

Saint Michael College of Allied Health's renewal
application to operate as an out-of-state institution in
Maryland in accordance with COMAR 13B.02.01

OOS RENEWAL

MARYLAND HIGHER EDUCATION COMMISSION
Application for Renewal Approval for Out-of-State Degree-Granting
Institutions to Operate in Maryland

Please Note: A separate application form must be completed and submitted with all supporting documentation for each proposed location in Maryland. If an additional, new location is being proposed, an Application for Renewal of Approval must be submitted for that location.

PREVIOUSLY APPROVED LOCATION IN MARYLAND.

Please provide the complete mailing address.

8305 Richmond Highway, Suite 10A, Alexandria, VA 22309

PROPOSED START DATE OF CONTINUED OPERATION. 09/09/2015

Applications should be submitted at least 5 months prior to the proposed start date.

NAME AND ADDRESS OF INSTITUTION APPLYING FOR APPROVAL.

Name of Institution: Saint Michael College of Allied Health

Web Address: www.stmichaelcollegeva.edu

OPEID Code: 04235400

U.S. Department of Education, Office of Postsecondary Education, ID Code -- Title IV eligibility.

Chief Executives Officer: Michael Adedokun, Ph.D

Mailing Address: 8305 Richmond Highway, Suite 10A, Alexandria, VA 22309

Telephone: 703 746 8708

Email: madedokun@comcast.net

Institutional Liaison: Name and title of the individual who will serve as liaison to the Maryland Higher Education Commission:

Name: Michael Adedokun

Title: President

Mailing Address: 8305 Richmond Highway, Suite 10A, Alexandria, VA 22309

Telephone: 703 746 8708

Email: madedokun@comcast.net

***** CERTIFICATION *****

I hereby affirm that the answers given in this application and its attachments are accurate and complete and further agree to comply with the *Annotated Code of Maryland* and State regulations governing the operation of out-of-State degree-granting institutions (COMAR 13B.02.01).

<u>4/5/15</u> Date	 Signature of Chief Executive Officer
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Please Submit All Information To:

Maryland Higher Education Commission
Division of Planning and Academic Affairs
6 N. Liberty Street, 10th Floor
Baltimore, MD 21201
410-767-3268
acadprop@mhec.state.md.us

A copy of these regulations can be found at the Maryland Higher Education Commission's web site www.mhec.state.md.us (under Academic Approval Process) along with an on-line application form.

I. DURATION OF APPROVAL

Approval to operate at a previously approved location in Maryland must be renewed annually. However, "during of after the fifth year of operation in Maryland and during any subsequent renewal cycle, an out-of-State institution may apply for approval to operate in Maryland for an extended period of time up to 5 years." COMAR 13B.02.01.08C(1)

If the location for which you are applying has been annually approved for at least five years, do you wish to seek approval to operate in the State for an extended period of time of up to 5 years?

Yes, we wish to be approved for _____ years.

II. SUPPORTING DOCUMENTATION

Only a complete application can be acted upon. While separate application forms must be completed and submitted for each approved location, the following Supporting Documentation needs to be included only once for each entire package of applications. **CHECK EACH ITEM AS ATTACHED.**

Catalogs and Other Institutional Publications. COMAR 13B.02.01.20A(1)

Have your catalogs, other institutional publications, or awards changed since they were last submitted? Yes No If yes, please submit new copies.

Application Fee. (Must accompany all renewals) COMAR 13B.02.01.08B(2)

The institution shall submit a non-refundable application fee in the amount of (a) \$7,500 for up to two degree programs and (b) an additional \$850 for each degree program over two programs. The institution's check should be made payable to: Maryland Higher Education Commission. The application renewal fee will be waived for renewals of out-of-state institutions operating at Regional Maryland Higher Education Center.

- Accreditation. (Must accompany all renewals) COMAR 13B.02.01.08B(4)(g)

Provide a copy of the most recent letter of approval (notification) from an organization recognized as an accrediting agency by the U.S. Department of Education. Along with your most recent notification of institutional accreditation, please provide evidence that you are in compliance with that organization's policies and procedures related to off-campus educational activities. If any of your proposed programs require program accreditation provide evidence of that accreditation.

