

MHEC Faculty Advisory Council  
Meeting of January 20, 2015  
1:30 – 3:30 p.m. in Cade 219  
Anne Arundel Community College  
Arnold, MD 21012

**Minutes**

- I. Meeting was called to order at 1:35pm
  - a. FAC members introduced themselves. Attending were Nayna Philipsen, Joan Langdon, Michael Greenberger, Tony Norcio, Kelly Halimeda Kilbourne, Curt Rainy, Solomon Alao, Angelique Cook-Hayes, Charles (Jolly) Davis, Teresa Bridger, Dipa Sarkar-Dey, M. Linda Martinak, Angelita Yu, Genny Segura, Jennifer Frank
- II. The various Working Groups worked independently for about 20 minutes.
- III. **Old Business:**
  - a. The November 2014 minutes could not be reviewed or approved at the meeting since Ken Kerr is out of the country. He will upload the minutes when he returns and the FAC members will be able to review and approve the minutes at the next meeting.
- IV. **New Business:**
  - a. Terry Bridger presented the report from the Eight Year Regulatory Review (Issue #1) work group. She provided a brief background, and stated that the work groups received the regulations in July 2014 along with the charge/goals from MHEC. The changes the group members have recommended are tracked in the report (Title 13B Maryland Higher Education Commission) and can be viewed in the Yammer FAC account. Suggestions can be made by any FAC faculty member who knows how to log in and use Yammer. Nayna Philipsen from Coppin State raised a question about the General Education Requirements. MHEC staff members are also examining the General Education requirements from an applied perspective.
  - b. **Reports of the Work Groups:**
    - i. Issue #2: Ken Kerr has the work group report but it has not yet been uploaded to the Yammer FAC workgroup account. The work group will provide a report in February at the FAC meeting. Note: The workgroup was reminded of the importance of submitting a completed report in a timely manner and present their findings at the next meeting.
    - ii. Issue #3: First phase will look at models in order to make recommendations. Member has attended conferences that have addressed these issues. Second phase will provide directions for Competency-Based Education. This needs to be endorsed at the State level. MHEC has already addressed this question. The credit cap issue has been raised.
    - iii. Issue #4: Curt Raney reported that the textbook issue has faded away. There is currency to this issue. The FAC should declare success and

remove the issue from action items. There was a discussion about free textbooks and e-books.

- iv. Issue #5: The plan is to check with institution concerning the best practices for Faculty Recruitment and Retention. The workgroup was reminded of the importance of submitting a completed report in a timely manner and present their findings at the next meeting.
- v. Issue #6: Linda Martinak discussed the adjunct faculty regulations which are embedded in various MHEC regulations. Some of the regulations seem outdated. Linda also referenced extensive data studies regarding adjunct faculty. Michael Greenberg added insights on adjunct faculty from the perspective of the UMB Law School. Summaries are available on FAC Yammer. A discussion of adjuncts followed.
  - 1. Jennifer Frank asked the workgroup to study the regulations involving “faculty waivers” which has presented convoluted processes, decisions and problems for online, for-profit and out-of-state institutions that have applied to operate their programs in Maryland. The Commissioners have asked the Academic Affairs staff to withhold online and out-of-state applications involving faculty waivers appeals until further notice. The regulations concern: COMAR 13B.02.01.17K. Requirements for In-State Degree-Granting Institutions; and COMAR 13B.02.01.16E. Requirements for Authorization of Out-of-State Degree-Granting Institutions to Operate in Maryland. The regulations are available at the MHEC website:  
<http://www.mhec.state.md.us/higherEd/acadAff/AcadProgInstitaApprovals/AcademicProgramsInstitutionalApprovals.asp>
- vi. Issue #7: Feedback from MHEC is required. Jennifer agreed and will respond as needed.
- vii. Issue #8: With respect to students attending high school and college (dual enrollment), the work group has completed their review of the regulations. Each County school system (LEA) and local Community College have their own articulated agreements. College faculty should check with their local school system and college for their specific agreement. FAQs will be placed on Yammer. During their review, the work group found that much revision has already been established. Jennifer Frank reported that no issues have been forwarded to MHEC, however, cost is an issue. The numbers of students enrolled in combined high school/college programs is not as high as originally projected.
- c. **Governor’s Transition Team**: Jennifer reported that there will be a new Acting Secretary, Jennie Hunter-Cevera effective January 21, 2015. She had been at UMBI and has a Biotech, academic research background. The new Secretary expects to focus on work force development, collaboration with other state agencies, quality programs, and affordability.

- d. **Legislative Session 2015:** Jennifer Frank stated that the State budget will be a major focus. MHEC is focusing on clarifying bills such as online programs, financial aid and scholarship programs, and private career school regulations. She provided an online demonstration about working with Yammer on the Internet, how to get started, find the various FAC workgroups and interface with members. As a last resort, we should contact each other via email.
- V. The meeting adjourned at 3:35pm.

Minutes taken by Tony Norcio. Revised and Submitted by Ken Kerr, Secretary.