

**FY2019 GEAR UP Workforce Employability and Leadership Skills Program (WELSP)
BUDGET SUMMARY (use this Excel format)**

Institution: _____

Project Title: _____

SOURCE OF FUNDS				
	COLUMN 1 Grant Funds REQUESTED	COLUMN 2 **INSTITUTION CONTRIBUTION	COLUMN 3 ***OTHER CONTRIBUTION	COLUMN 4 TOTALS
A. Salaries & Wages				
Professional Personnel				
[List each by name followed by title in brackets]				
1				
2				
3				
4				
Other Personnel (list categories & # of each in brackets)				
5. []				
6. []				
7. []				
8. []				
Total Salaries and Wages				
B. Fringe Benefits				
C. Travel				
D. Equipment				
1				
2				
E. Materials and Supplies				
F. Consultant and Contractual Services				
G. Other (specify)				
1				
2				
H. Total Direct Costs (A through G)				

*Include all grant-funded expenses.

**Include any contributions from applicant institution in this column. Include both cash and in-kind contributions, distinguishing in the budget narrative which

***Include any contributions from other partners in the grant project in this column.

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