- Registration as an Out-of-State Corporation. (Must accompany all renewals)
COMAR 13B.02.01.08B(4)(f)

To transact interstate business in Maryland, the institution must qualify with the State Department of Assessments and Taxation by making the certification required in the Corporations and Associations Article, §7-202, Annotated Code of Maryland. A public institution is not required to qualify as a foreign corporation. However, a business entity affiliated with a public institution or a private institution (profit or non-profit) must qualify as a foreign corporation. The Foreign Corporation Qualification Form may be obtained from the Maryland Department of Assessments and Taxation, Room 809, 301 West Preston Street, Baltimore, Maryland 21201 or on-line at: www.dat.state.md.us. Once qualified, the institution must provide a copy of the certificate of good standing issued by the State Department of Assessments and Taxation.

- Certificate of Compliance With Fire and Safety Codes (Must accompany all renewals)
COMAR 13B.02.01.08B(4)(o)

Please provide a certificate for each approved location for indicating that the proposed facility has been inspected and is found in compliance with local and State ordinances pertaining to fire and safety.

- Board of Trustees Resolution of Financial Solvency (Must accompany all renewals)
COMAR 13B.02.01.08B(4)(e)

Please provide a resolution from your Board of Trustees addressed to the Secretary of Higher Education stating that your institution is financially solvent.

- Advertisements COMAR 13B.02.01.07D(3)(p)

Are there new advertisements in print format related to your programs in Maryland?

Yes No **If yes, please provide copies of the new advertisements.**

- Enrollment Data as Prescribed by the Secretary. (Must accompany all renewals)
COMAR 13B.02.01.08B(4)(q)

Please provide the information requested on the Student Enrollment Data Form found at the end of this application.

- Teach-out Plan (Must accompany all renewals) COMAR 13B.02.01.08B(4)(j)(iv)

The institution must provide a copy of its teach-out plan allowing enrolled students to complete their programs if the institution decides to cease operation in Maryland.

II. APPLICATION QUESTIONNAIRE

This questionnaire, properly completed with supporting documentation, shall serve as an application for approval to operate in Maryland under the *Code of Maryland Regulations* (COMAR) 13B.02.01. It must be completed for each proposed location.

1. Programs.

➤ CURRENTLY OFFERED PROGRAMS.

INSTRUCTIONS. Please enter the requested information on your **CURRENTLY OFFERED PROGRAMS** in the spaces provided below, or create an attachment (labeled "A-1: Current Programs") to this application with the required information.

(a) Provide a list of your currently offered programs at this location. For each program provide the following information: (1) the full title of the program; (2) the degree or certificate to be awarded; (3) the mode of instructional delivery; (4) the number of credit hours (semester or quarter); and (5) whether they are offered at the parent campus.

Program Title	Degree	Mode of Instruction	Total Credit Hours	Offered on Main Campus Yes / No
<i>Example: Organizational Management</i>	<i>M.S.</i>	<i>Classroom</i>	<i>36 sem</i>	<i>Yes</i>
<i>Example: Business Administration</i>	<i>B.S.B</i>	<i>Distance Ed.</i>	<i>120 sem</i>	<i>Yes</i>
Associate in Applied Science Degree in Nursing	A.A.S	Classroom	70 sem	yes

➤ NEW PROGRAMS

INSTRUCTIONS. Is the institution proposing any new programs at this location? Yes No
If yes, please enter the requested information in the spaces provided below, or create an attachment (labeled "A-1: New Programs") to this information with your responses to the following for each new program:

(a) Provide a list of the new programs at this location. For each new program provide the following information: (1) the full title of the program; (2) the degree or certificate to be awarded; (3) the mode of instructional delivery; (4) the number of credit hours (semester or quarter); and (5) whether they are offered at the parent campus.

Program Title	Degree	Mode of Instruction	Total Credit Hours	Offered on Main Campus Yes / No
<i>Example: Organizational Management</i>	<i>M.S.</i>	<i>Classroom</i>	<i>36 sem</i>	<i>Yes</i>
<i>Example: Business Administration</i>	<i>B.S.B</i>	<i>Distance Ed.</i>	<i>120 sem</i>	<i>Yes</i>

(b) If the information does not appear in the catalog or publication you submitted provide (1) a description of the curriculum; (2) the objectives of each course; and (3) a course schedule for the proposed location

(c) Please provide a brief description of the student population to be served by the proposed new programs.

