any one of these: ES 2550, ES 2560, PS 1350, PY 2750, PY 3150, PY 3155, ES 2555, SP 2750, SS 3150 | 4.5 |
| | | | | DCOM 215 | 4 | IS 4560 | 4.5 |
| | | | | DCOM 258 | 3 | IS 3220 or NT 1210 or NT 2580 | 4.5 |
| | | | | DCOM 101 | 3 | NT 1210 | 4.5 |
| | | | | DCOM 142 | 3 | NT 1430 | 4.5 |
| | | | | Total | 31 to 33 | | |
| 436, 426, 424, 432 | Information Technology- Customized, Database Development, Programming Development, Web Development | 60 | 71 to 73 | ENGL 101 | 3 | EN 1320 | 4.5 |
| | | | | Arts and Humanities | 3 | any one of these: EN 3220, HU 4646, 4645, 4640, 3440, 2740, AR 1440, CO 2520, EG 363 + GE 364 | each course 4.5 with exception of HU 4645 which is 6 |
| | | | | Biological and Physical Science | 3 to 4 | any one of these: PH 2530, SC 4730, SC 1130, GE 150 + GE 254 | 4.5 |
| | | | | Mathematics | 3 to 4 | combo of MA 1310, MA 1310 & MA 3410, MA 3110, MA 3110 & BU 3315, FN 2640 | 4.5 |
| | | | | Social and Behavioral Science | 3 | any one of these: ES 2550, ES 2560, PS 1350, PY 2750, PY 3150, PY 3155, ES 2555, SP 2750, SS 3150 | 4.5 |
| | | | | CSIT 111 | 3 | PT 1420 OR SD 1230 | 4.5 |
| | | | | CSIT 121 | 3 | SD 1240 AND SD 1340 | 4.5 |
| | | | | CSIT 142 | 3 | SD 4555 AND BU 1410 | 4.5 |
| | | | | CSIT 154 | 4 | IT 203 AND PT 2520 | IT 203=4, PT 2520=4.5 |
| | | | | CSIT 161 | 3 | SD 4660 AND NT 2580 OR DCOM Equivalent Security Course | 4.5 |
| | | | | CSIT 210 | 4 | SD 1420 AND SD 2620 OR SD2720 | 4.5 |
| | | | | | | | 4.5 |
| | | | | ACCT 101 OR ENGL 102 OR ENGL 239 | 3 | combo of AC 1220 and AC 1320, EN 1420, EN 3220, HU 1440 and BU2620 | 4.5 |
| | | | | CSIT 134 | 3 | SD 2520 and additional database related course | 4.5 |
| | | | | CSIT 214 | 4 | ET 2560 and ET 4560 | 4.5 |
| | | | | CSIT 241 | 4 | PM 3110 and EC 311 AND PM 3140 OR SD 3410 OR PM 3225 | 4.5 |
| | | | | DCOM 215 | 4 | IS 4560 | 4.5 |
| | | | | DCOM 258 | 3 | IS 3220 or NT 1210, NT 2580 | 4.5 |
| | | | | DCOM 101 or 142 | 3 | NT 1210 or NT1430 | 4.5 |
| | | | | Electives in CSIT or DCOM | 12 | the following courses help to satisfy elective credits: NT 1210 or NT 1430, NT 1230, NT 1330, NT 2640, NT 2580 | 4.5 |
| | | | | Total | 71 to 73 | | |
| 416 | Network Technology Degree (CISCO Option) | 60 | 33 to 34 | ENGL 101 | 3 | EN 1320 | 4.5 |
| | | | | Arts and Humanities | 3 | any one of these: EN 3220, HU 4646, 4645, 4640, 3440, 2740, AR 1440, CO 2520, EG 363 + GE 364 | each course 4.5 with exception of HU 4645 which is 6 |
| | | | | Biological and Physical Science | 3 to 4 | any one of these: PH 2530, SC 4730, SC 1130, GE 150 + GE 254 | 4.5 |
| | | | | Information Technology | 3 | PT 1420 or SD 1230 | 4.5 |
| | | | | Social and Behavioral Science | 3 | any one of these: ES 2550, ES 2560, PS 1350, PY 2750, PY 3150, PY 3155, ES 2555, SP 2750, SS 3150 | 4.5 |
| | | | | DCOM 258 | 3 | IS 3220 or NT 1210, NT 2580 | 4.5 |
| | | | | DCOM 101 | 3 | NT 1210 | 4.5 |
| | | | | DCOM 142 | 3 | NT 1430 | 4.5 |
| | | | | DCOM 251 | 3 | NT 2640 | 4.5 |
| | | | | Electives in CSIT or DCOM | 6 | the following courses help to satisfy electives: PT2520, NT 1230, NT 1330, NT 2670 | 4.5 |
| | | | | Total | 33 to 34 | | |
| 572 | Network Technology Degree (General Option) | 60 | 50 to 52 | ENGL 101 | 3 | EN 1320 | 4.5 |
| | | | | Arts and Humanities | 3 | any one of these: EN 3220, HU 4646, 4645, 4640, 3440, 2740, AR 1440, CO 2520, EG 363 + GE 364 | each course 4.5 with exception of HU 4645 which is 6 |
| | | | | Biological and Physical Science | 3 to 4 | PH 2530 and/or SC 4730, SC 1130 | 4.5 |
| | | | | Information Technology | 3 | PT 1420 or SD 1230 | 4.5 |
| | | | | Social and Behavioral Science | 3 | any one of these: ES 2550, ES 2560, PS 1350, PY 2750, PY 3150, PY 3155, ES 2555, SP 2750, SS 3150 | 4.5 |
| | | | | Mathematics | 3 to 4 | combo of MA 1310, MA 1310 & MA 3410, MA 3110, MA 3110 & BU 3315, FN 2640 | 4.5 |
| | | | | DCOM 258 | 3 | IS 3220 or NT 1210, NT 2580 | 4.5 |
| | | | | DCOM 101 | 3 | NT 1210 | 4.5 |
| | | | | DCOM 142 | 3 | NT 1430 | 4.5 |
| | | | | DCOM 251 | 3 | NT 2640 | 4.5 |
| | | | | Elective Credits in CSIT or DCOM | 20 | the following courses help to satisfy elective credits: NT 1230, NT 1330, NT 2670, PT 2520 | 4.5 |
| | | | | Total | 50 to 52 | | |

