



Faculty Advisory Council

September 20, 2016

Minutes

1:30 p.m. - 3:30 p.m.

CALT 100 (Center for Applied Learning and Technology)

Anne Arundel Community College

1. Meeting called to order at 1:35 p.m. by Nayna Philipsen, Chair

Attendees: Chair; Nayna Phillipsen, Vice Chair: Ken Kerr, Richardard Siciliano, Solomon Alao, Terry Bridger, Jolly Davis, Sharon Fechter, Curt Raney, Dipa Sakar-Dey, Bill Talley, Angelique Cook-Hayes, Kathy Jones, Benjamin Arah, Angelita Yu, Dan Cunningham, Chris Brettan-Powell, and Donna Cox.

2. Approval of Minutes of 5/2016.

- a. Minutes were corrected for name misspellings.
- b. Introductions of FAC members were made.
- c. New members include a new rep from Towson. Curt Raney is retiring after this academic year.
- d. Emily Dow was introduced as the new Assistant Secretary of MHEC.
- e. Richardard Siciliano requested a copy of Draft #3 of student feedback.
- f. Minutes were approved by the council.
- g. Richardard moved to have a brief discussion about the June meeting.
- h. Minutes were approved at 1:45 p.m.

3. The Chair –Nayna Philipsen shared information about Nicole Dombrowski-Risser’s(2015-2016 FAC Chair) report to MHEC.

- a. Included information about the Adjunct Faculty Workgroup.
- b. Discussed college requirements and waivers for out of state providers.
- c. She recommended FAC representative be appointed to the MHEC Council.

4. Establishment of FAC Goals for 2016-2017

- a. Workgroups from last year were discussed and identified.
- b. Webmaster needs copy of PowerPoint on digital textbooks and a copy of Bill Talley’s PowerPoint.
- c. The unionization of adjuncts at MICA and Brockett Horne’s report to the FAC discussed.
- d. More highlights of personnel changes within MHEC headquarters discussed.
- e. Recommendations for release time for the FAC Chair were discussed.

- 5. Workgroup Documents and Updates**
 - a. Nayna Philipsen stated that she will let the workgroups decide their own form of communication.
 - b. Emily Dow recommended the SharePoint system.
 - c. Richard Siciliano asked about archived documents on Yammer.
 - d. Nayna Philipsen asked the FAC to transfer any important Workgroup documents to Richard Siciliano.
 - e. Nicole Dombrowski's report will be put on the website as well.
- 6. MHEC Commissioners and questions about the 10 Point Plan for Adjunct Faculty.**
 - a. Discussion about the report began
 - b. Salary and resources discussed.
 - c. Kathy Jones stated that adjuncts need assistance in learning pedagogy.
 - d. Bill suggested that more investigation is needed into the office space and resources actually given to adjuncts per institution.
 - e. Emily Dow stated that the Adjunct Faculty Report needs help in moving forward. She wants to do what she can to move it forward.
 - f. FAC members agreed to share additional information with Emily Dow.
 - g. Sharon Fechter recommended that we come up with Best Practice Initiatives.
 - h. Kathy Jones stated that most places are making strides but not all institutions are making the necessary changes.
- 7. Establishment of 2016-2017 goals**
 - a. MHEC wants a report on face to face learning versus online. They want data and a report. They want evidence based reporting.
 - b. Sharon Fechter suggested that we partner with the Maryland Consortium on Online Learning. She suggested a formal partnership be established.
 - c. Nayna suggested that we should bring together the available data.
 - d. Richard Siciliano asked if it was a suggestion from the Commissioners. Nayna Philipsen stated that it was request.
 - e. Richard Siciliano stated that to do such a study or gather data in that manner will take a lot of time and effort.
 - f. Bill Talley discussed the hiring of a graduate assistant. Bill Talley asked if Emily Dow could help with gaining access to a graduate assistant. Bill Talley is willing to have a discussion and help.
 - g. Bill Talley raised concerns about taking data from biased sources, i.e. Maryland Consortium online.
- 8. Nayna reviewed Workgroups from last year and Workgroups for 2016-2017 discussed**
 - a. Four Workgroups established
 1. Online vs. Onsite learning
 2. Standards for Dual Enrollment in High School and College Courses
 3. Adjunct Faculty Best Practices
 4. Competency based education-credits for prior learning
 - b. FAC members signed up for Workgroups
- 9. Emily Dow addressed the FAC**
 - a. She will deal with student complaints to new program approvals.
 - b. FAC is on the agenda for the next Commission meeting.

- c. Nayna Philipsen stated that we would like to know about the legislative issues.
- d. Transfer agreements is a big issue. There are glitches that need to be worked out
- e. Academic Affairs is broken into two parts.
- f. The Commission is moving towards being more student focused, both academically and financially.
- g. GenEd requirements are a concern.
- i. Emily Dow has not completed her goals yet. She has been in her position for about 5 to 6 weeks.
- j. Curt Raney suggested unionization of faculty in the state.
- k. Curt Raney asked what does MHEC want from us?
- l. Jolly Davis suggested that the Secretary meet with the FAC again.
- m. Emily Dow stated that she is here at our disposal.
- n. Emily Dow will come to all of our meetings and will be the MHEC rep to the FAC.

11. Breakout Sessions for Workgroups.

- a. Nayna Philipsen advised each Workgroup to elect a Chair.