2. Educational Need. Before the Commission may evaluate the readiness of an out-of-State institution to operate or award new degrees in the State, including the offering of an instructional program or a degree level not previously approved, the institution shall present evidence demonstrating the educational need to establish operations, offer programs, and award the degrees in question in the State. In addition, the out-of-State institution shall demonstrate that the proposed program, for which the institution is making application, meets a critical and compelling regional or Statewide need and is consistent with the Maryland Postsecondary Education. COMAR 13B.02.01.06A&C

INSTRUCTIONS: Please enter the requested information in the spaces provided below, or create an attachment (labeled "A-2: Educational Need") to this application and respond to the following questions for each new program:

(a) What critical and compelling Regional or Statewide (Maryland) need and demand do your proposed programs meet? In responding to this question provide documentation as indicated below:

(1) If the programs serve occupational needs, present data projecting market demand and the availability of openings in the job market to be served by the new programs for which the institution is making application. This information may include workforce and employment projections prepared by the federal and State governments, the availability of graduates in the State or region, marketing studies done by the institution or others, and material from professional and trade associations.

(2) If the programs serve societal needs (include the traditional liberal arts education), provide a

Description of how the proposed programs will enhance higher education in Maryland and contribute society

(b) If similar programs exist in the State, what are the similarities or differences in your program in terms of the degrees to be awarded, the areas of specialization, and the specific academic content of the programs?

(c) Is a Maryland employer sponsoring/supporting the application for the program(s) to be offered at this location?

Yes No

If yes, please attach a letter of support from the employer addressed to the Assistant Secretary, Planning and Academic Affairs. The letter should outline the employer's reasons for selecting the institution and its programs and state the benefits to the employees who participate in the program

3. Administrative Staff. The out-of-State institution shall provide for an on-site administrative staff responsible for overall administrative operation of educational activities including counseling, advising, testing orientation, financial aid services, and maintenance of academic records. In addition to being responsible for the administration of the policies and procedures of the parent institution, the designated administrators are responsible for meeting the expectations set forth in this chapter [of the Regulatory Standards of the State of Maryland for Out-of-State Institutions]. The duties and size of the staff shall be adequate for the size of the educational activities offered. COMAR 13B.02.01.15

INSTRUCTIONS: Has any previously reported Administrative Staff information changed since your last approval at this location? Yes No

If yes, please enter the requested information in the spaces provided below, or create an attachment labeled (labeled "A-3: Administrative Staff Changes") to this application with any changes to the following questions:

(a) How are you planning to meet the above standard on Administrative Staff?

(b) Who will be assigned to carry-out each of these duties? Please include a curriculum vitae/resume for each administrator.

4. Faculty

INSTRUCTIONS: Has any previously reported Faculty information changed since your last approval at this location? Yes No

If yes, please enter the requested information in the spaces provided below, or create an attachment labeled (labeled "A-4: Faculty Changes") with any changes to the following questions:

(a) List all faculty that are to teach in the first year (or cycle) of the programs at this location. For each faculty member provide the following information: COMAR 13B.02.01.08(4)(m)

- (1) the course(s) the faculty might soon teach;
- (2) the degrees the individual holds
- (3) the degrees areas of specialization; and
- (4) whether or not the faculty member is full-time or part-time (adjunct) at your parent institution

(b) Please include a curriculum vitae/resume for each potential faculty member. For those faculty who are yet to be hired include a job description and minimal qualifications.

5. Library Resources. Out-of-State Institutions offering programs or courses, or both, in Maryland, shall provide adequate and appropriate library resources within State boundaries and within reasonable distance of the instructional site. Usage statistics shall be kept to determine to what extent these resources are available and accessible. COMAR 13B.02.01.17A

INSTRUCTIONS: Has any previously reported library information changed since your last approval at this location? Yes No

If yes, please enter the requested information in the spaces provided below, or create an attachment (labeled "A-5: Library Changes") to this application with any changes to the following questions.

(a) How are you planning to meet this standard on Library Resources? Briefly describe the types of materials and titles that you will make available to your students and how they will access them. Will there be provision for bibliographic instruction and/or library orientation?

6. Student Services. COMAR 13B.02.01.18 concerns student services and activities. These shall realistically reflect the stated objectives, purposes, and philosophy of the out-of-State institution. Further, an out-of-State institution shall ensure that all students have access to a well developed program of counseling, testing, advisement, orientation, financial aid, career development, and placement. The institution may determine the specific organization of services, as well as the resources and staffing provided, as long as provision for these services are made. Student activities that complement the instructional program are particularly encouraged. COMAR Section .18 also requires that the out-of-State institutions keep complete and accurate records of admission, enrollment, grades, scholarships, transfer of credits, transcripts, graduates, and other essentials in accordance with standard practice. This includes the physical security and confidentiality of such records. The Section requires as well, a published statement of student rights, privileges, and responsibilities and the school's adherence to its student grievance procedures.