| CCBC Program Number | CCBC Program Name | Required Degree Credits | Number of Potential Credits Satisfied by ITT Courses* | CCBC Courses | CCBC Course Credits | ITT Equivalent | ITT quarter-hour credits per course unless otherwise noted |
|---|---|---|---|---|---|---|---|
| 422 | Network Technology Degree (IT Support Option) | 60 | 43 to 45 | ENGL 101 | 3 | EN 1320 | 4.5 |
| | | | | Arts and Humanities | 3 | any one of these: EN 3220, HU 4646, 4645, 4640, 3440, 2740, AR 1440, CO 2520, EG 363 + GE 364 | 4.5 |
| | | | | Biological and Physical Science | 3 to 4 | any one of these: PH 2530, SC 4730, SC 1130, GE 150 + GE 254 | 4.5 |
| | | | | Information Technology | 3 | PT 1420 or SD 1230 | 4.5 |
| | | | | Social and Behavioral Science | 3 | any one of these: ES 2550, ES 2560, PS 1350, PY 2750, PY 3150, PY 3155, ES 2555, SP 2750, SS 3150 | 4.5 |
| | | | | Mathematics | 3 to 4 | combo of MA 1310, MA 1310 & MA 3410, MA 3110, MA 3110 & BU 3315, FN 2640 | 4.5 |
| | | | | DCOM 101 | 3 | NT 1210 | 4.5 |
| | | | | DCOM 142 | 3 | NT 1430 | 4.5 |
| | | | | DCOM 201 | 3 | NT 1230 | 4.5 |
| | | | | DCOM 202 | 3 | NT 1330 or NT 2670 | 4.5 |
| | | | | DCOM 251 | 3 | NT 2640 | 4.5 |
| | | | | DCOM 258 | 3 | IS 3220 or NT 1210, NT 2580 | 4.5 |
| | | | | ENGL 239 | 3 | BU 2620 | 4.5 |
| | | | | Elective Credits in CSIT or DCOM | 4 | PT 2520 | 4.5 |
| | | | | Total | 43 to 45 | | |
| 418 | Network Technology Degree (Microsoft Option) | 60 | 37 to 39 | Arts and Humanities | 3 | any one of these: EN 3220, HU 4646, 4645, 4640, 3440, 2740, AR 1440, CO 2520, EG 363 + GE 364 | 4.5 |
| | | | | Biological and Physical Science | 3 to 4 | any one of these: PH 2530, SC 4730, SC 1130, GE 150 + GE 254 | 4.5 |
| | | | | Information Technology | 3 | PT 1420 or SD 1230 | 4.5 |
| | | | | Social and Behavioral Science | 3 | any one of these: ES 2550, ES 2560, PS 1350, PY 2750, PY 3150, PY 3155, ES 2555, SP 2750, SS 3150 | 4.5 |
| | | | | Mathematics | 3 to 4 | combo of MA 1310, MA 1310 & MA 3410, MA 3110, MA 3110 & BU 3315, FN 2640 | 4.5 |
| | | | | DCOM 258 | 3 | IS 3220 or NT 1210, NT 2580 | 4.5 |
| | | | | DCOM 101 | 3 | NT 1210 | 4.5 |
| | | | | DCOM 142 | 3 | NT 1430 | 4.5 |
| | | | | DCOM 251 | 3 | NT 2640 | 4.5 |
| | | | | DCOM 201 | 3 | NT 1230 | 4.5 |
| | | | | DCOM 202 | 3 | NT 1330 or NT 2670 | 4.5 |
| | | | | Elective Credits in CSIT or DCOM | 4 | PT 2520 | 4.5 |
| | | | | Total | 37 to 39 | | |

* NOTE: This chart serves as a reference. A student must earn at least 15 credits at CCBC towards their degree therefore the maximum
amount of transfer credits would be 45. All final course/credit approvals are dependent upon review and confirmation from Registrar's Office
to ensure transfer of credits adhere to transfer policies.

11/1/2016