

Faculty Advisory Council

Minutes

Tuesday, April 17, 2018

1:30 – 3:30 p.m.

CADE 219 (Cade Center for Fine Arts)

Anne Arundel Community College

1. Attendance: Chris Brittan-Powell, Bill Talley, Hali Kilbourne, Walter Hill, Amber Rust, Shinta Hernandez, Teresa Bridger, Ken Kerr, Richard Siciliano, Paige Eager, James Coker, Walter Hill, Dipa Sakar-Dey, Katherine Corley-Murray, Kathryn Jones, Emily Dow
2. Review and Approval of Minutes: February minutes will be reviewed during the May meeting
3. Chair's Report: Dr. Talley announced the June 7 meeting will be held in Silver Spring at Beteseb Restaurant. 8201 Georgia Ave. at 11:30
4. Maryland Higher Education Commission (MHEC) Report: Dr. Dow gave a report on workforce development and careers that require bachelor's degrees, careers that require associate or certificates, and the pathways that have been developed to meet workforce education needs. She also discussed transfer between community college and 4-year institutions and how transfer credits can be maximized, and how these segments can work together to develop the various curricula to improve transferability.
 - a. Next meeting is the last scheduled meeting and will discuss capacity of programs and financial considerations of community colleges offering bachelor's degree and accreditation considerations.
 - b. The goal is that at the completion of the four meetings, the group will draft a document that summarizes the group's work and identify next steps before presenting the report to the commission in June 2018.
 - c. There was a question about ARTSYS and whether there are plans to improve it. The current system frequently offers inaccurate information resulting in community college transfers having to take additional coursework and having credits not transfer unexpectedly.

- d. FAC restated its support for a state-wide common course numbering/course description system (ref. item #4: [FAC minutes of 11/18/14](#)). The discussion resulted in a MOTION by Teresa Bridger to establish a workgroup to make recommendations for restarting earlier work to create a common course-numbering system to facilitate alignment, transferability, and reduce time and cost of completing a degree or certificate. The motion was seconded by Kathy Jones. Motion passed.
 - i. Dr. Dow communicated Goal 6 of the State Plan for Post-Secondary Education supports this motion.
 - e. There are two new institutions that have been granted MHEC approval: one doing associate degrees and the other with bachelors and graduate degrees. Both have religious affiliations.
 - f. Mission Statement review is underway for public institutions. Each institution must submit mission statement by June.
 - g. On May 7, 2018, ***distance education*** definition goes into effect: *a program where a student will not have to step on campus with the exception of orientation, testing, and internships/externships*. This should make approval simpler and more in line with other programs.
 - h. Inventory of all programs offered in the state is available but limited to what is known at the time of website publication. It is searchable by program. An internal review is auditing the program titles for inconsistency that would inhibit accurate searches.
5. Workgroup Reports
- a. Online Learning – Soren Ashmall, spashmall@captechu.edu
 - i. Chair not present, no report
 - b. Laws – Terry Bridger
 - i. No report. Meeting with MHEC Representative required.
 - c. Dual Enrollment: High School and College – Shinta Hernandez, shinta.hernandez@montgomerycollege.edu, 240.567.7563
 - i. The chair requests all data and materials from last year’s workgroup. Dr. Dow is currently working on a report and seeks comment from this workgroup to include.
 - d. Apprenticeships- Kenneth Kerr, kkerr@frederick.edu, 301.846.2646

- i. Key legislation related to apprenticeships passed through the state legislature this past session. [Career Apprentice Act](#) provides community college tuition coverage for Registered Apprentices in careers that require a college degree. [Debt-Free College Act](#) provides tuition coverage for teacher education undergraduates who agree to teach in a Title I school for the first two years of their career.
 - e. State Plan-Fadia Shaya, fshaya@rx.umaryland.edu, 410.706.5392
 - i. State plan has been approved.
- 6. Workgroups to meet and discuss goals for this year.
- 7. Nominations/Elections for 2018-2019
 - a. Soren Ashmall—Chair
 - b. Angelique Cook-Hayes—Vice Chair
 - c. James Coker—Secretary
 - d. Rich Siciliano—Webmaster
- 8. Meeting adjourned at 3:20 for workgroups to meet

Respectfully submitted by Ken Kerr, Secretary

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