INSTRUCTIONS: Has any previously reported Student Services information changed since your last approval at this location? Yes No

If yes, please enter the requested information in the spaces provided below, or create an attachment (labeled "A-6: Student Services") to this application with any changes to the following questions.

(a) How do you plan to implement the requirements for Student Services cited above?

(b) Regarding student records describe the security measures the institution takes to ensure the confidentiality, physical, and electronic security of your record-keeping system.

(c) Does the institution have a published statement of rights, privileges, and responsibilities of students?
 Yes No How will it make this available to its students at the proposed instructional site? _____

If this statement is in the Catalog you submitted with the application, please indicate the page number: _____
If not in the Catalog you submitted, please provide us with a copy of the statement.

(d) Does the institution have a published student grievance procedure? Yes No If this procedure is in the Catalog you submitted with the application, please indicate the page number _____. If not in the Catalog you submitted, please provide us with a copy of the grievance procedure.

7. Facilities. (See COMAR 13B.02.01.19).

INSTRUCTIONS: Has any previously reported Student Services information changed since your last approval at this location? Yes No

If yes to either question, please enter the requested information in the spaces provided below, or create an attachment (labeled "A-7: Facilities") to this application with any changes to the following questions.

(a) Has a specific facility been inspected and approved for use as a classroom/laboratory space and been found in compliance with local and State ordinance pertaining to fire and safety? Yes No

(1) If yes, please provide a copy of the Certificate of Compliance.

(2) If no, the Certificate of Compliance must be submitted at least 30 days prior to the start of classes.

(b) Describe any special instructional facilities and equipment (computers, audio-visual equipment, etc.) that will be used and available to students in this location.

Not Applicable, Saint Michael College of Allied Health is only seeking a renewal of approval for its students to continue practicum experience in Maryland Health Care facilities and does not have physical location in Maryland.

(c) Describe what provisions are being made for periodic repair and maintenance of buildings and grounds. What measures are being taken for campus security and fire protection? If dangerous or toxic materials are being handled, what provisions are being made for safe storage, handling and disposal?

Not Applicable, Saint Michael College of Allied Health is only seeking a renewal of approval for its students to continue practicum experience in Maryland Health Care facilities and does not have physical location in Maryland.

(d) Describe the office (and conference) space available to full and part-time faculty and administrators.

Not Applicable, Saint Michael College of Allied Health is only seeking a renewal of approval for its students to continue practicum experience in Maryland Health Care facilities and does not have physical location in Maryland.

8. Distance Education. "Distance education" means course work for academic credit delivered by telecommunicated instruction to a physical space specifically reserved for the purpose of receiving the instruction, for example, a teleclassroom, and requires the payment of tuition or fees for the instruction. "Distance education" does not include telecommunicated instruction at the student's initiation via an individual personal computer. COMAR 13B.02.01.03(8). An institution operating in Maryland and delivering instruction in Maryland by distance education shall provide evidence to the Secretary of compliance with the standards of good practice found in COMAR 13B.02.01.21.

INSTRUCTIONS. Is the institution providing distance education as defined above? Yes No
If yes, please contact the staff at the Maryland Higher Education Commission for a copy of the Standards of Good Practice and provide evidence of compliance as an attachment (labeled "A-8: Distance Education") to this application

Accreditation

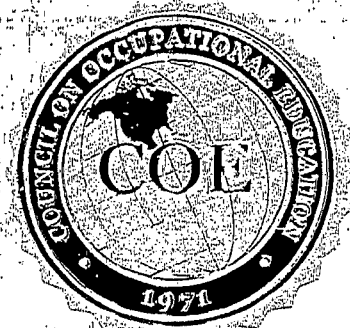
ACCREDITED INSTITUTION

Saint Michael College of Allied Health

8305 Richmond Highway, Suite 10A, Alexandria, VA

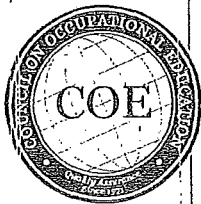
*is accredited by the
Commission of the Council on Occupational Education
and is entitled to the recognition and privileges resulting therefrom.*

Gregory L. Garrett
Gregory L. Garrett
Chair



Gary Puckett
Gary Puckett
Executive Director

ID#: 325800
Effective Date: July 1, 2013
Expiration Date: June 30, 2014



COUNCIL ON OCCUPATIONAL EDUCATION

"Assuring Quality and Integrity in Career and Technical Education"

November 28, 2012

Dr. Michael Adedokun, President/Program Director
Saint Michael College of Allied Health
8305 Richmond Highway, Suite 10A
Alexandria, VA 22309

Dear Dr. Adedokun:

The Commission Executive Committee of the Council on Occupational Education met on October 31, 2012 to take action on accreditation matters. At this meeting the Commission Executive Committee reviewed your Self-Study Report, Team Report, Institutional Response Report, and other supporting documents for initial accreditation.

We are pleased to inform you that the formal action of the Commission was to **ACCREDIT** Saint Michael College of Allied Health, 8305 Richmond Highway, Suite 10A, Alexandria, VA 22309. The Commission scheduled reaffirmation to occur six years from the initial accreditation team visit and approved your institution to host a reaffirmation visiting team in 2018 (*Handbook of Accreditation: 2012 Edition*, Section B., 4. Reaffirmation of Accreditation, page 10). Enclosed you will find the list of approved programs offered at your institution as of this date, your accreditation certificate, and a sample news release.

Receiving accreditation denotes that an institution has undergone an extensive self-study and team review process and has been judged by the Commission as meeting its Standards and Conditions for accreditation. Accreditation is granted annually with subsequent reaffirmation scheduled for two to six years. Each institution must substantiate its accreditation each year through an annual report which reflects the current status of the institution.

The Commission's action on your institution's accreditation indicates that the Commission has found your institution to be in compliance with COE requirements on student achievement as specified in the Handbook of Accreditation. Specific criteria applicable in reaching this conclusion are Criteria C-11 and C-12 of Standard 2 and Criteria 1-9 of Standard 3. The COE annual report requires your institution's chief administrative officer to verify your institution's continued compliance with the above mentioned criteria. Failure to remain in compliance with these requirements will result in the loss of your institution's accreditation.

The members of the Council on Occupational Education extend to you, your faculty, and your staff their congratulations on having attained the status of a COE-accredited occupational education institution.

November 28, 2012
Saint Michael College of Allied Health
Page 2

The effective date of this decision is **October 31, 2012**.

The 2013 COE Summer Conference will be held July 12-13, 2013 at the Sheraton Albuquerque Uptown, 2600 Louisiana Boulevard N.E., Albuquerque, New Mexico, 87110. Attendance at this meeting is very important for the vitality of the Council and advancement of the mission of COE – “Assuring quality and integrity in career and technical education.” I would strongly encourage representatives of your institution to attend and participate in this meeting. The meeting program, online registration information, and housing information are available on the Council’s web site (www.council.org).

Please be assured that the Commission stands ready to assist you and your institution in your efforts to improve occupational education. Do not hesitate to call on us if we can be of service.

Sincerely,



Gary Puckett, Executive Director
Commission of the Council on Occupational Education

GP/mc

Enclosures



Peter Blake
Director

COMMONWEALTH of VIRGINIA
STATE COUNCIL OF HIGHER EDUCATION FOR VIRGINIA
James Monroe Building, 101 North Fourteenth Street, Richmond, VA 23219

(804) 225-2600
FAX (804) 225-2604
www.schev.edu

February 10, 2014

Michael Adedokun, President
Saint Michael College of Allied Health
9305 Richmond Highway, Suite 10A
Alexandria, VA 22309

Re: *Saint Michael College of Allied Health – Program Modification*

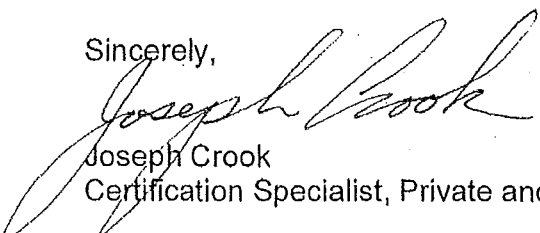
Dear President Adedokun:

The State Council of Higher Education for Virginia (SCHEV) has completed its review of your request for program modification at *Saint Michael College of Allied Health*. The following program modification has been made effective Spring 2014.

AAS – Nursing – 70 Credit Hours

If I can be of any further assistance, please contact me at 804-225-2712 or via e-mail at JosephCrook@schev.edu.

Sincerely,


Joseph Crook
Certification Specialist, Private and Out-of-State Postsecondary Education



COMMONWEALTH of VIRGINIA

Dianne L. Reynolds-Cane, M.D.
Director

Department of Health Professions
Perimeter Center
9960 Mayland Drive, Suite 300
Henrico, Virginia 23233-1463

www.dhp.virginia.gov
TEL (804) 367-4400
FAX (804) 527-4475

Virginia Board of Nursing
Jay P. Douglas, RN, MSM, CSAC
Executive Director

Board of Nursing (804) 367-4515
Nurse Aide Registry (804) 367-4569
FAX (804) 527-4455

July 19, 2013

Michael Adedokun, RN, MSN, CNE
Program Director
Saint Michael College of Allied Health
8305 Richmond Highway, Unit 10A
Alexandria, VA 22309

Dear Dr. Adedokun:

At its meeting on July 10, 2013, the Education Informal Conference Committee of the Virginia Board of Nursing considered the initial survey visit report for the associates degree nursing education program listed above. The Committee made the following recommendation to the Board:

To continue provisional approval until such time as the Board can evaluate the NCLEX results from the most recent graduating class, and that the NCLEX pass rate is above 80%.

At its meeting on July 17, 2013 the Board voted to accept the Committee's recommendation as stated above. The program files will be updated accordingly. The next survey visit will be due in 2019.

Please contact this office if you have any questions about the Board action.

Sincerely,

Paula B. Saxby, R.N., Ph.D.

Paula B. Saxby, R.N., Ph.D.
Deputy Executive Director

Course descriptions from the College's catalog

SMCAH COURSE SEQUENCE/ NURSING PROGRAM

TERM I	CREDIT HOURS
Math 111: College Math	3
ENGL101: College Composition	3
PSYC 201: General Psychology	3
BIO 201: Anatomy & Physiology I	4
ENGL 102: Research & Literature	3
Total	16
TERM II	CREDIT HOURS
NURS 101: Nutrition	3
PSYC 202: Development Psychology	3
NUR 101: Fundamentals of Nursing	3
BIO202: Anatomy & Physiology II	4
Total	13
TERM III	CREDIT HOURS
NURS 201: Medical Surgical Nursing I	5
PHR 101: Pharmacology	3
NURS 102: Techniques of Clinical Nursing	3
BIO3:Microbiology	4
Total	15
TERM IV	CREDIT HOURS
NURS 204: Mental Health Nursing	4
NURS 206 Maternal Health/ Pediatric	8
Total	12
TERM V	CREDIT HOURS
NURS 203: Gerontology /Community Health Nursing	3
NURS 205: Nursing Leadership	3
NURS 202: Medical Surgical Nursing II	5
Total	11
TERM VI	CREDIT HOURS
NURS 207 Comprehensive (Capstone) Course	3
Total	3
Total Credit Hours (Term I-VI)	70

- Blood spill kit (1)

COURSE DESCRIPTIONS

Associate of Applied Science (A.A.S.) Nursing

All nursing courses are offered at Saint Michael College of Allied Health a minimum of twice a year. Prerequisites may be taken at the student's convenience to be completed before or at the completion of the Nursing Program.

ENGL 101: English (3 credit hours)

Provides instruction in the writing process with a focus on self-expressive and expository essays, and includes practice in the conventions of standard written English, reading responses, and incorporation of sources into essays with appropriate documentation.

ENGL 102 Research and Literature (3 credit hours)

Provides instruction in the writing process with a focus on persuasive and argumentative essays, and includes practice in developing a distinctive style, methods of effective reasoning, and library and on-line research. A formal research project is required. (Prerequisite: EN101).

BIOL 203: Microbiology (4 credit hours)

Explores the structure, function, and taxonomy of microbes, including bacteria and viruses, and their relationships to health and disease. Format includes substantial laboratory work and written reporting. Microbiology students are introduced to the major microorganisms and their effects on the human body. The infectious process with application of infection control measures used in the work setting is also emphasized.

MAT 111: Basic College Mathematics (3 credit hours)

Provides practical applications of mathematics and includes selected topics from consumer math to algebra. Topics include integers, percentages, interest, ratios and proportions, the metric system, probability, linear equations, and problem-solving.

BIOL 201: Human Anatomy & Physiology I (4 credit hours)

Introduces students to the fundamental principles of human anatomy and physiology and the relationships of all the body systems and their functions. The structure and functions of each system of the human body are emphasized with an emphasis on how the body maintains homeostasis.

BIOL 202: Human Anatomy & Physiology II (4 credit hours)

Continues the study of tissues, organs, and systems of the human body. Both BIO 201 and 202 are needed for a complete study of the anatomy and physiology of all human systems. Format includes laboratory work.

NUTR 101: Nutrition (3 credit hours)

This course studies the relationship of human nutrition and health. Topics include digestion and absorption of nutrients, carbohydrate, fat, protein, vitamin, and mineral requirements, additives, food fads, diets, and world hunger. Nutrition, food as nutrients and the nutritional needs of the human body to maintain optimum health is accentuated. The role of the nurse in diet modification is also contained in this course.

PSYC 201: Developmental Psychology (3 credit hours)

Presents research and theories regarding human growth and changes throughout the life span. Students explore factors that affect personality, cognitive, and physical development from psychological and socio-cultural perspectives.

PHR 201: Pharmacology (3 credit hours)

Introduces some of the basic principles of drug actions and provides the student with the foundations of dosage calculations. Major classifications of drugs, and their actions, adverse effects and application to the nursing process are addressed in this course.

NURS 101: Fundamentals of Nursing I (3 credit hours)

Introduces the basic foundations of professional nursing. The development of critical thinking, nursing process and fundamental skills will be taught in this class in order to provide students the nursing skills and theory necessary to provide safe basic client care. Basic skills, concepts, models, and information related to health, nursing, communication, and aging are addressed. The course is to be taken concurrently with N102. (Prerequisites: All science courses, English 101, and Developmental Psychology, all with a minimum grade of "C").

NURS 102: Techniques of Clinical Nursing (3 credit hours)

This clinical course provides lab and clinical experience and gives the student hands-on clinical experience in support of the theory taught in NUR 101. Techniques move from simple to complex and will parallel the instruction students have learned in theory. It is presented concurrently with N101. This course may be used for the transition course for those students with a current practical nursing license. The course contains 48 hours of class/laboratory and 96 hours of clinical skills experience. (Prerequisites: All science courses, English 101, Developmental Psychology, and NURS 101, all with a minimum grade of "C".)

NURS 201: Medical Surgical Nursing I (5 credit hours)

Presents concepts and skills related to the nursing care of adults with common acute and chronic health problems. A Basic foundation of health promotion and illness and practice as well as the foundations of medical surgical nursing will be presented. Physiologic and psychosocial foundations of care will be presented in this course. These concepts as well as those presented in nutrition and pharmacology will be built upon as students study the management of clients with specific system disorders. Students are expected to demonstrate proficiency in theory and skills both in the laboratory and clinical setting. This course is composed of 170hours of class/laboratory and 118 clinical hours.(Prerequisites: All science courses, Developmental Psychology, Nutrition, Pharmacology, ENG 101, NUR 101 and102, all with a minimum grade of "C")

NURS 202: Medical Surgical Nursing II (5 credit hours)

Presents further concepts and skills related to the nursing care of adults with common acute and chronic health problems. Emphasis is placed on pathophysiology, clinical manifestations, medical and surgical treatment, and the use of the nursing process to promote needs fulfillment in a variety of clinical and community settings. Health problems for specific system disorders as well as multisystem disorders and disorders which require intensive or emergency care are covered. Students are expected to demonstrate proficiency in theory and skills both in the laboratory and clinical setting. This course is composed of 170hours of class/laboratory and 118 clinical hours. (Prerequisites: All science courses, Developmental Psychology, Nutrition, Pharmacology, ENG 101, NUR 101 and102, and NUR 201, all with a minimum grade of "C")

NURS 206: Maternal-Child Nursing (8 credit hours)

Begins with a theoretical focus on maternity and women's and family health. Instruction in gynecology, obstetrics and care of the newborn will lead in to instruction in holistic care for pediatric clients. Students will build on concepts taught throughout the course and the program and be able to apply these to care of a pediatric client. Promotion of wellness, illness prevention, and care of clients with acute as well as chronic illnesses throughout childhood will be taught. This course is composed of 260 hours of class/laboratory and 120 clinical hours in a variety of pediatric and obstetric settings. (Prerequisites: NUR 101, 102, 201 with a minimum grade of "C")

NUR 204: Mental Health Nursing (5 credit Hours)

Students in this course will learn the process of psychiatric nursing. Theory on mental illness, psychotherapeutic medications, therapeutic milieu and current trends will provide the foundation for care of the client with acute and/or chronic psychiatric illness. Content will be presented related to clients demonstrating anxiety, rituals, dissociative patterns, somatization, withdrawal from reality, depression or mania, aggression, pathological suspicion, and abuse of food, chemical substances; and

people with characteristic behaviors of borderline or antisocial personality disorder This course is composed of 180hours of class/laboratory and 60 hours of clinical in a mental health setting.

(Prerequisites: NURS 101,102,201, with a minimum grade of "C")

NUR 205: Leadership in Nursing (3 credit hours)

This course provides the student with knowledge concerning the new graduate's entry into the workplace as an RN. Current leadership and management techniques are examined, as are management skills, and the legal, economic and ethical issues which impact the Registered Nurse as a professional. Basic concepts of nursing informatics are presented. The RN's role in delegation of responsibilities will be explored. Emphasis is placed on the student's transition into a professional role. (Prerequisites: NUR 101, 102, 201, with a minimum grade of "C")

NURS 203: Gerontology/Community-Based Nursing (4 credit hours)

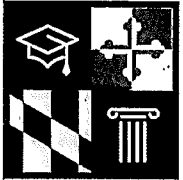
Presents concepts and skills related to the nursing care of older adults with common health problems being cared for in the community as well as in various facilities. Emphasizes physiological changes and diseases processes associated with aging, as well as clinical manifestations, medical and surgical treatment, and the use of the nursing process. Health problems related to the aging process and their effects on various body systems are emphasized. Students are expected to apply theory from medical surgical nursing and adapt it to health problems in the elderly population being cared for in a variety of settings. This course is composed of 144 hours of class and 40 clinical hours. Clinical will focus on caring for the elderly client in a residential or community-based setting. (Prerequisites: NUR 101; 102, 201, all with a minimum grade of "C")

NUR 207: Comprehensive Course (3 credit hours)

This course is set up to meet the specific needs of the student preparing to take the Comprehensive Examination and the NCLEX-RN. The NCLEX-RN Test Plan and application process are explained. A review of nursing theory and test-taking strategies are provided. Hands-on practice with the computer adaptive test-taking method is provided. A standardized RN comprehensive exam will be used as the Final Exam in this course. VATI-RN and NCLEX RN 10,000 are used to help students review for the RN Comprehensive Exit Exam which is part of this course. (Prerequisites: **All program courses including nursing courses with a minimum grade of C and a passing score on the standardized Medical Surgical Comprehensive Exam given at the end of MS II. The student is currently meeting financial obligations).**

The Policies in the Student Catalog/Student Handbook can be changed at any time during the program to reflect current situations and practice in education and healthcare. The Administration is responsible for informing the students at Saint Michael College of Allied Health of the changes in a timely manner. The new Policy will be distributed to the students. The student will keep a copy of the changed policy and a signed copy will be kept in each student's individual record.

Recent Approval Letter



MHEC

Creating a state of achievement

Martin O'Malley
Governor

Anthony G. Brown
Lt. Governor

Anwer Hasan
Chairperson

Danette G. Howard
Secretary

April 7, 2014

Michael Adedokun, Ph.D.
President
Saint Michael College of Allied Health
8305 Richmond Highway, Suite 10A
Alexandria, VA 22309

Dear President Adedokun:

The Maryland Higher Education Commission has received an application from Saint Michael College of Allied Health to offer one online program that includes experiential learning components as a required part of the curriculum. I am pleased to inform you that Saint Michael College of Allied Health is authorized to offer the below program until August 31, 2015. Please note that there are conditions placed on the program approval.

Approved Program:

- I. Associate in Applied Science (A.A.S.) in Nursing

The program listed above is approved with the following conditions:

- (i) Saint Michael College of Allied Health shall work directly with students enrolled to secure practica opportunities and determine where those practica will take place in Maryland.
- (ii) Upon renewal of its certificate of approval to operate in Maryland, Saint Michael College of Allied Health shall submit a list of its practica sites by program, as well as the number of students placed at those sites during the preceding year. The Commission may review placement sites, as well as monitor the number of students placed at those sites, in order to make future determinations regarding the use of those sites.

An electronic renewal form and the regulations for out-of-state institutions are available on the Commission's website under "Academic Approval Process" at www.mhec.state.md.us. In order to operate the approved online programs after the stated expiration date, the renewal application should be completed and submitted to this office no later than five months before the institution proposes to commence operation for the academic year 2015-2016. If applicable, the use of VA benefits for these programs should be coordinated through Ms. Trish Gordon-McCown, Veterans Affairs Coordinator. She may be reached at 410-767-3098.

Please keep us informed of any changes contemplated in your offerings in Maryland. We look forward to continuing the cooperative relationship developed between your institution and the Maryland Higher Education Commission.

Sincerely,



Danette G. Howard, Ph.D.
Secretary of Higher Education

DGH:SAB:nl